

Draft Summary of the Ordinary Meeting of Coity Higher Community Council held on Thursday 9th November 2023 at Litchard Primary School and via Zoom

Attendance: Councillors S Bletsoe*, Y Walton-Davies* (from 7.22 pm), A Hughes*, L Richards*, A Wathan (Chair), A Williams* (from 7.24 pm), J Williams, M Williams* and D Wingar

*Attended via zoom

Apologies: Councillor L Jeffreys

No Apologies: Councillors S Charles & L Lewis

Declarations of Interest:

Declarations of Interest in all relevant BCBC matters were given by Councillors S Bletsoe, A Wathan, A Williams and M Williams and Development Control and Planning by Councillor A Wathan.

Declarations of interest in Coety Primary School were given by Councillor A Williams

Declarations of interest in Parc Derwen were given by Councillors A Wathan and J Williams

Declarations of interest in P/23/400/FUL were given by Councillors A and M Williams

Minute Number	Agenda Item	Action
77/23-24	Apologies for Absence	<ul style="list-style-type: none"> • As above
78/23-24	Declarations of Interest	<ul style="list-style-type: none"> • As above
79/23-24	To ratify the minutes of 12 th October 2023 Ordinary Meeting	<ul style="list-style-type: none"> • The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.
80/23-24	Matters Arising from the October 2023 Minutes	<ul style="list-style-type: none"> • The Clerk was asked to request a site meeting with the Highways Department if a positive response was not received soon. • The Clerk was asked to contact CADW to ask for a site visit as the license appears to be generic and not specific to the Coity Castle site; some of the items listed were not items in the Castle grounds. • It was agreed that the D-Day commemoration would be included on the January 2024 agenda for further discussion. It was agreed that Councillor Wingar would make enquiries regarding moving the noticeboard to the side of the

		<p>building.</p> <ul style="list-style-type: none"> • The information regarding the new bin and the leaflet print run were approved and noted. • The information and action in regards to the Notice of Vacancy was noted.
81/23-24	School Holiday Play Schemes 2024	<ul style="list-style-type: none"> • It was agreed that a provision needs to be made for the summer holidays and that money would be included in the 2024/25 precept budget and the matter discussed further as an item on the January 2024 agenda.
82/23-24	Suggestions for the Precept Budget 2024/25	<ul style="list-style-type: none"> • The Clerk was asked to obtain quotes for the items mentioned above. • All Councillors were asked to contact the Clerk by 17th November if they had further ideas for possible inclusion.
83/23-24	Finance & Accounts	<ul style="list-style-type: none"> • Authority was given for the payments for October and the budget monitoring sheet was accepted. • The Apogee payment item was incorrect and reduced from £249.08 to £249.06.
84/23-24	Clerk's Report including Project Updates	<ul style="list-style-type: none"> • The information and action of the Clerk were noted. • Following a discussion on the emails received on the consultation for the Hendre project, the council noted that the objections would not allow a licence to be approved and therefore the project would not go ahead. • The Clerk was given authority to request the updates to the council's website within the spending limit.
85/23-24	Member Reports	<ul style="list-style-type: none"> • No Member Reports were given.
86/23-24	Borough Council Updates	<ul style="list-style-type: none"> • All information was noted. • The Clerk was asked to include Parc Derwen green spaces on the January 2024 agenda.
87/23-24	Correspondence	<ul style="list-style-type: none"> • The correspondence was noted. • Councillors were asked to consider projects for the 2024/25 T&CC Fund and this will be included as an agenda item for January 2024. • The Chair was attending the BTC Remembrance Day Parade and Service

		<p>as a Member of BTC.</p> <ul style="list-style-type: none"> • The tax-free element of T&CC allowances was discussed and noted. • The pay agreement for 2023/24 for Clerks aligned to salary scales and backdated to 1st April 2023 was noted, approved and authorised. • It was agreed to publish the pet service on the council's website subject to it being confirmed as a legitimate, fully qualified service. • Regarding the borough resident and the SLA, it was unanimously agreed that, apart from the re-numbering of the points, that the SLA offered would be in its original form and not amended as requested by the resident. • Regarding the Hendre project see minute 84 above.
88/23-24	Planning	<ul style="list-style-type: none"> • There were no objections to any of the planning applications.
89/23-24	Urgent Items for the December 2023 Precept Meeting	<ul style="list-style-type: none"> • It was agreed to keep the agenda open to include urgent items that may arise during the month, though this meeting is a precept setting meeting. • The next meeting will be the be held on Thursday 14th December 2023 at the earlier time of 6.00 pm at Litchard Primary School and via Zoom.