

**Draft Summary of the Ordinary Meeting of Coity Higher Community Council held on Thursday
3rd July 2025 at 7.00 pm at Litchard Primary School and via Zoom**

Attendance: Councillors S Bletsoe, Y Walton-Davies (from 7.11 pm), G Langdon*, L Lewis*, P Robinson, Alan Wathan, A Williams (via zoom), M Williams (Chair) and D Wingar

*Attended via zoom

Apologies: Councillor L Jeffreys, N Deere, L Richards and J Williams

Public: None

Declarations of Interest:

Councillor	Item	Minute	Interest	Speak/Vote
Steve Bletsoe	BCBC Matters incl. Electoral Boundary Review Schools	All relevant incl. 38/25/26	Member	No/No
		46/25-26	Governor Penybont Primary School	No/No
Yvonne Walton-Davies	St Brides Minor CC	None relevant	Member	No/No
Gareth Langdon	Parc Derwen	All relevant	Resident	No/No
Lisa Lewis	Brackla CC	None relevant	Member	No/No
Peter Robinson	Parc Derwen 47/25-26	All relevant P/25/403/FUL	Resident Ex Employee	No/No No/No
Alan Wathan	BCBC Matters inc. 47/25-26 Parc Derwen Bridgend TC	All relevant	Member	No/No
		All relevant All relevant	Resident Member	No/No No/No
Amanda Williams	BCBC Matters incl Electoral Boundary Reivew Coety Primary School Proposals by M Williams Brynteg School	All relevant incl. 38/25-26	Member	No/No
		All relevant incl. 42/25-26	Chair of Governors	No/No
		All relevant All relevant	Wife Governor	No/No No/No
Martin Williams	BCBC Matters incl. Standards Committee Proposals by A Williams Litchard Primary School	All relevant	Member	No/No
		All relevant 43/25-26	Husband LEA Governor	No/No No/No

	St Brides Minor CC	43/25-26	Member	No/No
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Minute Number	Agenda Item	Action
35/25-26	Apologies for Absence	<ul style="list-style-type: none"> As above
36/25-26	Declarations of Interest	<ul style="list-style-type: none"> As above
37/25-26	To ratify the minutes of the June 2025 Ordinary Meeting	<ul style="list-style-type: none"> The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.
38/25-26	Matters Arising from the June 2025 Ordinary Minutes	<ul style="list-style-type: none"> All information was noted. It was unanimously agreed that no contribution towards maintenance in point four of the Coity Castle Play Area would be made and in point eight that no break is required in the tenancy. It was also unanimously agreed that the Chair, Councillor Martin Williams, would be the second authorized person regarding the lease.
39/25-26	Developer Update	<ul style="list-style-type: none"> All information was noted.
40/25-26	Christmas 2025	<ul style="list-style-type: none"> It was unanimously agreed that the Clerk would arrange the same number of trees/motifs as Christmas 2024, to look into the construction of a tree pit at Oakwood View and obtain a quote and to look into planting small living trees in the autumn alongside the existing tree pits for use in future years. Councillor L Lewis said she would be happy to donate the cost of four living trees
41/25-26	Allotment Garden Rent 26/27	<ul style="list-style-type: none"> It was unanimously agreed to increase the cost of a full plot for 2026/27 to £47 and that the Clerk would state in the letter to tenants that this amount does not cover all the council's allotment costs. It was agreed to include the Allotment Garden as an agenda item in September.

42/25-26	Finance & Accounts including	<ul style="list-style-type: none"> Authority was given for the payments for June 2025 and the budget monitoring sheet was accepted and approved. The Clerk & RFO was given authority to discuss the amount of money to transfer from one account to the other with the Assistant Clerk & FO and to act as they thought fit.
43/25-26	Clerk's Report including Project Updates	<ul style="list-style-type: none"> All information was noted. Councillor Winger asked about the re-opening of the side gate to the castle and it was agreed to include this as an item on the September agenda. The cost of the summary was accepted. The council expressed its gratitude to Bernard Tilman.
44/25-26	Members Reports	<ul style="list-style-type: none"> The information was noted. The 100th birthday story along with a photo has been included on the council's website. It was agreed that the Clerk would ask the other T&CC's if and how they mark milestone birthdays and anniversaries of residents and to include this as an agenda item in September.
45/25-26	Borough Council Updates	<ul style="list-style-type: none"> The information was noted.
46/25-26	Correspondence	<ul style="list-style-type: none"> The correspondence was noted. The Chair had accepted the invited on 25th June but had not been able to attend, the draft letter from the T&CC Chairs & Clerks Group was accepted and approved, the invitation to the Bridgend Samaritans AGM was accepted by the Chair, items from residents had been deal with in the month, item 15 the resident had been referred to the council's website where a draft summary of the resolutions of the last meeting could be found and it was agreed to donate £200 towards the 1st Litchard Brownies.
47/25-26	Development Control & Planning Matters	<ul style="list-style-type: none"> There were no objections to the planning applications. There were no further comments on the two PEDW items.
48/25-26	Items for the Next Meeting	<ul style="list-style-type: none"> The next Ordinary Council Meeting will be held on 11th September 2025 at 7.00 pm at Litchard Primary School and via zoom:

		<ul style="list-style-type: none"> • Items for the September Ordinary 2025 meeting: <ul style="list-style-type: none"> ➤ Draft Annual Report 2024/2025 ➤ Marking Milestone Birthdays and Anniversaries ➤ Allotment Garden ➤ Side Entrance to Coity Castle
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