



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON THURSDAY 9TH MARCH 2023
AT 7.00 PM AT LITCHARD PRIMARY SCHOOL AND VIA ZOOM

Present: Councillor A Wathan (Chair)

Councillors: S Bletsoe
D Brown
Y Walton-Davies
A Hughes (via zoom)
L Jeffreys
L Lewis
L Richards
A Williams
J Williams
M Williams
D Wingar

Apologies: Cllr S Charles

Minute 117/22-23:

118/22-23 **DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
Steve Bletsoe	BCBC Matters	All relevant	Member	No/No
Alan Wathan	BCBC Matters Borough Council Updates	All relevant	Member	No/No
Amanda Williams	BCBC Matters Correspondence	All relevant 100/22-23	Member Chair of Governors	No/No
	King's Coronation	122/22-23	Coety Primary School	Yes/No
	Cwm Taff Morgannwg CIC	131/22-23	Board Member	No/No
Martin Williams	BCBC Matters Incl. Planning	All relevant	Member	No/No

119/22-23 **TO RATIFY THE MINUTES OF THE FEBRUARY 2023 ORDINARY MEETING**

The Minutes of the February 2023 Ordinary Meeting were presented for approval.

Resolved: The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.

120/22-23 **TO RECEIVE BERNARD AND DIANE TILTMAN FOR THE COMMUNITY AWARD PRESENTATION**

Mr and Mrs Tiltman were welcomed to the meeting for a short presentation of their Community Award. They had been nominated for their work as a school governor, a Community councillor and all their hard work for Coity Festivals. A large engraved shield was presented to them by Chair Alan Wathan and they will keep this for a year. A smaller shield was also presented for them to keep, along with a small gift and flowers.

Resolved: The information was noted.

121/22-23 **MATTERS ARISING FROM THE FEBRUARY 2023 MINUTES**

Minute 108/22-23 T&CC Fund 2023/2024

MEETING OF THE COUNCIL - 9th March 2023

The Clerk had submitted 3 applications for the Black Path Project, Coity Castle Play Area footpath and Heol yr Ysgol footpath to the recreational field. These were discussed. The wildflower seed for the Black Path Project had not been included as these had been obtained free of charge.

Minute 110/22-23 Community Award 2022

Feedback from the schools was that they hadn't entered any child as they run their own awards. This was discussed as was how to include all children in the wards and better publicizing would be considered for next year.

Minute 112/22-23 Clerk's Report

Nut Allergy Signs: it was noted that these had been produced bilingually and will be put up in the play areas soon.

Community Orchard: it was noted that the fruit trees have been planted on the council's leased land at Tanyrallt Avenue.

Hendre Project: Councillor A Williams would chase this up with the residents.

Trem y Castell Play Area: Councillor A Williams gave an update.

Defibrillators: the Clerk gave an update on progress to get the two at ATS and the Red Lion online.

Minute 113-22-23 Member Reports

The Clerk had written to BCBC to ask them to check that the zig zags outside Litchard School on Garfield Avenue met the correct specifications. She red out a reply from the BCBC Officer/.

Resolved: The action of the Clerk and the information given were noted. The Clerk was asked to forward the response regarding the zig zags to Councillor Amanda Williams who would raise it at BCBC.

122/22-23 KING'S CORONATION 6TH MAY 2023 IDEAS

The Clerk had circulated some ideas for commemorative gifts for the two primary schools in Coity Higher. There are 975 children attending the schools. These were discussed and a proposal made.

In addition, the idea of helping those arranging street parties was discussed and a proposal made.

Resolved: It was unanimously agreed to order 1,500 key fobs and give one to every child in both primary schools. To offer the remainder to anyone else, via the website and social media hubs, who live in one of the 3 wards but attends another school. The Clerk would put a news item on the council's website and social media

hubs asking anyone who's holding a street party that needs help to contact the community council and talk to us to see what we can help purchase.

123/22-23 TRAINING NEEDS SURVEY 2023

A training needs survey had been circulated to everyone and a paper copy was in all councillors' meeting papers pack. One Voice Wales and Society of Local Council Clerks had developed the survey so that they can plan future training arrangements within their respective organisations that reflect the current needs of the sector. This is a survey for the council to respond to with input from Members so the Chair ran through every question and replies were agreed.

Resolved: The Clerk was asked to submit the council's replies by the due date.

124/22-23 HEOL SPENCER INITIAL REPORT

The report had been circulated to Members and Councillor Martin Williams gave some background to its contents. Councillor Williams expressed his disappointment with the report. It had not taken into account the land ownership information that the council had paid to obtain. Councillor Amanda Williams had met someone from another local authority where they'd done a similar project. Councillor Yvonne Walton-Davies said the report didn't mention business access by Thomas Brothers and there was no mention of the horses using the livery on Heol Spencer who have to use the road in both directions. There was mention of buses and the bus stop indicating that the writer of the report was not aware that there are no buses along that route. Many other points were raised.

Resolved: Councillor Amanda Williams was asked to pass on the contact details for the person she'd met from another local authority to find out further information. The Clerk was asked to request a meeting with BCBC, both a site visit and a meeting for discussion.

125/22-23 CAT MEETING UPDATE

A meeting had taken place with the Asset Transfer Committee and the BCBC CAT Officer to discuss both Pendre Fields and Coity Higher Community Centre. It was clear from the meeting that the community council's ambitions had not been relayed to the CAT Officer.

