



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON THURSDAY 9TH FEBRUARY
2023 AT 7.00 PM AT LITCHARD PRIMARY SCHOOL AND VIA ZOOM

Present: Councillor A Wathan (Chair)

Councillors: S Bletsoe (from 7.30 pm)
D Brown
S Charles (via zoom)
Y Walton-Davies
L Lewis
A Williams (via zoom)
J Williams
M Williams (via zoom)
D Wingar

Apologies: Cllrs L Jeffreys and L Richards

Minute 103/22-23:

No Apologies: Cllr A Hughes

104/22-23 **DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
Steve Bletsoe	BCBC Matters	All relevant	Member	No/No
Darren Brown	Ballot for Local Access Forum	107/22-23	Personal friend is a nominee	No/No
Yvonne Walton-Davies	Ballot for Local Access Forum	107/22-23	Nominee in ballot	No/No
Alan Wathan	BCBC Matters Borough Council Updates	All relevant 99/22-23	Member Resident Parc Derwen	No/No No/No
	Ballot for Local Access Forum	107/22-23	Personal friend is a nominee.	No/No
Amanda Williams	BCBC Matters Correspondence	All relevant 100/22-23	Member Chair of Governors Coety Primary School	No/No Yes/No
	Community Award 2022	110/22-23	Personal friends are nominated.	No/No
Martin Williams	BCBC Matters	All relevant	Member	No/No
	Ballot for Local Access Forum	107/22-23	Personal friend is a nominee.	No/Yes
	Community Award 2022	110/22-23	Personal friends are nominated	No/No

105/22-23 **TO RATIFY THE MINUTES OF THE JANUARY 2023 ORDINARY MEETING**

The Minutes of the January 2023 Ordinary Meeting were presented for approval.

Resolved: The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.

106/22-23 **MATTERS ARISING FROM THE JANUARY 2023 MINUTES**

Minute 99/22-23 Borough Council Updates

The Clerk gave an update on the response from BCBC to the urgent request for emergency measures to the recent traffic in Coity village.

Minute 100/22-23 Correspondence

The Clerk confirmed that a response to the Coety Primary Consultation had been submitted on behalf of the council.

Minute 101/22-23 Planning

The Clerk confirmed that she'd responded to the drive through element of application number P/22/826/HYB.

Resolved: The action of the Clerk and the information given were noted.

107/22-23 BALLOT FOR T&CC REPRESENTATIVE ON LOCAL ACCESS FORUM

Ballot papers had been received from BCBC for the election of a person to represent the T&CCs on the Bridgend Local Access Forum. Five nominations had been received and a copy of statements from three of the people nominated had been sent out with the meeting papers. The Chair asked each Member to rank the nominees in order of preference up to a maximum of 1 to 5 where 1 is the preferred person and five is the least preferred person.

Resolved: Following the voting the Clerk was asked to submit the nominees in the following order: 1 Cllr Yvonne Walton-Davies, 2 Cllr D Unwin, 3 Cllr B Doughty, 4 Cllr J Pratt and 5 Cllr J Coles.

108/22-23 T&CC FUND 2023/2024

The Clerk had been asked to submit three applications and obtain quotes. Obtaining quotes for rubber matting for Coity Castle play area was proving difficult, the quotes for the black path project were being collated and the Clerk had met with Cllr A Williams to discuss the footpath between Coity Castle and St Mary's Church and would obtain quotes.

Resolved: The Clerk was asked to obtain quotes for a path from one gate to the other along the centre of Coity Castle play area as an alternative option.

109/22-23 DRAFT BIODIVERSITY REPORT

The Clerk had drafted an up-to-date biodiversity report and a copy had been included in the meeting papers. This was discussed.

Resolved: It was unanimously agreed to approve the draft and publish it on the council's website.

110/22-23 COMMUNITY AWARD 2022/23

One nomination had been received in the over 18 category and none in the under 18 category. The nomination was discussed. The option to extend the under eighteen category for a few weeks was also discussed.

