



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON THURSDAY 10TH MARCH 2022
AT 7.00 PM AT LITCHARD PRIMARY SCHOOL AND VIA ZOOM

Present: Councillors A Wathan (Chair)

A Davies (from 6.50 pm)
C Evans
C Jones
L Richards
B Tiltman
C Walburn
M Williams

Also Present: Mrs A C Harris, Clerk
Mr P Ley, Asst. Clerk & FO

Minute 157 Apologies: Councillors D Barrington, A Hughes and R Young

158 DECLARATIONS OF INTEREST

Councillor	Item	Minute	Interest	Speak/Vote
B Tiltman	Finance & Accounts	166	Allotment Garden Tenant	No/No

159 TO RATIFY THE MINUTES OF THE MARCH 2022 ORDINARY MEETING

The Minutes of the March 2022 Ordinary Meeting were presented for approval.

Resolved: The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.

160 TO CONSIDER MATTERS ARISING FROM THE MARCH 2022 ORDINARY MEETING

Minute 143 Matters Arising from the February 2022 Ordinary Meeting:

Footpath 35: The work has been signed off by the Rights of Way Manager an authority given to make the final payment. The snagging work has been carried out including filling the pot holes. The request to plant shrubs and the work to the roadway up to the cattle grid will be dealt with by BCBC.

Work to Play Areas Following Inspections: The Clerk is continuing to pursue quotes for the work. The quarterly inspections have recently been carried out and there's one additional issue with missing caps. Joslin play area has now been added to the inspections list going forward.

Minute 132 Bin Provision: Permission has been sought from Rights of Way for this bin Installation.

Minute 136 Clerk's Report: The 3 dog waste bag dispensers have been installed at Parc Derwen and community council branding signs attached.

Minute 146 Queen's Platinum Jubilee 2022

The 3 benches have been ordered and installation permissions sought. BCBC appear to have changed their criteria for licences as they are now asking for more details than previously required. Due to demand the benches may not arrive in time for the bank holiday weekend but will be installed as soon as they receive in the jubilee year.

Minute 151 Members Reports

The requested presentation has been obtained from One Voice Wales and emailed to Members.

Minute 152 Borough Council Updates

The contractor has agreed to collect the red bags placed at the Parc Derwen bins following the dog show.

Minute 153 Clerk's Report

Dog Waste Bag Dispenser: I've ordered another dispenser for Litchard Fields as BCBC have given me permission to install it. The Pride in Coity volunteer has agreed to keep a stock of bags and replenish it along with the other one at the fields.

Coity Field: The bin has been cleaned and given a fresh coat of paint and the leaves have been removed from the furthest corner.

Minute 154 Correspondence

GJ Planning have noted the council's concerns regarding the lack of play area provision in their plans for Brackla Ridgeway.

Resolved: The information and action of the Clerk were noted and accepted.

161 **SAFER ROUTES UPDATE**

Councillor Williams gave an update on the outcome of a recent meeting with BCBC. The decision on internal funding was imminent for a feasibility study, attendees were told the work has been included on their work list.

Councillor Williams said the footpath from Great Western Avenue to Pendre is still a little uneven and there is no lighting there.

Resolved: The information was accepted. The Clerk was asked to chase up the outcome of the internal funding and Councillor Williams would take photos of the uneven surface so that the Clerk could write to BCBC about it.

162 **COMMUNITY AWARD 2020/2021**

The deadline for applications had closed and this was discussed. No nominations had been received for the under 18 award.

Resolved: It was unanimously agreed that the shield would be awarded to Roger Bryan for all his hard work in keeping parts of the wards free of litter. The Clerk was asked to make the necessary arrangements and invite Mr Bryan and a guest to

the May ordinary meeting for a presentation.

163 PROJECT UPDATES

Defibrillator Oakwood View: The Clerk had applied for funding from Save a Life and had received notification that the application for funding was in progress.

Woodland Trust: Working in partnership with Ramblers Cymru an application to the Woodland Trust to supply young trees for planting in Coity Field in the autumn has been successful and the council will receive 420 saplings.

Fitness/Assault Course Coity Field: Installation is expected to take place towards the end of May.

Play Area Asset Transfers: The Clerk has continued to chase Persimmon regarding the transfer of the play areas at Parc Derwen, but to date there's been no response.

The jet washing at Joslin play area has been carried out by Llanmoor, the new spring for the gate is on order and this will be installed as soon as it is received. Bi-lingual community council management signs have been erected. The press release regarding this asset transfer is prepared and will be released after the local elections.

Other Asset Transfers: No progress has been made on the transfer of a section of land in Pendre Fields to BCBC. BCBC has requested a copy of the lease and plan for the Litchard Park transfer. The CAT Officer accepts that the new council will have to decide on the Coity Higher Community Centre transfer and in the meantime the condition survey will be completed.

Speed Warning Sign: The sign for the top of Heol Spencer will take up to 7 weeks for delivery and it will be installed asap after that date.

Benches: The Clerk is still working on permissions for the 3 new Queen's Jubilee benches and the 3 additional ordinary benches. Taylor Wimpey is not able to give permission for the one at Gerddi/Trem y Castell now as they are in the middle of a handover period to the management company.

