



COITY HIGHER COMMUNITY COUNCIL
CYNGOR CYMUNEDOL COETY UCHAF

MINUTES OF THE MEETING OF THE FINANCE & RESOURCES COMMITTEE HELD VIA ZOOM ON 1ST
JUNE 2023 AT 7.00 PM

Present: Councillor M Williams

Councillors: L Jeffreys
L Lewis
A Wathan (Chair of Council ex officio member)
D Wingar

Apologies: None

Also Present: Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst Clerk & FO

FR1/23: As above

The Chair welcomed everyone to the meeting.

FR2/23 **TO RECEIVE DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST**

Councillors A Wathan and M Williams declared an interest in all BCBC matters.

FR3/23 **TO RECORD THE ACCURACY OF THE MINUTES OF THE FINANCE & RESOURCES COMMITTEE MEETING HELD ON 30TH NOVEMBER 2022**

The Minutes of the meeting held on 30th November 2022 were accepted as a true and accurate record and the Chair signed the Minutes.

FR4/23 **MATTERS ARISING FROM THE 20th NOVEMBER 2022 MINUTES**

There were no matters arising from the previous minutes.

Resolved: This was noted.

FR5/23 **TO REVIEW THE YEAR ENDED 2022/23 AND THE BUDGET FOR 2022/2023**

The March and April budget monitoring documents were discussed. No matters of concern were raised.

Resolved: The information was noted. The Committee unanimously agreed to recommend to full council that there were no concerns regarding the budget and that the unaudited general reserve carried forward from last year is higher than forecast.

FR6/23 **CONCLUSION OF AUDIT 2021/2022**

For the first time the council received a full audit for the year ending 31st March 2022. Copies of the conclusion had been sent to all Members and it was noted that there had been no matters raised and therefore an unqualified audit had been received.

It was noted to that for the audit for the year ending 31st March 2023 that the date for submission of the audit had been received too late to include the internal audit and audit statement at the June meeting. The Clerk had contacted the audit office to ask advice and to see what options were available.

The advice is:

30 June is the date for approval of accounts by the Council set by the Accounts and Audit (Wales) Regulations 2014 - we can't override that. BUT the Regulations allow the Council to delay by publishing a notice - an example of which has been circulated.

FINANCE & RESOURCES COMMITTEE MEETING - 1st JUNE 2023

In terms of the audit process we will not be chasing immediately after early July so if the council can approve the accounts and you can get papers to us as soon as possible after you return from leave that would be great. We have set the date for electors to exercise their rights to contact us as 11 September and provided dates on the audit notice that will enable councils to meet their duties under the Regulations. While the date we specify is fixed, you can amend the inspection dates on the audit notice but please provide a copy of the published audit notice in your papers.

Alternatively, the asst clerk could sign as acting RFO.

I'd suggest you do what fits best with the way you normally work and keep us posted if you are delayed in send information in past 31 July.

Resolved: Members were delighted with the conclusion and the Clerk & Asst. Clerk were thanked for their work. The Committee would recommend to full council that the option of delaying until the July meeting and publishing a notice.

FR7/23 ITEMS FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

- Coity Wallia Conservators Funding

Resolved: To keep the agenda open for items on the next Finance Committee agenda.

FR8/23 TO AGREE THE DATE AND LOCATION FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

Resolved: A date to be set in September 2023

With there being no further matters to discuss the Chair thanked Members for their attendance and closed the meeting at 7.23 pm