

**Draft Summary of the Ordinary Meeting of Coity Higher Community Council held on Thursday
10th April 2025 at 7.00 pm at Litchard Primary School and via Zoom**

Attendance: Councillors S Bletsoe, N Deere*, Y Walton-Davies*, G Langdon, L Richards*, P Robinson, Alan Wathan (Chair), A Williams, J Williams, M Williams and D Wingar

*Attended via zoom, however there was a technical issue and though the councillors were online at the start of the meeting it proved impossible to retain a connection.

Apologies: Councillors L Jeffreys and L Lewis

Public: None

Declarations of Interest:

Councillor	Item	Minute	Interest	Speak/Vote
Steve Bletsoe	BCBC Matters	All relevant	Member	No/No
Gareth Langdon	Parc Derwen	All relevant	Resident	No/No
Peter Robinson	Parc Derwen	All relevant	Resident	No/No
Alan Wathan	BCBC Matters Parc Derwen Bridgend TC	All relevant All relevant All relevant	Member Resident Member	No/No No/No No/No
Amanda Williams	BCBC Matters Coety Primary School Brynteg School Proposals by M Williams	All relevant All relevant incl. 182/24-25 All relevant All relevant	Member Chair of Governors Governor Wife	No/No No/No No/No No/No
John Williams	Parc Derwen	All relevant	Resident	No/No
Martin Williams	BCBC Matters incl. Standards Committee Proposals by A Williams Sarn Library	All relevant All relevant All relevant 172/24-25	Member Husband Member St BMCC	No/No No/No No/No No/No

Minute Number	Agenda Item	Action
165/24-25	Apologies for Absence	<ul style="list-style-type: none"> As above
166/24-25	Declarations of Interest	<ul style="list-style-type: none"> As above
167/24-25	To ratify the minutes of the March 2025 Ordinary Meeting	<ul style="list-style-type: none"> The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.
168/24-25	Matters Arising from the March	<ul style="list-style-type: none"> All information was noted.

	2025 Ordinary Minutes	<ul style="list-style-type: none"> The Clerk was asked to conduct a land registry search to identify land ownership of the Coity bus shelter on Heol Spencer.
169/24-25	HCRLaw - application for consent to construct works on common land	<ul style="list-style-type: none"> It was agreed to object to the application and reinstate the council's view that the wrong Act is being used for this application and that the 1976 Coity Wallia Act is the correct legislation not the Commons Act 2006
170/24-25	Standards Committee - best practice	<ul style="list-style-type: none"> It was unanimously agreed that the Standing Orders would be updated to include that councillors announce themselves at the start of each meeting so that they can be identified by any members of the public in attendance.
171/24-25	VE Day 80 th Anniversary 8 th May 2025	<ul style="list-style-type: none"> It was unanimously agreed that the Annual Meeting will be held at the earlier time of 6.00 pm on 8th May and will be followed immediately by the Ordinary Meeting. The Clerk was asked to arrange for the electricity to be switched on in Coity Castle.
172/24-25	Contribution towards Sarn Library Services 25/26	<ul style="list-style-type: none"> It was unanimously agreed to donate up to the value of 30 hours for 25/26 towards the cost. This would be confirmed by the number of hours the librarian spends providing services at Coety and Litchard Primary Schools.
173/24-25	South East Wales Regional Transport Plans	<ul style="list-style-type: none"> It was agreed that councillors would read the information sent out to them via email and email comments to the Clerk by 2nd May so that they could be collated and sent out with the May meeting papers for discussion at the May meeting.
174/24-25	IRPW Annual Report 2025	<ul style="list-style-type: none"> There were no changes to the determinations and it was agreed that the council's Allowances Policy covers the requirements stated including how to recover any payments made to a member who leaves mid-year. It was noted that there is no longer a requirement to publish the names of councillors who take the allowances, only the total amount of each allowance paid.
175/24-25	Speed Limits/Concerns Link Road	<ul style="list-style-type: none"> All concerns were noted. The Clerk would request a repair to the speed sign. Councillor M Williams will amend the

		Active Travel Plan to reflect the issues with the crossing points and the bridge issue.
176/24-25	Parc Derwen Update	<ul style="list-style-type: none"> The information was noted.
177/24-25	Finance & Accounts	<ul style="list-style-type: none"> Authority was given for the payments for March 2025 and the budget monitoring sheet was accepted and approved.
178/24-25	Clerk's Report including Project Updates	<ul style="list-style-type: none"> All information was approved and accepted. The draft notice for the Community Shield Award 2024/25 was unanimously approved and the Clerk was asked to publish it on the council's noticeboards and on the website; councillors would be sent an electronic copy to enable them to share it on their social media pages and local hubs. The new quote for the footpath between the castle/church was accepted. The Clerks action in regarding to securing a last minute grass cutting contractor was unanimously approved and accepted. It was agreed that if the tenant doesn't pay the rent within the next two weeks the Chair will write to the tenant requesting payment. It was unanimously agreed to remove the dog waste bag dispensers.
179/24-25	Members Reports	<ul style="list-style-type: none"> There were no members reports.
180/24-25	Borough Council Updates	<ul style="list-style-type: none"> The information was noted.
181/24-25	Correspondence	<ul style="list-style-type: none"> The correspondence was noted. It was unanimously agreed to accept the lease for the land at Llys Gwyn and the Chair was asked to sign the lease. As the lease states the land was formerly a play area the Clerk was asked to double check with the planning department that planning permission is necessary. The two financial requests were deferred to March 2026, the resident's concerns ref. Parc Derwen were noted. It was agreed to publish the Dogs Trust poster, the request for an update from Coity Wallia Commoners had been provided, the Motions for 2025 AGM would be included on the May agenda. The Clerk was asked to inform Coity Chiefs that negotiations are on-going, that

		<p>following a recent meeting the council is waiting on feedback from BCBC and that the business plan is being updated.</p> <ul style="list-style-type: none"> • The Clerk was asked to let the resident know that the council is currently drafting a policy for benches which will be included on the June 2025 agenda.
182/24-25	Development Control & Planning	<ul style="list-style-type: none"> • No objections were made to any of the planning applications. • Councillors were asked to forward their views on P/25/137/BCB to the Clerk no later than 21st April 2025.
183/24-25	Items for the Next Meeting	<ul style="list-style-type: none"> • The May 2025 Annual meeting will start at 6.00 pm and will be immediately followed at by an Ordinary Meeting. • Items for the May Ordinary 2025 meeting: <ul style="list-style-type: none"> ➤ Spring Bulbs ➤ South East Wales Regional Transport Plan ➤ Motions for OVW AGM ➤ Draft Newsletter • The next meeting will be held at Litchard Primary School and via Zoom.