



## **COITY HIGHER COMMUNITY COUNCIL**

### **MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON THURSDAY 9<sup>th</sup> APRIL 2026 AT 7.00 PM at COETY PRIMARY SCHOOL and via Teams**

Present: Councillor M Williams(Chair)

Councillors: S Bletsoe (via zoom)  
Y Walton-Davies  
N Deere (via zoom)  
G Langdon (via zoom)  
L Lewis (via zoom)  
L Richards (via zoom)  
P Robinson  
A Wathan  
A Williams  
J Williams  
D Wingar

Apologies: Councillor A Davies

Public: PCSO M Rees

Staff: A Harris (Clerk & RFO), P Ley (Asst Clerk & FO)

Minute 182/25-26

**183/25-26 DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
Steve Bletsoe	BCBC Bridgend TC	All relevant n/a	Member Member	No/No No/No
Yvonne Walton-Davies	St Brides Minor CC	n/a	Member	No/No
Nathan Deere	Any V2C discussion	193/25-26	Employee of V2C	No/No
Gareth Langdon	Parc Derwen	197/25-26	Resident	No/No
Lisa Lewis	Brackla CC	n/a	Member	No/No
Luke Richards	Ynysawdre CC	175/25-26	Member	No/No
Amanda Williams	BCBC Proposals by M Williams Chair Coety Primary School Playscheme	All relevant 191/25-26 193/25-26 197/25-26	Member Wife Chair of Governors Friend of contractor	No/No No/No No/No No/No
John Williams	Parc Derwen	197/25-26	Resident	No/No
Martin Williams	BCBC Proposals by A Williams Litchard Primary School St Brides Minor CC Playscheme	All relevant n/a n/a n/a 197/25-26	Member Husband LEA Governor Councillor Friend of contractor	No/No No/No No/No No/No No/No
David Wingar	Playscheme	197-/25-26	Friend of contractor	No/No

**184/25-26 TO RECEIVE PCSO M REES**

Inspector A Phillips had been invited to the meeting, but was unable to attend. PCSO M Rees attended and a Bridgend Sector document had been prepared by Insp. Phillips and included with the meeting papers.

Many issues were discussed including, less visibility of SW Police and PCSOs, anti-social behaviour on Parc Derwen, thefts, an incident of damage at Coity Castle, school visits, the need to report every crime via 101, cars driving in the early hours of the morning with loud exhausts, problems with anti-social behaviour at GWA car park and the harassment of local residents which is not being treated as a pattern of harassment etc.

**Resolved:** The Clerk was asked to invite Inspector Phillips to the May meeting and the PCSOs would meet with Councillor A Williams.

**185/25-26 TO RATIFY THE MINUTES OF THE MARCH 2026 ORDINARY MEETING**

The Minutes of the March 2026 Ordinary Meeting were presented for approval. It was noted that Councillor Alan Wathan was noted as both present and absent.

**Resolved:** The Minutes were accepted and approved as a true record of the meeting and signed by the Chair with the amendment of removing Councillor Wathan as present at the meeting.

**186/25-26 MATTERS ARISING FROM THE MARCH 2026 ORDINARY MEETING**

**Minute 172/25-26 Pride in Place Application**

The results of the applications to the larger PiPIF scheme were due on 27<sup>th</sup> March, however an email had been received saying that due to the large volume of applications outcomes would not be known until after the Easter break. That time has passed and there is still no update so the council does not know the outcome and the deadline for submissions for phase 2 is 17<sup>th</sup> April which does not give a lot of time for a response.

CHCC's CAT business manager has written to the FAW technical officer regarding the current criteria for changing rooms and the office is on leave, Jo Gould (FAW Club Development Office) raised a question about the status of the community centre CAT process and Ryan Jones responded with a proposed timeline.

**Minute 173/25-26 One Voice Wales Area Representative**

Councillor Davies has taken up this role and the next meeting is an in-person meeting in Cowbridge. Councillor Davies had asked the Clerk about the current allowances. CHCC's current policy does not specify this payment, however the IRPW report states that it is up to T&CCs to decide to reimburse their members in respect of travel and or subsistence costs for attending approved duties.

**Resolved:** The information was noted. It was agreed to pay a travel allowance at the current rate of 45p per mile subject to prior authorization by full council. The Clerk will update the allowances policy for approval at the Annual meeting.

**187/25-26 DEVELOPER UPDATE**

Councillor A Williams gave an update on the delay by Persimmon on the Pugh's project.

