



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON THURSDAY 12th JANUARY
2023 AT 7.00 PM AT LITCHARD PRIMARY SCHOOL AND VIA ZOOM

Present: Councillor A Wathan (Chair)

Councillors: S Bletsoe (via zoom from 7.23 pm)
D Brown
Y Walton-Davies
L Jeffreys (left at 8.00 pm)
L Lewis
L Richards (via zoom)
A Williams (via zoom)
M Williams

Apologies: Cllrs S Charles, J Williams and D Wingar

Minute 91/22-23:

No Apologies: Cllr A Hughes

92/22-23 **DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
Steve Bletsoe	BCBC Matters	All relevant	Member	No/No
Lynda Jeffreys	Borough Council Updates	99/22-23	Resident Parc Derwen	No/No
Alan Wathan	BCBC Matters Borough Council Updates	All relevant 99/22-23	Member Resident Parc Derwen	No/No No/No
Amanda Williams	BCBC Matters Correspondence	All relevant 100/22-23	Member Chair of Governors Coety Primary School	No/No Yes/No
Martin Williams	BCBC Matters	All relevant	Member	No/No

93/22-23 **TO RATIFY THE MINUTES OF THE DECEMBER 2022 PRECEPT MEETING**

The Minutes of the December 2022 Precept Meeting were presented for approval.

Resolved: The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.

94/22-23 **MATTERS ARISING FROM THE DECEMBER 2022 MINUTES**

Ordinary November 2022 Minutes

Minute 74/22-23 Matters Arising from the October 2022 Meeting

Highway Matters: A BCBC Officer has confirmed that they will inspect the two highways queries we raised ref. Litchard Cross and Coity by-pass.

Minute 79/22-23 Borough Council Updates

The Clerk had sought permission from BCBC to install bins on Hendre lane and had requested the 20 mph map. A BCBC Officer has responded saying officers have attended the location and unfortunately they would not be able to install bins in the area for H&S reasons. They said they'd ask their team to review the area and cleanse on a more regular basis.

Minute 81/22-23 Clerk's Report

Solicitor: Thomas & Thomas Solicitors, Maesteg had informed the Clerk that they were in possession of the outstanding Deed of Transfer file from King Davies & Partners and asked how the council wished to proceed.

Community Award: The notice has been published on the council's website and in their noticeboards. It had also been sent to both primary schools to encourage a nomination in the under 18 category.

Precept Meeting December 2022

Minute 88/22-23 Precept 2023/24

The Clerk confirmed that a request for a precept for 2023/24 for the sum of £114,934 had been requested from BCBC and a request for confirmation of receipt had been made and received.

Resolved: The information from the Clerk was accepted. The Clerk was asked to instruct Thomas & Thomas to continue with the transfer on behalf of the council.

95/22-23 T&CC FUND 2023/24

A covering letter and an application form for this fund had been sent via email to all Members. The Clerk reminded Members that the closing date is 28th February and that the projects need to identify links with BCBC's Corporate Priorities and identify links with Decarbonisation and Climate Change Response and CAT.

Ideas were suggested and discussed.

Resolved: The Clerk was asked to apply for the work to the black path and include solar lights, improvements to the path to the side of the castle and church in Coity, rubber matting from the gates of Coity Castle play area to the individual play items, particularly the accessible equipment.

96/22-23 FINANCE & ACCOUNTS

With the consent of the Chair three additional invoice received after the meeting papers were distributed were included, two from MS Property Services and one from One Voice Wales.

1.Payment of Cheques

Authority was requested for the payments of all the cheques listed on the expenditure sheet.

2. Budget Monitoring, Accounts & Budgets

The Assistant Clerk ran through the budget monitoring sheet and answered any questions raised.

3. Audit 2021/22

Had still not been received.

Resolved: Authority was given for all payments listed on the expenditure sheet.

97/22-23 CLERK'S REPORT

PROJECT UPDATES

Play Areas:

Trem y Castell - the Clerk had chased up feedback following a BCBC meeting on this matter but none had been received to date.

Coity Castle - the Clerk is waiting for the contractor to confirm a start date for the new fencing work.

All Play Areas - a design for the allergy signs had been received and is awaiting sign off.

All Play Areas - annual inspections are due to be carried out in the coming week. Joslin play area had been added to the list.

Community Orchard:

Fig trees have been added to the tree request. Further permission has been sought from BCBC.

Hendre Project:

Consultation letters will be distributed on Friday.

Black Path Project:

The Rights of Way Manager had confirmed he's happy to join a site meeting.

Ramblers Cymru Project:

The project ends in May.

Waymarkers will be ready by the end of January and will be installed by the end of February on all 8 walking routes.

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The Ramblers representative will set up a meeting to speak to Pride in Coity to discuss some maintenance going forward.

Leaflet and Information Board will be ready by the end of March. The leaflet is A2 size and electronic and will contain details of all 8 routes. The council's logo will be included on it. The information board is the same as the leaflet and the representative asked where the council would like to see it installed.