Resolved: A meeting would be requested with all involved with the transfer at BCBC and the Asset Transfer Committee would report back to full council once that meeting has taken place in April.

126/22-23 DEFERRED FINANCIAL REQUESTS TO MARCH 2023

The Clerk had circulated a list of deferred financial requests. The donation budget had already been spent and as all requests were from large, national charities it was agreed not to transfer more money into the budget line from general reserves to accommodate further donations.

Resolved: No donations were agreed.

127/22-23 FINANCE & ACCOUNTS

1.Payment of Cheques

Authority was requested for the payments of all the cheques listed on the expenditure sheet and the 3 on the additional sheet received since the papers were circulated which the Chair had agreed to include.

2.Budget Monitoring, Accounts & Budgets

The Assistant Clerk ran through the budget monitoring sheet and answered any questions raised.

3.Cheque for D Thomas

The Asst. Clerk had made enquiries regarding the current bank clearing system and what happens to cheques if they are rejected. He explained his findings.

4.Dog Waste Bags

The drop in dog waste bag costs was raised by a Member and this was explained by the Asst. Clerk.

5.External Full Audit

Some queries had now been received which have been answered.

Resolved: Authority was given for all payments listed on the expenditure sheet. The Asst. Clerk was asked to cancel the cheque to Mr D Thomas and a new one will be issued after the cancellation.

128/22-23 CLERK'S REPORT INCLUDING PROJECT UPDATES

Bench Heol Mair:

The Clerk had signed a licence and will now purchase the bench and arrange its installation.

Coity Castle Play Area:

This will be closed from Monday 13th March for up to 10 days, this being weather dependent. The closure is to facilitate the removal of the existing fence and its replacement along with a new kissing gate.

Bin for Bus Stop Parc Derwen:

The Clerk had sought permission, which had been granted, from Persimmon to install a bin at the bottom of the development near the traffic lights. The Clerk had approached Persimmon to cover the cost of the purchase of the bin.

Ramblers Cymru - Paths to Wellbeing:

The Ramblers have some additional bird boxes to install in the woods at the top of Footpath 17.

Annual Leave:

The Clerk reminded Members of her annual leave dates before the end of March 2023.

Resolved: The information and action of the Clerk was noted.

129/22-23 MEMBER REPORTS

Councillor Bletsoe raised a proposed petition to reinstate Litchard Primary School's crossing assistant and gave some background information.

Resolved: The information was noted and the Clerk was asked to include this on the May agenda as Councillor Bletsoe is unable to attend the April meeting.

130/22-23 BOROUGH COUNCIL UPDATES

Councillor Amanda Williams raised concerns about the litter strewn around the borough and in particular from junction 36 down and on Heol Simonston from the crematorium through Coity Higher. Councillor Lisa Lewis agreed as did the full council. Councillor Yvonne Walton-Davies said that with the use of the right contractor grass cutting and litter picking could be done at the same time. Councillor Lynda Jeffreys agreed with Councillor Williams that from junction 36 was particularly bad and so is the lack of weed treatment.

Councillor Martin Williams asked if the council would consider taking over the electricity supply at Coity Castle as it has not been lit up for some time. He noted that the speed bumps at the bottom of Parc Derwen have been removed and that a list of wishes had been received regarding Llys Gwyn.

Councillor Alan Wathan agreed with the above issues and had nothing to add.

Resolved: All information was noted. The Clerk was asked to approach Coity Village Association and CADW to see if this is something they would agree to in order to facilitate a discussion at the April meeting. The Clerk was asked to include Llys Gwyn as an agenda item for the April meeting.

131/22-23 CORRESPONDENCE

All correspondence was noted. With the consent of the Chair some additional correspondence received after the meeting papers were distributed was included.

The Clerk drew Members' attention to the following:

- Pugh's Garden Kitchen- correspondence regarding their business and attending a future meeting
- IRPW Report
- Resident - request regarding bilingual signage
- Paths to Wellbeing Awards - invitation to the Clerk
- Cwm Taff Morgannwg CIC - invitation to Bridgend Local Area Committee Meeting
- Welsh Blood Service - information sharing

Resolved: The correspondence was noted. The Clerk was asked to invite Pugh's Garden Kitchen to the April meeting and to include IRPW Report on the April agenda. It was noted that the Clerk can't attend the Paths to Wellbeing Awards due to a clash of dates with the next council meeting and that the Clerk had responded to the resident regarding signage.

Note: Councillor Martin Williams did not take part in the Planning item.

132/22-23 PLANNING

With the consent of the Chair some additional planning information received after the meeting papers were distributed were included.

1 application had been received, 4 decisions and 1 appeal and these were discussed. 4 items had been sent out by email from Planning Aid Wales.

Councillor Amanda Williams gave an update on a planning application for the Industrial Estate and some information on Pugh's Garden Kitchen as referred to in the Correspondence agenda item.

Resolved: The planning information was noted and no objections were to be made.

133/22-23 ITEMS FOR THE APRIL 2023 ORDINARY MEETING

- IRPW Report
- Electricity Supply at Coity Castle

MEETING OF THE COUNCIL - 9th March 2023

- Llys Gwyn
- Pugh's Garden Kitchen

Resolved: It was agreed to keep the agenda open to include urgent items that may arise during the month. The next meeting will be held earlier than usual due to the school closure for Easter: Thursday 30th March 2023 at 7.00 pm at Litchard Primary School and via Zoom.

Councillors S Bletsoe, L Richards and A Wathan gave their apologies for the April 2023 meeting.

The meeting closed at 8.59 pm.