**Resolved:** The information was noted.

**188/25-26 COUNCIL MEETING VENUE 26/27**

The Clerk has booked Litchard Primary School for council meetings in 26/27 prior to Coity Higher Community Centre being re-opened for the playgroup. It was noted that the playgroup has Wi-Fi and it may be possible to use the Centre again, the council's previous home, for meetings.

**Resolved:** Permission would be sought from the playgroup manager to use the Centre once again and their Wi-Fi.

#### **189/25-26 COITY HIGHER COMMUNITY CENTRE UPDATE INCLUDING PiPIF APPLICATION**

The playgroup has now moved in. Following an inspection there were things to address and it was noted these had to be completed by 10<sup>th</sup> April so that the playgroup could operate from Monday 13<sup>th</sup> April.

A CHCC working group had met to get everyone up to speed to move things forward to the next stage.

Martin Morgans of BCBC is drafting a lease for CHCC for the centre.

It had come to CHCC's attention that there are other users at the centre but without any agreements; examples were given.

Costs for phase 1 had been received from Powell Dobson, though some of the costs were for items not required at this stage. Councillor M Williams has removed the costs of the unrequired items.

**Resolved:** It was unanimously agreed that all locks need to be changed and keys only issued to legitimate users. The Clerk was asked to see if there was any feedback from the FAW to Ryan's email about the changing rooms and to ask for a copy of the inspection. The Clerk was asked to send a copy of the condition survey to all on the working group.

#### **190/25-26 DEMONSTRATION OF APP FOR LONE WORKERS**

Councillor N Deere narrated a demonstration of a Safety Culture app to be considered for use by the Clerk and/or the person responsible for the management of CHCommunity Centre in future. The cost for an annual licence per person is approximately £240.

**Resolved:** It was unanimously agreed that the Clerk would look further into the app and unanimously agreed to purchase one licence.

#### **191/25-26 CONFIDENTIAL ITEM**

The Chair raised a staff confidential item.

**Resolved: The information was noted.**

## 192/25-26 FINANCE & ACCOUNTS

### 1.Payment of Cheques

Authority was requested for the payments of all the invoices listed on the expenditure sheet shown below:

Payee	Description	£	p
HMRC	NI & PAYE March 2026		
RCT Pension	Staff Costs March 2026		
Clerk	March 2026 Salary		
Clerk	Expenses Mileage March 2026 £48.34 Postage stamps £6.96 Ribbon for play area opening £4.00 Paper and stationery items £15.86	75	16
Asst. Clerk	March 2026 Salary		
Asst. Clerk	Mileage March 2026	25	65
Garw Valley CC	Storage room hire October 2025	10	00
Garw Valley CC	Storage room hire November and December 2025	20	00
Rezabond Surface & Play Ltd	Llys Gwyn Play Area post-installation report	120	00
Powell Dobson Architects	Provision of architectural services in connection with the CAT project Coity Higher Community Centre	1,398	00
Maison et Jardin	Inv 7000 - General Maintenance bench black path and play area sign Llys Gwyn £54.50 Inv 7001 - Cut back laurel hedging Litchard Hill £74.25 Inv 7002 - Footpath maintenance no 17 (3), 17a (2), 22, 12a, 46, 36 (2), 14, 23a (2), 52 (2), 52a (2) £225.00	353	75
Evans Gardening Services	Grass cutting March 2026	709	00
MS Waste Management	10 bins Parc Derwen 2 <sup>nd</sup> Feb to 27 <sup>th</sup> February 2026	702	00
MS Waste Management	Waste bin collection and disposal service February 2026	126	00
Disability Arts Wales	Annual membership 2026/27	50	00
One Voice Wales	Annual Membership Renewal (error of £1 made by OVW on first notification as detailed on the March 2026 meeting payment authorisation)	1,924	00
Clerk	First class postage for Redlynch cheque payment	1	80
Gallagher Insurance	Addition of Llys Gwyn play area to the annual insurance policy	91	75
Garw Valley CC	Storage Room Hire January to March 2026	30	00

## 2. Budget Monitoring, Accounts & Budgets

The Clerk ran through the budget monitoring sheet and answered any questions raised.

## 3. Rights of Way Agency Agreement Claim

The Clerk had made a claim for £1,234.87 for 25/26 and the remittance had been received.

## 4. Financial Request

A request had been received from the Teenage Cancer Trust.

**Resolved:** Authority was given for the payments for March 2026 and the budget monitoring sheet was accepted and approved. The Rights of Way claim information was noted. It was unanimously agreed to donate £100 to the Teenage Cancer Trust.

## 193/25-26 CLERK'S REPORT INCLUDING PROJECT UPDATES

CAT Update this had been given in minute no 189/25-26.

