



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON THURSDAY 11TH NOVEMBER
AT 7.00 PM AT LITCHARD PRIMARY SCHOOL AND VIA ZOOM

Present: Councillors A Wathan (Chair)

A Davies
C Jones
L Richards
B Tiltman
M Williams
R Young (from 7.53 pm)

Also Present: Mrs A C Harris, Clerk (from 7.52 pm)
Mr P Ley, Asst. Clerk & FO

Minute 84 Apologies: Councillors D Barrington, C Evans and C Walburn

No Apologies: Councillor A Hughes

MEETING OF THE COUNCIL - 11TH NOVEMBER 2021

The Chair informed Members that due to the Clerk's absence, Asst. Clerk, Phil Leys, would clerk the meeting which was being recorded to enable the Clerk to prepare the minutes.

85 DECLARATIONS OF INTEREST

Councillor	Item	Minute	Interest	Speak/Vote
B Tiltman	Allotment Gardens	93	Allotment Garden Tenant	No/No
M Williams	Representative on the Cwm Taff Morgannwg University Health Board Stakeholder Reference Committee	89	Nominee for another Community Council	No/No
R Young	All BCBC Matters incl. Planning	All relevant	Member BCBC	No/No

86 TO RECEIVE A REPRESENTATIVE OF SOUTH WALES POLICE

PCSO Richard Thomas attended the meeting. Local matters were discussed including the council's concerns regarding the cutting through of vehicles at Litchard Cross, parking concerns at Gerddi'r Castell and street lighting issues at Parc Derwen.

Resolved: PCSO Thomas would give his contact details to the Clerk to share with Members. Councillor A Williams would send photos of the incidents at Litchard Cross to PCSO Thomas and the PCSOs would monitor the parking problem area at Gerddi'r Castell.

87 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE OCTOBER 2021 ORDINARY MEETING AND THE NOVEMBER 2021 EXTRAORDINARY MEETING

The Minutes of the October 2021 Ordinary Meeting and November 2021 Extraordinary Meeting were presented for approval. They were accepted and approved as a true record of the meetings and were signed by the Chair.

Resolved: This was noted.

88 **TO CONSIDER MATTERS ARISING FROM THE OCTOBER 2021 ORDINARY MEETING AND NOVEMBER 2021 EXTRAORDINARY MEETING**

Ordinary Meeting:

Minute 69 Matters Arising from the July Meetings

The online condolence book is being designed.

Litchard Primary School has been booked for the January, February and March meetings but they are unable to accommodate us for the April meeting; this can be addressed at a future meeting.

Minute 74 Unofficial Footpaths

A request has been made on how to register a path.

Minute 78 Member Reports

A letter had been drafted ready to send, but before it could be sent a response had been received to Councillor Amanda Williams' referral on this matter, which has now been actioned following an extraordinary meeting of this council.

Minute 80 Clerk's Report

Dog Bag Dispensers:

Permission has been granted by Persimmon for the 3 dog waste bag dispensers for Parc Derwen and they've been ordered. Pride in Coity are going to keep a stock of bags and refill them on our behalf. Bill Daniel is going to meet with the council's contractor to look at the most suitable locations to install them.

Footpath Top of Heol Spencer to Pantypwllau:

The Clerk has met with the contractors to look at the path. Helen Mills from the Rights of Way department had also attended. If BCBC accepts the quote the work will be completed before the year end, weather permitting.

November 2021 Extraordinary Meeting Minutes

An acknowledgement had been received from Mark Shepherd of the agreement to go ahead with the review they propose that a council of 13 was preferred and the ratio Coity 5, Litchard 4, Pendre 4 was preferred.

Resolved: The information and action of the Clerk were noted and accepted. It was confirmed that the unregistered footpath referred to was the one at Brackla Ridge. A request was made that in future years the floral baskets remain until later in the year if they are still in reasonable bloom.

**89 REPRESENTATIVE ON THE CWM TAFF MORGANNWG UNIVERSITY HEALTH BOARD
STAKEHOLDER REFERENCE COMMITTEE**

There is an opportunity for one T&CC representative on this committee, the group will decide who is successful from the 20 T&CCs. The Clerk had sent out the information, a nomination form and a stakeholder information sheet.

Resolved: The information was accepted. Councillor M Williams was nominated and agreed he would apply.

90 SAFER ROUTES UPDATE

Councillors were invited to feedback any comments to Councillor Williams to update the draft revised Community Access Plan; none had been received to date.

Resolved: The information was accepted. Councillor Davies would revisit Pendre at night. Councillor Williams would update the plan in December.

