

**Draft Summary of the Ordinary Meeting of Coity Higher Community Council held on Thursday  
8<sup>th</sup> May 2025 at 6.30 pm at Litchard Primary School and via Zoom**

**Attendance:** Councillors S Bletsoe, N Deere\*, Y Walton-Davies, G Langdon, L Lewis, L Jeffreys, L Richards, P Robinson, Alan Wathan, A Williams, J Williams, M Williams (Chair) and D Wingar

\*Attended via zoom

**Apologies:** None

**Public:** None

**Declarations of Interest:**

Councillor	Item	Minute	Interest	Speak/Vote
Steve Bletsoe	BCBC Matters	All relevant	Member	No/No
Yvonne Walton-Davies	Community Award nominees	5/25-26	Known to Cllr Walton-Davies	No/Yes
Gareth Langdon	Parc Derwen	All relevant	Resident	No/No
Peter Robinson	Parc Derwen	All relevant	Resident	No/No
Alan Wathan	BCBC Matters Parc Derwen Bridgend TC	All relevant All relevant All relevant	Member Resident Member	No/No No/No No/No
Amanda Williams	BCBC Matters Coety Primary School  Brynteg School Proposals by M Williams Community Award nominees	All relevant All relevant incl. 14/25-26 All relevant All relevant 5/25-26	Member Chair of Governors Governor Wife  Known to Cllr A Williams	No/No No/No  No/No No/No  No/Yes
John Williams	Parc Derwen	All relevant	Resident	No/No
Martin Williams	BCBC Matters incl. Standards Committee Proposals by A Williams Community Award nominees	All relevant All relevant All relevant Any relevant 5/25-26	Member  Husband  Known to Cllr M Williams	No/No No/No No/No No/No No/Yes

Minute Number	Agenda Item	Action
1/25-26	Apologies for Absence	<ul style="list-style-type: none"> <li>As above</li> </ul>
2/25-26	Declarations of Interest	<ul style="list-style-type: none"> <li>As above</li> </ul>
3/25-26	To ratify the minutes of the April 2025 Ordinary Meeting	<ul style="list-style-type: none"> <li>The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.</li> </ul>
4/25-26	Matters Arising from the April 2025 Ordinary Minutes	<ul style="list-style-type: none"> <li>All information was noted.</li> <li>It was agreed that no further action would be taken regarding the bus shelter.</li> </ul>
5/25-26	Community Award 2024/25	<ul style="list-style-type: none"> <li>The Community Award in the over 18 category would be given to Mr Hugh Stillman who received the greatest number of votes and in the under 18 category to Rhys Fairchild. Both would be invited to the June meeting for a short presentation.</li> <li>Councillor M Williams would write to each nominee and certificates would be given to those who did not win the shields. It was noted that the 3rd nomination for a group of Litchard Primary School pupils could be a worthy winner for the School Community Award in July and that the 1<sup>st</sup> nomination was a previous winner of that School Community Award.</li> <li>Councillor L Richards abstained from the votes.</li> </ul>
6/25-26	South East Wales Regional Transport Plan	<ul style="list-style-type: none"> <li>It was agreed that Councillors Walton-Davies and Amanda Williams would work together to produce a formal statement for the Clerk to submit by the deadline of 19<sup>th</sup> May.</li> <li>All councillors were encouraged to complete the survey and sent their comments to the Clerk for her to collate into a response to submit on behalf of the council.</li> </ul>
7/25-26	1 <sup>st</sup> Rough Draft Spring 2025 Newsletter	<ul style="list-style-type: none"> <li>All councillors were asked to send any amendments, additional information, suggestions for improvement, typos etc. to the Clerk by Friday 16<sup>th</sup> May 2025.</li> <li>Councillor A Williams requested a short</li> </ul>

		<p>piece asking residents not to feed the animals on the common or to dump their garden waste on the common as some garden plants are poisonous to the animals.</p>
8/25-26	Parc Derwen Update	<ul style="list-style-type: none"> <li>The next meeting with Persimmon will be held on 22<sup>nd</sup> May 2025.</li> <li>It was noted that BCBC's new CEO will attend a walkabout once he's in post.</li> </ul>
9/25-26	Finance & Accounts	<ul style="list-style-type: none"> <li>Authority was given for the payments for April 2025 and the budget monitoring sheet was accepted and approved.</li> </ul>
10/25-26	Clerk's Report including Project Updates	<ul style="list-style-type: none"> <li>All information was approved and accepted. Approval was given for the Business Plan to be sent to the CAT Officer following Ryan's meeting and to ask the CAT Officer to raise at the next CAT Steering Group meeting and send a copy to all members of that group. Councillor A Williams will escalate it to the CEO.</li> <li>The Clerk was asked to see if the REACH funding could be used for the Great Western Avenue element of the CAT. It was agreed that the Clerk would apply for the allotment funding.</li> <li>Councillors Y Walton-Davies and D Wingar would forward details of Handyman and Footpath Maintenance contractor to the Clerk.</li> </ul>
11/25-26	Members Reports	<ul style="list-style-type: none"> <li>Nothing to resolve.</li> </ul>
12/25-26	Borough Council Updates	<ul style="list-style-type: none"> <li>There were no members reports.</li> </ul>
13/25-26	Correspondence	<ul style="list-style-type: none"> <li>The correspondence was noted.</li> <li>The revised Financial Regulations will be included on the June agenda, it was agreed to purchase the requested 5 large poppies for the Litchard street party, the broken item in Coity Castle play area has been repaired, Councillors M and A Williams will remove the graffiti on the slide and it was unanimously agreed to donate a skip to the Jam in the Castle event which the Clerk would organise.</li> <li>It was agreed that the Clerk would draft a vexatious complainant policy for consideration at the June meeting.</li> </ul>
14/25-26	Development Control & Planning	<ul style="list-style-type: none"> <li>The Clerk was asked to respond to the</li> </ul>

	Matters	<p>PEDW correspondence reiterating the council's comment that the 1976 Commons Act cannot be ignored and asked to object to P/25/234/FUL as this will result in the overdevelopment of a small site, 14 dwellings was capacity and there is no safe walking routes from the site.</p>
15/25-26	Items for the Next Meeting	<ul style="list-style-type: none"> <li>• <b>The next Ordinary Council Meeting will be held on Thursday 12<sup>th</sup> June 2025 at 7.00 pm at Litchard Primary School and via zoom:</b></li> <li>• Items for the June Ordinary 2025 meeting: <ul style="list-style-type: none"> <li>➤ Draft Bench Policy</li> <li>➤ Draft Vexatious Complainant Policy</li> <li>➤ Spring Bulb Order</li> <li>➤ Motions for OVW AGM 2025</li> <li>➤ Dunraven Estates - Lease Coity Castle Play Area</li> <li>➤ Revised Financial Regulations</li> </ul> </li> </ul>