### Project Updates

**Coety Primary School Allotment Paths:** we're still waiting on the results of the inspection and to receive the grant funding reimbursement.

**Llys Gwyn Play Area:** this is now complete and photos have been taken of the Chair cutting the ribbon. A post installation inspection was carried out with the equipment passing, however points were raised about one gate not opening 100% and the edging of the rubber surface not being chased properly at the edges. The issue with the gate has now been corrected and the contractor is unable to improve the chasing due to the deterioration of the footpath.

It was gratefully noted that V2C have replaced the benches in that area.

The play area has been added to the council's annual insurance policy.

**Black Path Project:** the Clerk is waiting on one quote. The plaque has been removed from the bench as requested.

**Coity Castle Play Area Lease:** no further update.

### Other Matters

**Electricity Supply Coity Castle:** Councillor A Williams has now submitted a complaint to Ofgem and the Clerk has a copy for her files.

**Safety Barriers:** the Clerk had obtained 3 quotes for 4 barriers 2m long x 1m high all quotes are around £140 excl. vat.

**Broken Gates Parc Derwen/Coity:** the name of the tenant of the field has been passed to the RoW department at BCBC and they will now liaise to replace the gates with the tenant/landowner.

**T&CC Grant Funding:** the Clerk has now received two updated quotes for all weather ground cover and will apply asap.

**Resolved:** All information was noted and approved. It was unanimously agreed to release the cheque payment to the play area contractor and to keep a watch on the chased edges during the 5 year guarantee period. The Clerk was given authority to purchase the barriers at a cost of £140 excl. vat.

#### **194/25-26 CHAIR'S REPORT**

The Chair had attended a Passion Service at Nolton Church over the Easter period.

**Resolved:** The information was noted.

#### **195/25-26 MEMBER REPORTS**

**Councillor Y Walton-Davies:** update members on highways work carried out on Heol Llan/Heol Las.

**Resolved:** The information was noted.

#### **196/25-26 BOROUGH COUNCIL UPDATES**

**Councillor A Williams:** gave an update on noise pollution by a cockerel in Pendre and the school extension which is on hold due to a breach of planning.

**Resolved:** The information was noted.

#### **197/25-26 CORRESPONDENCE**

All correspondence was noted. With the permission of the Chair some additional correspondence received since the papers were distributed to Members were included.

The Clerk drew Members' attention to the following:

- One Voice Wales - free training places for councillors
- Llangollen International Eisteddfod - financial request
- Ray of Light Cancer Service - financial request
- Broadlands AFC - letter to Councillor A Williams ref. progress on Cat for the playing fields
- Wales Air Ambulance - thank you for recent donation
- Marie Curie Cancer Care - thank you for recent donation

- Forces Fitness - thank you for confirmation of the summer playscheme work
- Youthworks - than you for the confirmation of the summer playscheme work
- Resident - missing footpath sign Heol Byeastwood
- One Voice Wales - Larger Councils Committee Meeting 15<sup>th</sup> April 2026
- Consultation on application to add a footpath leading from Wyndham Close to Brackla Way
- Cerebral Palsy Wales - thank you for the recent donation
- PD Resident - email ref overflowing bin and suggested removal

**Resolved:** The correspondence was accepted. The two financial requests were deferred to March 2027, Councillor A Williams will respond to the Broadlands AFC letter and cc CHCC into the reply, Councillor M Williams will attend the Larger Councils Committee Meeting on 15<sup>th</sup> April, the resident's comments ref the bin and its suggested removal were noted. It was agreed that the Clerk would respond to the consultation to add a footpath to say that the council are happy to leave the decision with officers. The missing footpath sign at Heol Byeastwood had been reported to BCBC by the Clerk.

#### **198/25-26 DEVELOPMENT CONTROL AND PLANNING MATTERS**

5 planning application had been received, along with 3 decisions and 0 appeals and 3 items of correspondence from Planning Aid Wales. The planning applications were discussed.

**Resolved:** The planning items and correspondence were noted.

#### **199/25-26 ITEMS FOR THE MAY 2026 ORDINARY MEETING**

- Invite Inspector A Phillips to the May ordinary meeting
- Community Award Notice
- Community Accessl Plan Update
- Allowances Policy Update

**Resolved:** It was agreed to keep the agenda open to include urgent items that may arise during the month.

The next council meeting will be the Annual Meeting to be held on 14<sup>th</sup> May 2026 at the earlier time of 6.30 and followed at 7.00 pm by the Ordinary Meeting. Both meetings to be held at Coity Higher Community Centre and via Teams.

The meeting closed at 8.51 pm.