A mini website is being designed for all areas included in the project and will have a link to the council's website.

There are 10 gates included for Coity Higher in the project, one has been installed on Heol yr Ysgol and there are another 9 locations identified. They will be installed over the coming months.

There are 2 benches available which will be delivered in the next few weeks. One is earmarked for the black path and the other for Heol Hopcyn John.

A feature on the Coity Higher project will be featured in the next edition of the Walk magazine which is distributed to all Rambler members.

Ramblers Cymru would like to hold a launch and this was discussed. It will include two guided walks and some hospitality.

ASSET TRANSFERS

Pendre Fields:

BCBC has confirmed that they've transferred the pocket of land that was previously not in their ownership.

Coity Higher Community Centre:

The Clerk had responded to the Heads of Terms of the lease offered for a CAT at this site. The changing rooms will shortly reopen and BCBC will let the Clerk know the opening date.

DEFIBRILLATORS

The Clerk expressed her concerns that two of the defibrillators are not registered.

FLORAL DISPLAYS AND PLANTERS FOR 2023/24

The contractor has confirmed that prices will remain the same as 2022/23.

MEETING VENUE APRIL 2023

The Clerk informed Members that the school is not available for a meeting venue in April as the meeting clashes with the Easter school holidays. This was discussed.

SAFER ROUTES/ACTIVE TRAVEL

The Clerk had contacted BCBC to ask for an update but had not received one to date.

Resolved: The information and action of the Clerk was noted. The Clerk was asked to engage the services of the local responders to check, update and register and maintain the defibrillators. The Clerk was asked to request permission from the Six Bells to place the information board on their building. The Clerk was asked to confirm to the flower contractor that the council wishes to go ahead with the floral displays and planters in 2023/24. It was unanimously agreed that the April meeting will be brought forward to 30th March 2023.

98/22-23 MEMBER REPORTS

The Vice-Chair attended the One Voice Wales Innovation Conference and gave some feedback on a question raised on the General Power of Competency.

Resolved: The information was noted.

99/22-23 BOROUGH COUNCIL UPDATES

Councillor Amanda Williams - updated Members on the following that all matters raised with Persimmon in early December have not been addressed, that BCBC has confirmed responsibility for the incorrectly installed street lights at Parc Derwen, the raise in crime, that there are no grit bins in Gerddi and Trem y Castell, that there are issues with the traffic lights in Coity village.

Councillor Martin Williams - updated Members that contractors had been on site in Pendre trying to sort out issues with street lighting, that BCBC's Net Zero Strategy had been passed to Scrutiny as there are no costings available, that BCBC's budget consultation is now live, expressed his disappointment that there is nothing in the Climate Change Response for Coity Higher, that Llys Gwyn needs to be tidied up.

Councillor Alan Wathan - all updates have been covered above.

Resolved: Councillor M Williams would copy the Clerk into the Llys Gwyn correspondence. The Clerk was asked to write to BCBC to express the council's disappointment that there is nothing in the Climate Change Response for Coity Higher. The Clerk was asked to contact BCBC to propose that they urgently instigate emergency measures to prevent all through traffic in Coity.

100/22-23 CORRESPONDENCE

All correspondence was noted. With the consent of the Chair some additional correspondence received after the meeting papers were distributed was included.

The Clerk drew Members' attention to the following:

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- Yes Cymru - financial request.
- BCBC - governance review
- BCBC - consultation on Coety Primary School extension
- BCBC - vacancy for independent members for its Standards Committee
- Marie Curie - financial requests
- Cardiff Conservation Volunteers - information on their service.

Resolved: The correspondence was noted. The Clerk was asked to defer the two financial request to the March meeting and to keep the information on the Volunteers for future reference. The council had held a consultation meeting with BCBC Officers and the Head of Coety Primary prior to the meeting and would collate a response following further information from Councillor Amanda Williams, Chair of Coety Primary Governors following a meeting with parents.

Note: Councillor Martin Williams did not take part in the Planning item.

101/22-23 PLANNING

12 applications had been received, no decisions and no appeals and these were discussed.

Whilst the council did not object to all aspects of planning application P/22/826/HYB, they did object to what appears to be a suggestion of a drive through, which would increase traffic to far higher numbers than are suggested.

Resolved: The Clerk would object to an element of application P/22/826/HYB by 27th January 2023. Councillor A Williams would provide the Clerk with further information. It was noted that another change of use of dwellings to HMO was included in the applications and these seem to be increasing.

102/22-23 ITEMS FOR THE FEBRUARY 2023 ORDINARY MEETING

Resolved: It was agreed to keep the agenda open to include urgent items that may arise during the month. The next meeting will be held on Thursday 9th February 2023 at 7.00 pm at Litchard Primary School and via Zoom.

The meeting closed at 8.26 pm.