

**Draft Summary of the Ordinary Meeting of Coity Higher Community Council held on Thursday
9th February 2023 at Litchard Primary School and via Zoom**

Attendance:

Councillors Steve Bletsoe (from 7.30 pm), Darren Brown, *S Charles, Yvonne Walton-Davies, Lisa Lewis, Alan Wathan (Chair), *Amanda Williams, J Williams, *Martin Williams and D Wingar

*Attended via zoom

Apologies: Councillors L Jeffreys and L Richards

No Apologies: Councillor A Hughes

Declarations of Interest:

Declarations of Interest in all relevant BCBC matters were given by Councillors S Bletsoe, A Wathan, A Williams and M Williams.

Declarations of interest in the Ballot for the Local Access Forum were given by Councillors Darren Brown, Yvonne Walton-Davies, Alan Wathan and Martin Williams.

Declarations of interest in Parc Derwen were given by Councillor A Wathan.

Declarations of interest in Coety Primary School were given by Councillor A Williams.

Declarations of interest in the Community Award were made by Councillors Amanda and Martin Williams.

Minute Number	Agenda Item	Action
103/22-23	Apologies for Absence	<ul style="list-style-type: none">• As above
104/22-23	Declarations of Interest	<ul style="list-style-type: none">• As above
105/22-23	To ratify the minutes of the January 2023 Meeting	<ul style="list-style-type: none">• The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.
106/22-23	Matters Arising from the January 2023 Minutes	<ul style="list-style-type: none">• The action of the Clerk and the information given were noted.
107/22-23	Ballot for T&CC Representative on Local Access Forum	<ul style="list-style-type: none">• Following the voting the Clerk was asked to submit the nominees in the 1 to 5 order.

108/22-23	T&CC Fund 2023/2024	<ul style="list-style-type: none"> The Clerk was asked to obtain quotes for a path from one gate to the other along the centre of Coity Castle play area as an alternative option.
109/22-23	Draft Biodiversity Report	<ul style="list-style-type: none"> It was unanimously agreed to approve the draft and publish it on the council's website.
110/22-23	Community Award 2022/23	<ul style="list-style-type: none"> It was agreed to award the shield to a local couple, Bernard and Diane Tiltman for their work in the community and with local organisations; this was a very deserving nomination. The Clerk was asked to invite them to attend the March 2023 meeting for a short presentation. It was unanimously agreed that a closing date had been set and had now passed so there would be no extension to the under 18 category nomination windows. The Coety and Litchard Primary School governor representatives were asked to let the schools know that the council were disappointed not to receive any nominations in the under 18 categories.
111/22-23	Finance & Accounts	<ul style="list-style-type: none"> Authority was given for all payments listed on the expenditure sheet. The Clerk was asked to inform the contractor that as the image quality was due to an issue on his bank's side that they will cancel the original cheque, issue a new cheque and the cost for the transaction will be subtracted from the original cheque amount.
112/22-23	Clerk's Report including Project and Asset Transfer Updates	<ul style="list-style-type: none"> The information and action of the Clerk was noted. The Clerk was asked to include Coronation commemorative gifts as an agenda item for March. The Clerk was asked to obtain a licence for the new bench and arrange its purchase and installation. Councillor A Williams will provide the Clerk with the contact details for the new PCSO. The Clerk was asked to arrange for

		<p>the low maintenance work identified in the play area inspections are carried out.</p> <ul style="list-style-type: none"> • The BCBC Councillors were asked to speak to BCBC about the Trem y Castell play area and the Community Orchard. • Councillor A Williams said she'd speak to the Hendre residents about both matters. • The Clerk was asked to chase up an update on the CAT for Pendre Fields. • It was noted that residents in Litchard have asked for a replacement tree on an island on the main spine road. • The Clerk was asked to write to the Chief Executive of the Ambulance Service about this matter; Councillor A Williams would provide the Clerk with the contact details. • In addition, an alternative option of asking responders from other areas to help was agreed.
113/22-23	Member Reports	<ul style="list-style-type: none"> • The information was noted. • The Clerk was asked to check this matter.
114/22-23	Borough Council Updates	<ul style="list-style-type: none"> • All information was noted.
115/22-23	Correspondence	<ul style="list-style-type: none"> • The correspondence was noted. • It was unanimously agreed that a direct debit would be set up by the Finance Officer to pay future Dwr Cymru bills.
116/22-23	Planning	<ul style="list-style-type: none"> • The planning information was noted and no objections were made.
117/22-23	Items for the March 2023 Ordinary Meeting	<ul style="list-style-type: none"> • It was agreed to keep the agenda open to include items that may arise during the month. • The next meeting will be held on Thursday 9th March 2023 at 7.00 pm at Litchard Primary School and via Zoom.