



Members Allowances Policy (Adopted 11th April 2019)

Updated 11th June 2026

The IRPW has made a number of specific determinations relating to Town and Community councils in Wales. Some determinations are mandatory some are discretionary. This document details Coity Higher Community Council's policy with reference to each determination.

General principles.

- The payments detailed will be made to eligible members unless they opt out.
- All councillors must complete an allowances form whether they claim allowances or opt out.
- Payments will be made for the period in advance at the following intervals
 - Members payment - single payment of £156.00 by the end of June in the relevant year
 - Members Attendance allowance - single payment of £30.00 by the end of June in the relevant year
 - Consumables Allowance - single payment by the end of June in the relevant year of £52.00
 - Chair of CAP Steering Group - single payment of £150 by the end of June in the relevant year
 - Chair of Community Asset Transfer Committee - single payment of £150 by the end of June in the relevant year
 - Vice Chair of Council £500 (Chair of Finance and Resources Committee) - 50% by the end of June and the balance on 30th November in the relevant year

- Chair of Council - £500 plus £500 (Civic) 50% by the end of June and the balance on 30th November in the relevant year.
- With prior approval of expenditure by full council, members may claim the appropriate mileage allowance (currently .55 ppm up to 10,000 miles per year) if attending external meetings ie OVW area, larger council or conferences on behalf of the council.
- Where the term of office of a Member begins or ends other than at the beginning or end of a year, their entitlement to the appropriate payment will be pro-rata.
- In the event that a member resigns from the council or a member in receipt of a senior or civic payment resigns from that role they must return the proportion of the payment they have received in relation to the remaining duration of the civil year (or part civic year).
 - The council reserves the right to take reasonable steps to reclaim payments from members/former members in these circumstances.
- Where a member is suspended or disqualified from office they must return a proportion of the payment they have received relating to the period of their suspension or disqualification.
 - The council reserves the right to take reasonable steps to reclaim payments from members/former members in these circumstances.
- In the event of the death of a member the council shall use discretion when considering the reclamation of payments.
- The Community Council will make gross payments to members. Members are advised that payments may be taxable and should be declared within their annual tax returns.
- An individual may decline to receive part, or all, of the payments.