Bollard Litchard Cross: Engineering support has now been confirmed by BCBC and the site has been visited by the engineers. The designer will now produce a definitive specification and arrangement drawing which will need to be approved by the traffic management department, who have already indicated support for the scheme. Once approved the bollards will be ordered and trial holes will be hand dug to confirm that there are no impeding infrastructures below ground. No precise timescale for completion can be given now. BCBC have also confirmed that they will cover the costs with existing active travel grant funding.

Ramblers Cymru: There has been a successful handover of tools to Pride in Coity and the Clerk gave an update on the organisation's insurance status and the training regarding use of the tools and risk assessment. There are now 8 volunteers from the Litchard ward in the team. There are plans in place for the Ramblers and Pride in Coity

to hold a work session together using the new tools. It is also hoped they will assist with the tree planting in Coity Field in November. In addition, both primary schools have been offered copies of an activity book to use in class. Litchard Primary has received delivery, at their request, of one for every child. Coety Primary has requested 5 copies so that they can see if they'll be useful to their teaching. Permission sought from Persimmon to erect some of the bird boxes in the trees along footpath 17 has been granted and the bug hotel for Coity Field is on order.

Resolved: All information and action of the Clerk were noted. The Chair thanked the Clerk for all her hard work on the projects.

164 FLORAL DISPLAYS

A photo of an area in Coity had been circulated to Members. Councillor Williams asked if a future council could consider some sort of floral display in this area.

Resolved: It was agreed to include this for consideration at a future meeting. In the meantime the Clerk will look at the area and report back at the May meeting with ideas and costs.

165 DRAFT ANNUAL REPORT 2021/2022

A draft report had been written and circulated to Members in advance of the meeting. Councillor Jones suggested one or two amendments.

Resolved: The report was approved to include Councillor Jones' amendments and it was agreed that it would be put on the council's headed paper, that the Chair would write an introduction and that the last audit statement and the budget monitoring sheet for the year end would be included.

166 FINANCE & ACCOUNTS

1.Payment of Cheques

Authority was requested for the payments of all the cheques listed on the expenditure sheet and the additional expenditure sheet which was included with the consent of the Chair.

2.Budget Monitoring, Accounts & Budgets

The Assistant Clerk ran through the budget monitoring sheet and answered any questions raised. The budget monitoring report for March 2022 was included in the meeting papers.

3.Change of Banking Arrangements

A previous resolution had been made to change the council's banking arrangements now that there is no longer a branch of the Co-op in Bridgend. Councillor Williams asked for an update on these changes.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments, but to hold back from sending the payment to BCBC for the £5 rent for Heol y Groes play area until this had been queried. It had been agreed to change the council's main current account to Lloyds but Lloyds were not yet opening new community accounts; this would be checked again once the new council had been established as this is likely to be affected by different signatories.

167 MEMBER REPORTS

No Member Reports were given.

Resolved: This was noted.

168 BOROUGH COUNCIL UPDATES

Councillor Amanda Williams joined the meeting to give an update. This included Coity polling stations, street signs that need some work, litter picking needed in Hendre lanes, issues with lights in Parc Derwen and Litchard Fields, school application arrangements for families hosting children from Ukraine, trees near Litchard roundabout, bins at Trem y Castell, confirmation that BCBC would be asked to liaise with the resident on Litchard Cross about the bollard work, a large tree which has died in Penylan, pockets of land which appear to be unregistered, a request to BCBC to resurface the Hendre lanes and issues with traffic in Hendre lanes.

Resolved: All information was noted.

169 CLERK'S REPORT

V2C: The Clerk had reported brambles to the side of the pavement on Coity Road near Llys Gwyn to V2C as they were forcing pedestrians to walk in the road.

Signs: The Clerk confirmed that more branding signage for benches, bins and dispensers had been purchased.

Resolved: All information and action of Clerk was accepted.

170 CORRESPONDENCE

All correspondence was noted. With the consent of the Chair some additional correspondence received after the meeting papers were distributed, was included.

The Clerk drew Members' attention to the following:

- Public Space Protection Order Consultation - closes 2nd May
- Heronsbridge School Consultation - reminder that it closes on 16th May
- Remittance Advice from BCBC for Rights of Way Agency Agreement claim 2021/22
- RCT Pension Fund End of Year Exercise 2021/22 due by 6th May
- Fol request regarding Pakistani Recruitment and Retention

Resolved: The information was noted. It was noted that the Clerk had responded to the Fol.

171 PLANNING

All planning information, including one application received since the papers were distributed and its inclusion approved by the Chair, had been emailed to Members including correspondence from Planning Aid Wales.

Resolved: The planning applications and decisions were noted. No objections were made.

172 ITEMS FOR THE MAY 2022 ORDINARY MEETING

- Deferred decision on floral display Coity

Resolved: It was agreed to keep the agenda open to include items that may arise during the month. The next meeting will be held on Thursday 12th May 2022 at 7.00 pm at Litchard Primary School and via Zoom.

Before closing the meeting the Chair thanked everyone for all their hard work in making the last 5 years a success and putting the community first. He also thanked the Clerk and Asst. Clerk for their work.

The meeting closed at 7.35 pm