



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON THURSDAY 13th JANUARY
2022 AT 7.00 PM VIA ZOOM

Present: Councillors A Wathan (Chair)

A Davies (up to 7.35 pm)
C Jones (from 7.10 pm)
B Tiltman
C Walburn
M Williams
R Young (from 7.30 pm until 8.21 pm)

Also Present: Mrs A C Harris, Clerk
Mr P Ley, Asst. Clerk & FO

Minute 110 Apologies: Councillors C Evans, A Hughes and L Richards
No Apologies: Councillor D Barrington

111 **DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
B Tiltman	Precept 2022/23	119	Allotment Garden Tenant	No/No
R Young	All BBC Matters	All Relevant	Member BCBC	No/No

112 **TO RATIFY THE MINUTES OF THE DECEMBER 2021 PRECEPT MEETING**

The Minutes of the December 2021 Precept Meeting were presented for approval.

Resolved: The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.

113 **TO CONSIDER MATTERS ARISING FROM THE DECEMBER 2021 PRECEPT MEETING**

Minute 103 To Consider Matters Arising from the November 2021 Ordinary Meeting:

The Clerk still hadn't received the PCSO contact details as promised.

Minute 88 Matters Arising from the October and November Ordinary and Extraordinary Meetings:

Footpath 35: The Clerk informed Members that the footpath work is almost complete and should be finished shortly though this is weather dependent. The recent rain has not been without its issues and the Clerk and Rights of Way Manager at BCBC have been liaising with Pantypwllau residents. Reinstatement works have been agreed with the contractor regarding the land to each side of the path, though nature will quickly do most of the work. The pot holes to the roadway into Pantypwllau will be filled with tarmac.

Coity Higher Community Centre: Due to unforeseen circumstances the meeting scheduled for 16th December did not go ahead and is being rearranged for January 2022.

Coity Wallia Conservators: The Clerk has not yet received any further information regarding the proportion of land in the Coity ward.

Minute 104 Precept 2022/23

A precept request for £113,800 has been made to BCBC and an acknowledgement of the request has been received from BCBC.

Minute 106 Clerk's Report

Parc Derwen Bins: A quote for emptying the 9 bins on Parc Derwen has been obtained and submitted to Persimmon. No reply has been received to date.

Newsletter: All newsletters were delivered by the end of the year. 5 houses did not receive copies, 3 because they refused them and 2 could not be accessed due to a loose dog in the garden.

Urgent Correspondence: The Ombudsman has considered the complaint against a councillor and decided not to investigate further.

Resolved: The information and action of the Clerk were noted and accepted. The Clerk would rearrange the meeting re. Coity Higher Community Centre.

114 **SAFER ROUTES UPDATE**

An email update had been received from BCBC which had been circulated to Members. Councillors Davies and Williams gave updates and the information was discussed. Some was positive other parts of the response were negative.

It was noted that the work at Heol Simonston is now complete and has been well received. Councillor Davies had not yet checked the footpath work or the street lighting in the Pendre area at night but would do so this month.

Councillor Williams will update the Community Access Plan by the February 2022 meeting.

Resolved: The information was accepted. The Clerk was asked to request a meeting with BCBC and given a list of questions to be asked with a request for answers prior to the meeting being held.

115 **PLAY AREA ASSET TRANSFERS**

Joslin Terrace Play Area:

The asset transfer is almost complete. The Deed of Transfer had been received from the solicitor and now needed to be signed by the Chair and Vice-Chair. Llanmoor had confirmed that they would conduct the repair and cleaning work to the site prior to the transfer.

Parc Derwen Play Areas:

Following correspondence with Persimmon they have confirmed their interest in asset transferring all play areas to Coity Higher Community Council. They've request details of the commuted sum being received from Llanmoor.

Resolved: The information was accepted. The Clerk was asked to give Persimmon the commuted sum information. The Assistant Clerk would make arrangements to meet with the Chair and Vice-Chair to obtain the deed of transfer signatures. The Clerk was asked to chase up an update on the untitled land at Pendre Fields from BCBC. The Clerk was asked to arrange some press coverage for the Joslin transfer when it is finalized.

