

**Draft Summary of the Ordinary Meeting of Coity Higher Community Council held on Thursday
9th October 2025 at 7.00 pm at Litchard Primary School and via Zoom**

Attendance: Councillors S Bletsoe* (until 8.37 pm), Y Walton-Davies* (until 8.32 pm), G Langdon*, P Robinson, Alan Wathan, A Williams, J Williams, M Williams (Chair) and D Wingar

*Attended via zoom

Apologies: Councillor L Jeffreys

No Apologies: Councillors N Deere, L Lewis and L Richards

Public: None

Declarations of Interest:

Councillor	Item	Minute	Interest	Speak/Vote
Steve Bletsoe	Matters Arising from the June 2025 Meeting Penybont Primary School	All relevant	Member	No/No
		“	Governor	No/No
Yvonne Walton-Davies	Correspondence St Brides Minor CC	89/25-26 All relevant	Commoner Councillor	No/No No/No
Gareth Langdon	Parc Derwen	All relevant	Resident	No/No
Alan Wathan	BCBC	All relevant	Member	No/No
	Parc Derwen	All relevant	Resident	No/No
Amanda Williams	Matters Arising from the June 2025 Meeting Clerk’s Report including Project Updates Proposals by M Williams Chair Coety Primary School	All relevant	Member	No/No
		“	Chair of Governors	No/No
		“	Wife	No/No
John Williams	Parc Derwen	“	Governor	No/No
		All relevant	Resident	No/No
Martin Williams	BCBC	All relevant	Member	No/No
	Proposals by A Williams	“	Husband	No/No
	Litchard Primary School	“	LEA Governor	No/No
	St Brides Minor CC	All relevant	Councillor	No/No

Minute Number	Agenda Item	Action
74/25-26	Apologies for Absence	As above
75/25-26	Declarations of Interest	As above
76/25-26	To ratify the Minutes of the September 2025 Ordinary Meeting	The Minutes were accepted and approved as a true record of the meetings and signed by the Chair.
77/25-26	Matters Arising from the September 2025 Ordinary Meeting	- All information was noted. - The location of the Oakwood View tree was unanimously accepted. - It was unanimously agreed that CADW could use the solar lighting columns to erect security cameras and they could remove the one castle light unit.
78/25-26	Developer Update	All information was noted.
79/25-26	Grass Cutting and Floral Display Quotes for Precept	- The Clerk was asked to obtain the quotes although the Christmas one would prove difficult as Centre Great store the council's motifs and lights and the only other contractor is BCBC who also use Centre Great to install their motifs/trees. - It was noted that the Financial Regulations state that the council shall not be obliged to accept the lowest or any tender, quote or estimate.
80/25-26	Remembrance Sunday Arrangements	- Two wreaths had been purchased on behalf of the council. - Councillor Martin Williams (Chair) will attend the service in Coity and lay a wreath and Councillor Alan Wathan (Vice-Chair) will attend the service in Bridgend and lay a wreath.
81/25-26	Weeds Gerddi'r Castell	The Clerk was asked to obtain quotes for weed pulling and removal on the main roads throughout the 3 wards and include a loop of Gerddi and Trem y Castell. This could then be considered for inclusion in the precept for 26/27.
82/25-26	Virtual Roll of Honour Board	The Clerk was asked to arrange for a Roll of Honour to be designed and uploaded onto the council's website in traditional

		design.
83/25-26	Consideration of a Youth Representative	It was agreed that the Chair and Clerk would draft terms of reference with a view to adopting this idea at the May 2026 Annual Meeting.
84/25-26	Finance & Accounts	Authority was given for the payments for September 2025 and the budget monitoring sheet was accepted and approved.
85/25-26	Clerk's Report including project updates and CAT updates	- All information was noted. - The Clerk was asked to forward the original offer of a 35 year lease for the CAT transfer to Councillor M Williams who would remove what CHCC does not want included and will send it to councillors by 4th November for comments. - The Clerk would contact the contractor to see when he could carry out the work on the school footpath project. - The Clerk was asked to respond to planning saying their original proposal (which has been submitted in both the lease and funding requests to BCBC) is preferred, but the alternative is acceptable too. - It was agreed to take the solicitor's advice on the Coity Castle play area lease on the access and the tenant break. - The landlord's solicitor fees were not accepted the council's request for a breakdown of the fees was noted and the fees will be discussed at the next meeting.
86/25-26	Chair's Report	The information was noted.
87/25-26	Member Reports	The information was noted.
88/25-26	Borough Council Updates	- The information was noted. - It was unanimously agreed that the Clerk would write to BCBC to ask traffic management officers to look at the road/scene and write a report and consider extending the 30mph speed limit on Heol Simonstone down to the roundabout outside the crematorium and cc in SW Police.
89/25-26	Correspondence	- The correspondence was noted and the Clerk had dealt with the query regarding a bus service, the relocation of the grit bin and the overflowing bin. - The Clerk was asked to invite the T&CC

		Liaison Officer to a future meeting and to defer the request from Hope Rescue to the March 2026 meeting. • Councillor Jeffreys resignation was accepted and the Clerk would notify Electoral Services to start the vacancy process asap. • The Clerk was asked to reply to the Commoners request saying that we are a local authority and we have two representatives from the council on the Board of Conservators. • CHCC will consider a formal planning application when it is received and it will be discussed in the same manner as any other planning application is discussed and remain fair to all parties involved. However, they are welcome to attend a future council meeting and raise their concerns and are welcome to organise a meeting as they suggest and the council will consider attending.
90/25-26	Planning	• There were no objections to the planning applications. Other information was noted including P/25/563/FUL which had been received on 13/10/25 and so had not been included in the papers.
91/25-26	Items for the November 2025 Ordinary Meeting	• The meeting will be held on Thursday 13th November 2025 at 7.00 pm at Litchard Primary School and via Teams ➤ Project Ideas for Precept 2026/27 ➤ Welcome the T&CC Liaison Officer