Resolved: It was agreed to award the shield to a local couple, Bernard and Diane Tiltman for their work in the community and with local organisations as this was a very deserving nomination. The Clerk was asked to invite them to attend the March 2023 meeting for a short presentation. It was unanimously agreed that a closing date had been set and had now passed so there would be no extension to the under 18 category nomination windows. The Coety and Litchard Primary School governor representatives were asked to let the schools know that the council were disappointed not to receive any nominations in the under 18 categories.

111/22-23 FINANCE & ACCOUNTS

With the consent of the Chair three additional invoice received after the meeting papers were distributed were included, two from MS Property Services and one refund payment for the Asst. Clerk.

1.Payment of Cheques

Authority was requested for the payments of all the cheques listed on the expenditure sheet.

2.Budget Monitoring, Accounts & Budgets

The Assistant Clerk ran through the budget monitoring sheet and answered any questions raised.

3.Audit 2021/22

Had still not been received.

4.RCT Pension Fund

The Finance Officer gave an update on the % employer payments due for the next 3 years, which will reduce each year.

5.Cheque Payment

A cheque had been returned to one of the council's contractors saying that the cheque could not be paid due to poor image quality. This was discussed.

Resolved: Authority was given for all payments listed on the expenditure sheet. The Clerk was asked to inform the contractor that as the image quality was due to an issue on his bank's side that they will cancel the original cheque, issue a new cheque and the cost for the transaction will be subtracted from the original cheque amount.

112/22-23 **CLERK'S REPORT INCLUDING PROJECT AND ASSET TRANSFER UPDATES**

King's Coronation: This takes place on 6th May 2023 and the Clerk informed Members of the many commemorative items on sale.

Training: Cllr L Lewis has been booked onto the Information Management, Advanced Local Government Finance and Health & Safety One Voice Wales training modules.

Heol Spencer Update from BCBC: the promised survey data has been received, surveys (walkover) and investigatory works are complete; draft proposal plans are being checked for issue, draft constraint plans are being checked for issue and a technical note to follow the QA checks should be issued in the last week of January.

20mph Map: BCBC's 20mph map is for the exception roads ie roads that will not change to 20mps. They are currently being uploaded on to BCBC's consultation pages of their website and should be available to BCBC Councillors, T&CCs, Statutory Consultees such as emergency services, bus companies etc. and member of the public from mid February.

Bench Land near Heol Mair play area, Litchard: A request has been received for a bench to be installed in this area.

New PCSO: The Clerk was asked to invite the new PCSO to a future meeting.

Play Areas: Discussions are on-going between BCBC and Taylor Wimpey regarding Trem y Castell. Coity Castle's new fence will be installed in early March, following the half term as it will need to be closed for around 8 days. The nut allergy signs for the play areas is being redesigned to be more child friendly. Annual inspections of all the play areas have taken place and the outcomes are all low risk maintenance issues such as paint gates, worn seats etc.

Community Orchard Plans: The Clerk is still waiting for a response from BCBCs legal department to its request to plant an orchard in Pendre.

Hendre: Consultation letters had been sent out to residents. One resident had responded on behalf of all residents but this is not permissible by BCBC. The response had been that whilst they welcome the offer they would defer it until other highways matters had been resolved. The Clerk had explained that one if a borough matter and the other is a community council initiative and that a delay would mean missing the summer planting. In addition, if there is a delay BCBC will expect the Clerk to consult again.

Black Path Project: A site meeting had taken place between the council and the Rights of Way Manager to identify land responsibility etc. One of the benches donated by the Ramblers would be installed on the site and the Open Spaces officer at BCBC had already granted a licence for its installation.

Ramblers Cymru Project: The two benches have been delivered, the Clerk is still awaiting permission to install one on Heol Hopcyn John. The majority of Councillors

agreed that the lectern type info board is the preferred option and so the Clerk had applied for a licence to install it next to the planter on Heol West Plas. All walking routes and footpath maps have been approved by Rights of Way and the Clerk had completed a zoom evaluation regarding the project.