116 T&CC Fund 2022/23

A letter of invitation to apply for this match funding had been circulated along with the criteria and the application form and this was discussed. The closing date for applications is 28th February 2022

Resolved: It was agreed that Members would consider any ideas they may have for match funding and send them to the Clerk asap to enable her to obtain quotes in advance of the February 2022 meeting where projects would be put forward for the scheme.

117 FINANCE & ACCOUNTS INCLUDING CONCLUSION OF AUDIT

1.Payment of Cheques

Authority was requested for the payments of all the cheques listed on the expenditure sheet.

2.Budget Monitoring, Accounts & Budgets

The budget monitoring report for December 2021 was included in the meeting papers.

3.Conclusion of External Audit

This had now been received and accepted and there were no issues raised with an unqualified audit. Members discussed how much to charge residents per requested copy.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments. The conclusion notice and a copy of the annual statement would be published on the council's website and in its noticeboards. The Clerk and

Assistant Clerk were thanked for their excellent work on the audit. It was unanimously agreed not to charge for any requested audit copies.

118 MEMBER REPORTS

There were no member reports this month.

119 BOROUGH COUNCIL UPDATES

Councillor Richard Young gave an update on his current workload with the armed forces and how the pandemic had exacerbated some problems. He did not give any further details. He updated Members on the continuing rat problem in an area of Pendre and some littering issues.

Councillor Amanda Williams gave a detailed update of issues in Parc Derwen including street lights not working, the shops, school traffic at drop off and pick up times, lack of road markings, dangerous parking, play area updates at Parc Derwen and Trem y Castell.

Councillor Davies highlighted a problem with the volume of school traffic and parking issues at Heol y Groes, Litchard and asked both borough members to assist.

Resolved: Councillor Young agreed to speak to the PCSO regarding school parking issues.

119 CLERK'S REPORT

Play Area Inspections:

Following the play area inspections the Clerk asked authority to obtain quotes for any recommended work.

Celtic View Steps:

The Clerk confirmed that Councillor Walburn requested that the steps from Celtic View onto the common were cleaned as they were covered in leaves and this work had been carried out.

Communal Shed Door:

The shed door at the allotment gardens had stuck and the Clerk had arranged its repair.

Trees Tanyrallt Avenue:

The trees to the side of a house on Tanyrallt Avenue which are encroaching feet onto the play area land have still not been cut back despite a letter being posted to the resident some months ago.

Floral Displays:

The Clerk suggested requesting red, white and blue flowers this year to mark the Queen's Platinum Jubilee.

Second Allotment Garden:

The Clerk requested authority to express an interest in the National Allotment Development Team scheme being run via the Social Farms & Gardens organisation.

Resolved: All information and action of the Clerk was noted and accepted. The Clerk was given authority to obtain a quote for the play area works, express an interest in the National Allotment Development Team scheme, to refer the trees at Tanyrallt Avenue to BCBC and to request the red, white and blue floral displays.

120 CORRESPONDENCE

All correspondence was noted. With the consent of the Chair some additional correspondence received after the meeting papers were distributed, was included.

The Clerk drew Members' attention to the following:

- Resident feedback on the council's latest newsletter
- T&CC Forum on 7th February 2022 which Councillor Jones will attend.
- Resident asking if work to the steps at Litchard Fields will be improved in the coming financial year.
- Final Proposal for Coity Higher electoral arrangements
- Tremains Primary School Consultation - closes 25th February 2022
- Resident feedback of thanks for newsletter and a few points raised
- Resident feedback thanks for the newsletter it was very informative.
- Resident feedback thanks for the newsletter but disappointed no Welsh language included.

Resolved: The information was noted. The Clerk was asked to respond to the residents' feedback and queries on the newsletter and to refer the request regarding work to Litchard Fields steps to BCBC who manage the area.

121 **PLANNING**

All planning information had been emailed to Members including correspondence from Planning Aid Wales. With the consent of the Chair an additional decision, received after the meeting papers were distributed, was included.

Resolved: The planning applications and decisions were noted. No objections were made.

122 **ITEMS FOR THE FEBRUARY 2022 MEETING**

- Queen's Platinum Jubilee 2022
- T&CC Fund 2022/23

Resolved: It was agreed to keep the agenda open to include items that may arise during the month. The next meeting will be held on Thursday 10th February 2022 at 7.00 pm at Litchard Primary School and via Zoom, COVID-19 regulations allowing.

The meeting closed at 8.31 pm