



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF THE COUNCIL HELD ON THURSDAY 30th APRIL 2025 AT 7.00 PM via Teams

Present: Councillor M Williams(Chair)

Councillors: S Bletsoe
A Davies
Y Walton-Davies
G Langdon
L Lewis
L Richards
P Robinson
A Wathan
A Williams
D Wingar

Apologies: Councillor J Williams

No Apologies:Councillor N Deere

Public: None

Staff: A Harris (Clerk & RFO)

Minute 200/25-26

201/25-26 DECLARATIONS OF INTEREST

Councillor	Item	Minute	Interest	Speak/Vote
Steve Bletsoe	BCBC BT Council	All relevant n/a	Member Member	No/No No/No
Yvonne Walton-Davies	St Brides Minor CC	n/a	Member	No/No
Amanda Williams	BCBC Proposals by M Williams Coety Primary School	All relevant 203/25-26	Member Wife Chair of Governors	No/No No/No No/No
Martin Williams	BCBC Proposals by A Williams Litchard Primary School St Brides Minor CC	All relevant 202/25-26 n/a n/a	Member Husband LEA Governor Councillor	No/No No/No No/No No/No

It was unanimously agreed to swap items 3 and 4 around and deal with the following item first:

202/25-26 TO RECEIVE A PiPIF UPDATE

The Clerk had received confirmation that the Council’s PiPIF application for had been successful in getting through to phase 2, however the funding offer was for £150,000, half of the application amount. BCBC had invited the council to attend a meeting with the Regeneration team to discuss further and that meeting had been attended by the 3 borough councillors, Ryan Jones the council’s project business manager and the Clerk. The Clerk updated members on that meeting. Councillor Martin Williams updated the meeting further and Councillor Amanda Williams gave an update on communication with BCBC since that meeting. This was discussed and points raised included the waste of time and money to date, the lack of good business sense considering the repairs that need to be made to bring it to good condition, concerns regarding asbestos, the responsibility to the safety of the people using the building etc.

Councillor M Williams said tonight’s meeting had been called to discuss Councillor Amanda Williams’ proposal that CHCC writes to the CEO copying in Janine Nightingale and Martin Morgans to express their extreme disappointment, to ask for an acknowledgement of receipt and a formal response to the points made by 5.00 pm on 14th May 2026 where the council would then decide if they wish to continue progressing the CAT for the Community Centre or whether to walk away. The proposal was seconded by Councillor Alan Wathan who said he was gutted with the outcome after the years of work to get to this point.

Resolved: A vote was taken on the proposal made by Councillor A Williams and it was unanimously supported.

203/25-26 DEPUTY CLERK & FO (FACILITIES & ASSETS)

The council has been verbally informed by the Assistant Clerk & FO that he intends to retire from his post on 30th June 2026. Councillors M Williams, N Deere and P Robinson had held a meeting with the Clerk to discuss the details of the replacement job. Members had been sent a job description, application form and job advert. These were discussed and Councillor Martin Williams proposed to go ahead with the job as discussed, this was seconded by Councillor A Wathan as Chair of Finance.

Resolved: It was unanimously agreed to advertise for a Deputy Clerk & FO (Facilities & Assets) initially for 15 hours a week on a flexible work from home basis to be reviewed in six months to consider extending the hours and the possibility of a future office base. The closing date will be 22nd May, with short listing taking place on or around 27th May with a view to interviews taking place on 29th May 2026. The job would be advertised as salary scale 15-18 of the local government pay scheme pro rata with a pay award pending, membership of the local government pension scheme, a working from home allowance of £75 pm plus mileage.

204/25-26 DATE OF NEXT MEETING

The next council meeting will be the Annual Meeting to be held on 14th May 2026 at the earlier time of 6.30 and followed at 7.00 pm by the Ordinary Meeting. Both meetings to be held at Litchard Primary School and via Teams.

The meeting closed at 7.40 pm.