Asset Transfers: The changing rooms at Coity Higher Community Centre will reopen for use shortly, the work carried out recently was largely statutory compliance. As regards the council's response to BCBC's Heads of Terms, these were discussed at the last CAT Operations Group meeting in January and it was agreed that these would need to be passed to the CAT Steering Group for a decision on 13th February.

Defibrillators: Unfortunately the local responders are unaware of the codes to the two at the Red Dragon and ATS; the normal master codes have been checked but none worked. The Clerk updated Members on the options left to the council. In addition the Clerk had asked the local responders to provide and install a cabinet for the grant funded new defibrillator for Oakwood View but they do not provide installation.

Resolved: The information and action of the Clerk was noted. The Clerk was asked to include the Coronation as an agenda item for March for gifts for school children to be considered. The Clerk was asked to obtain a licence for the new bench and arrange its purchase and installation. Councillor A Williams will provide the Clerk with the contact details for the new PCSO. The Clerk was asked to arrange for the low maintenance work identified in the play area inspections are carried out. The BCBC Councillors were asked to speak to BCBC about the Trem y Castell play area and the Community Orchard. Councillor A Williams said she'd speak to the residents about both matters. The Clerk was asked to chase up an update on the CAT for Pendre Fields. It was noted that residents in Litchard have asked for a replacement tree on an island at Penylan. The Clerk was asked to write to the Chief Executive of the Ambulance Service about this matter; Councillor A Williams would provide the Clerk with the contact details. In addition, an alternative option of asking responders from other areas to help was agreed.

113/22-23 MEMBER REPORTS

Councillor S Bletsoe had been asked if the zig zags outside Litchard School on Garfield Avenue are adequate.

Councillor D Wingar asked about the footpath walk maps, which the Clerk addressed.

Resolved: The information was noted. The Clerk was asked to check this matter.

114/22-23 BOROUGH COUNCIL UPDATES

Councillor Amanda Williams gave updated ref. Coety Primary School extension, Hendre plans, grit bins, flooding in Parc Derwen, traffic light issues on the by-pass, planning objections and the Persimmon meeting which included lighting issues.

MEETING OF THE COUNCIL - 9th February 2023

Councillor Martin Williams gave an update on the adoption of green spaces from Persimmon, the climate change response to BCBC and Llys Gwyn matters.

Councillor Alan Wathan did not give an update as all matters had been covered in the above reports.

Resolved: All information was noted.

115/22-23 CORRESPONDENCE

All correspondence was noted. With the consent of the Chair some additional correspondence received after the meeting papers were distributed was included.

The Clerk drew Members' attention to the following:

- Resident enquiries regarding the re-opening of Coity Higher Community Centre and information regarding the date of the next council meeting.
- Change to payment options Dwr Cymru bills from April 2023.

Resolved: The correspondence was noted. It was unanimously agreed that a direct debit would be set up by the Finance Officer to pay future Dwr Cymru bills.

Note: Councillor Martin Williams did not take part in the Planning item.

116/22-23 PLANNING

With the consent of the Chair some additional planning information received after the meeting papers were distributed were included.

3 applications had been received, 7 decisions and no appeals and these were discussed. 3 items had been sent out by email from Planning Aid Wales and a pre-application consultation letter had been received outlining a proposed upgrade at the existing telecommunications base station at Wild Mill, Heol Gadlys, Bridgend.

Resolved: The planning information was noted and no objections were to be made.

116/22-23 ITEMS FOR THE MARCH 2023 ORDINARY MEETING

Resolved: It was agreed to keep the agenda open to include urgent items that may arise during the month. The next meeting will be held on Thursday 9th March 2023 at 7.00 pm at Litchard Primary School and via Zoom.

The meeting closed at 8.55 pm.