91 COMMUNITY ASSET TRANSFER UPDATE

Joslin Terrace Play Area and Land:

Llanmoor Homes and Coity Higher have approached BCBC regarding transferring the asset and commuted fee to us directly and BCBC have no objection. The Clerk has therefore instructed the council's solicitor to carry out the legal work and is in touch with Llanmoor going through the process. Llanmoor have offered to pay for the solicitor fees which the solicitor estimates will £300 plus vat plus the land registry fee of £40.

Coity Higher Community Centre:

The Working Group have held their first meeting and have invited the Clerk for Cornelly to attend a virtual meeting with them to see how she went about starting the process etc. She's agreed and the Clerk is waiting for her to come back with some suggested dates and times to meet.

Resolved: The information was noted.

92 IN-YEAR PROJECT IDEAS UPDATE

All ideas are being progressed.

Resolved: The information was noted.

93 FINANCE & ACCOUNTS

1.Payment of Cheques

Authority was requested for the payments of all the cheques listed on the expenditure sheet and additional sheet for November 2021.

2.Budget Monitoring, Accounts & Budgets

The budget monitoring report for October 2021 was included in the meeting papers.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments.

94 MEMBER REPORTS

There were no reports this month.

95 BOROUGH COUNCIL UPDATES

Councillor Amanda Williams gave an update on the proposed play area at Gerddi/Trem y Castell, parking issues in Trem y Castell have been addressed by SW Police but speeding is still an issue in this area. An update on the delays to the play areas in Parc Derwen was given and the issues with some lighting columns not working, there are now some houses for sale under the Help to Buy scheme. The temporary chemist is now open at Parc Derwen. Work is underway to the footpath at the bottom of the estate. The footway at Heol Simonston and the speed warning signs are now in place though the work is not yet complete.

Resolved: All information was noted.

96 CLERK'S REPORT

Play Areas:

Coity Castle: The Clerk is still chasing the replacement baby swing or a repair but the contractor is not being very helpful.

Litchard Park: The replacement section has now been installed.

Paths to Wellbeing:

There had been a slight set back as the officer the Clerk was working with was no longer available. The two consultations at both primary schools went well with a lot of interest from parents and children.

Christmas:

Taylor Wimpey have approved the location for the Christmas tree pit.

Daffodil Bulbs Trem/Gerddi'r Castell:

Taylor Wimpey have approved the location for planting the daffodils near the pylon and the work has been carried out.

Defibrillators:

The Clerk confirmed that all the council's defibrillators are registered with the ambulance service, following recent news reports that not all defibrillators are registered in Wales.

Reported this month:

- Lighting column not working Parc Derwen
- Hole in pavement Garfield Avenue

Coity Wallia Conservators:

The Chair read out a letter received from the Conservators regarding funding. The funding is requested for this financial year though there is nothing in the budget due to the lack of communication due to COVID.

Newsletter:

The Clerk gave a progress update.

Resolved: All information and action of the Clerk was noted and accepted. The Clerk was asked to contact the Conservators to ask what percentage of the common is associated with Coity Higher CC.

NOTE: At 7.53 pm Councillor R Young joined the meeting.

He gave a short update on the work he'd been doing in the last month and an update on progress with the request to BCBC to provide bollards at Litchard Cross and discussions with the police on the same issue. The council informed Councillor Young that at the

last meeting it was agreed that they would pay for the bollards; Councillor Young agreed to take that information back to BCBC to progress matters.

Councillor Davies raised an issue that parents of Litchard Primary had raised with her regarding admissions, particularly nursery, and asked Councillor Young for help. Councillor Young asked Councillor Davies to pass on his contact details to the parents so he could assist.

97 CORRESPONDENCE

All correspondence was noted. With the Chair's permission additional correspondence received since the papers were sent out were accepted.

The Clerk drew Members' attention to the following:

- Active Travel Plans Consultations
- Research into the role and remuneration of councillors in Wales
- SW Police Virtual Community Conversations in Bridgend
- OVW Remote Training Schedule for November and December
- Coity Higher Boundary Review - Terms of Reference
- Mayor Citizens Awards 2022

Resolved: The information was noted

98 PLANNING

All planning information had been emailed to Members including correspondence from Planning Aid Wales.

Resolved: The planning applications, decisions and an appeals were noted. No objections were made.

99 URGENT ITEMS FOR THE DECEMBER 2021 MEETING

Resolved: It was agreed to keep the agenda open to include very urgent items that may arise during the month. The next meeting will be held on Thursday 9th December 2021 at 7.00 pm at Litchard Primary School and via Zoom. It will be a precept setting meeting.

The meeting closed at 8.10 pm