

**Draft Summary of the Ordinary Meeting of Coity Higher Community Council held on Thursday
14th September 2023 at Litchard Primary School and via Zoom**

Attendance: Councillors S Bletsoe, Y Walton-Davies, L Jeffreys, L Lewis, L Richards, A Wathan (Chair), A Williams*, J Williams, M Williams and D Wingar

*Attended via zoom

Apologies: Councillor S Charles

No Apologies: Councillors Darren Brown & A Hughes

Declarations of Interest:

Declarations of Interest in all relevant BCBC matters were given by Councillors S Bletsoe, A Wathan, A Williams and M Williams including Electoral Arrangement Review by Councillors S Bletsoe and A Williams and Development Control and Planning by Councillor A Wathan.

Declarations of interest in Coety Primary School were given by Councillor A Williams

Declarations of interest in Parc Derwen were given by Councillors L Jeffreys, A Wathan and J Williams.

| Minute Number | Agenda Item | Action |
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| 47/23-24 | Apologies for Absence | <ul style="list-style-type: none"> As above |
| 48/23-24 | Declarations of Interest | <ul style="list-style-type: none"> As above |
| 49/23-24 | To Receive SW Police Ref. Anti-Social Behaviour | <ul style="list-style-type: none"> It was agreed that the Clerk would share the PC and PCSO's contact details with Members, that Councillor A Williams would send the PC the info on the parking issue at Coety Primary School and that attendance at this meeting would be on a quarterly basis. |
| 50/23-24 | To ratify the minutes of 13 th July 2023 Ordinary Meeting | <ul style="list-style-type: none"> The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair. |
| 51/23-24 | Matters Arising from the July 2023 Minutes | <ul style="list-style-type: none"> All the information was noted and the Clerk's action regarding the EOIs was approved and accepted. The Clerk was asked to write to the Head at Litchard Primary School about the Community Award. It was unanimously agreed that the Christmas tree pit for Coity Road, |

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| | | <p>Pendre should go ahead subject to the Finance Committee report later in the meeting. Councillor Bletsoe will provide the Clerk with further information regarding the crossing aid.</p> <ul style="list-style-type: none"> • It was noted that the 3 borough councillors had arranged a meeting with the Chief Executive of BCBC regarding the meeting ref. Heol Spencer Pavement. • The 3 BCBC Councillors and the Clerk were thanked for all their hard work in regards to the Heol Spencer Pavement. |
| 52/23-24 | Draft Annual Report 2022/23 | <ul style="list-style-type: none"> • The report was unanimously approved and the Clerk was asked to publish it on the council's website. |
| 53/23-24 | Electoral Arrangement Review | <ul style="list-style-type: none"> • Following a discussion, it was unanimously agreed that as this council had already received a review of the number of councillors, the ward boundaries etc. that there is no need for any further change. |
| 54/23-24 | CAT Group Brief for CAT Transfer | <ul style="list-style-type: none"> • It was unanimously agreed to accept the brief and the Clerk was asked to obtain 3 architect quotes and to obtain a quote from Oolong Sports regarding changing the pitches around etc. |
| 55/23-24 | Finance & Accounts including Finance Committee Recommendations | <ul style="list-style-type: none"> • Authority was given for the payments for July and August and the budget monitoring sheets were accepted. • All recommendations by the Finance Committee were unanimously accepted, the Asst. Clerk would update the budget sheet and the Clerk would prepare the allotment tenancies and inform tenants of the increase in 12 months' time. |
| 56/23-24 | Clerk's Report including Project Updates | <ul style="list-style-type: none"> • The information and action of the Clerk were noted. • The Clerk was given authority to make the necessary arrangements for the work at Hendre. • The Clerk was given authority to carry out any works in the play areas including the replacement panel. |

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| | | <ul style="list-style-type: none"> The Clerk was asked to request that the bins are emptied 3 times a week at Parc Derwen. |
| 57/23-24 | Member Reports | <ul style="list-style-type: none"> The information was noted. |
| 58/23-24 | Borough Council Updates | <ul style="list-style-type: none"> All information was noted. |
| 59/23-24 | Correspondence | <ul style="list-style-type: none"> The correspondence was noted. The financial request from Bridgend Carers Centre was deferred to the March 2024 meeting, the request from Aldi to meet with the council was agreed for the October Ordinary Council meeting agenda, the resident enquiries had been dealt with by the Clerk and the Clerk's action in submitting the EOIs for possible grant funding was approved. |
| 60/23-24 | Planning | <ul style="list-style-type: none"> There were no objections to any of the planning applications. |
| 61/23-24 | Items for the October 2023 Ordinary Meeting | <ul style="list-style-type: none"> To receive representatives of Aldi Stores School Holiday Play Scheme 2024 Draft Training Plan 23/24 It was agreed to keep the agenda open to include urgent items that may arise during the month. The next meeting will be the be held on Thursday 12th October 2023 at 7.00 pm at Litchard Primary School and via Zoom. |