



**COITY HIGHER COMMUNITY COUNCIL**  
**CYNGOR CYMUNEDOL COETY UCHAF**

**MINUTES OF THE MEETING OF THE FINANCE & RESOURCES COMMITTEE HELD AT GILLEAD CHAPEL, COITY AT 7.00 PM ON THURSDAY 5<sup>TH</sup> MARCH 2020 AT 7.00 PM**

Present: Councillor A Wathan (Chair)

Councillors: A Hughes  
B Tiltman  
M Williams (Chair of Council ex officio member)

Also Present: Mrs A C Harris, Clerk & RFO  
Mr P Ley, Asst Clerk & FO

FR38/19 TO RECIVE DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST

- Councillor B Tiltman - Allotment Gardens - Tenant (Minute FR41/19)

FR39/19 TO RECORD THE ACCURACY OF THE MINUTES OF THE FINANCE & RESOURCES COMMITTEE MEETING HELD IN DECEMBER 2019

The Minutes of the meeting held on 5<sup>th</sup> December 2019 were accepted as a true and accurate record and the Chair signed the Minutes.

FR40/19 MATTERS ARISING FROM THE DECEMBER 2019 MINUTES

All actions from the December 2019 minutes had been carried out. There were no Matters Arising.

FR41/19 TO REVIEW THE 2019/20 BUDGET FOR THE YEAR END

The budget to the year end was reviewed, no issues were raised.

**Resolved:** The information was noted. It was agreed to recommend to Full Council that VAT is claimed quarterly not annually and to investigate an electronic finance package and cost to approve for the start of the new financial year 2020/21.

FR41b/19 ONE VOICE WALES MEMBERSHIP RENEWAL

The annual membership was due to renewal on 1s April 2020 at a cost of £1,254. This was discussed.

**Resolved:** It was agreed to recommend to Full Council that the membership should be renewed for 2020/21.

FR42/19 INSURANCE RENEWAL INCLUDING KEY WORKER INSURANCE

The Council's insurance is currently with Zurich. The annual renewal was due shortly at a cost of £1,578.45 pa which did not include key worker insurance. A new quote had been obtained from Came & Company which included key worker insurance and the costs were £999.54 to renew for 1 year or to renew on a 3 year deal basis at a cost of £949.00 pa. The Council's public liability would be reduced from £15m to £10m within the new quote.

**Resolved:** The options were discussed and it was agreed to recommend to Full Council that the insurance be taken out with Came & Company to include key worker insurance on a 3 year deal basis. A saving of £629.45 pa which includes the

additional aspect of the insurance. It was agreed that £10m was sufficient public liability insurance.

FR43/19      COUNCIL'S BANKING ARRANGEMENTS

The Asst. Clerk had been unable to open a bank account with the Swansea Building Society as previously agreed as the account was no longer available. It was recommended opening an account with the Principality for all money over the financial compensation scheme limit and open an account with Lloyds to include the facility of internet banking with each bank transaction to be authorised online by two signatories.

**Resolved:** To recommend to Full Council to open the suggested bank accounts with the Principality and Lloyds.

FR44/19      CLERK'S REPORT

CAT Transfer Playing Fields: a request to meet had been received from two local football teams.

Love It, Don't Trash It: a request had been made by a BCBC officer to attend a future meeting to discuss this scheme. The cost implication is £300 per school.

Community Shield: All tabs for engraving had been used. The choice for future years is to buy a new shield or take some of the older tabs off and put them on the back of the shield and preserve the history.

New Housing Developments: With the construction of several new developments within Coity and Pendre which would not have easy access to the Council's information noticeboards it was recommended investigating erecting boards at Gerddi'r Castell, Trem y Castell and Oakwood View.

**Resolved:** It was agreed to recommend to Full Council that the Finance Committee has an initial meeting with the football teams separate to the usual Finance Committee meeting, to invite the BCBC officer to the April 2020 meeting to discuss the scheme. To put the older tabs on the reverse of the shield to preserve the history and that the Clerk obtains prices for the noticeboards for 3 sites.

FR45/19      STAFF CONFIDENTIAL

It was agreed to defer this to the next meeting.

FR46/19      ITEMS FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

- Asset Transfers

Items for the agenda would be kept open until the next meeting.

FR47/19 TO AGREE THE DATE AND LOCATION FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

**Resolved:** The Committee will next meet in May 2020, a week before the Ordinary Council Meeting - time and venue tbc

With there being no further matters to discuss the Chair thanked Members for their attendance and closed the meeting at 8.10 pm