



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD AT COITY HIGHER COMMUNITY CENTRE, OFF HEOL WEST PLAS, BRIDGEND ON THURSDAY 13TH FEBRUARY 2020 AT 7.00 PM

Present: Councillors M Williams (Chair)

D Barrington
A Davies
C Evans
C Jones
L Richards
B Tiltman
A Wathan

Apologies: Councillors A Hughes, C Walburn and R Young

Also Present:

Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst. Clerk & FO

128 DECLARATIONS OF INTEREST

Councillor	Item	Minute	Interest	Speak/Vote
A Davies	Under 18 Community Award	134	Family Friend	No/No

129 TO RECEIVE BCBC OFFICER MR JOHN REES FROM THE CLEANER STREETS/STREETSCENE SECTION

Mr John Rees was welcomed to the meeting. He gave the Members information on the Love It, Don't Trash It scheme that's being rolled out in the County Borough of Bridgend and questions were asked.

After Mr Rees left the meeting Members discussed the scheme which would cost £300 per primary school.

Resolved: It was agreed to put this on the agenda of a future meeting. Members thanked Mr Rees for the excellent work the street cleaners and litter pickers do.

130 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE JANUARY 2020 ORDINARY MEETING

The Minutes of the January 2020 Ordinary Meeting were presented for approval. They were accepted and approved as a true record of the meeting and the minutes were signed by the Chair.

Resolved: This was noted.

131 TO CONSIDER MATTERS ARISING FROM THE DECEMBER 2019 PRECEPT MINUTES

Minute 104 Handrail:

The Clerk informed Members that the RoW Department had offered to contribute the shortfall of £950 towards the cost of the handrail.

Minute 116 Clerk's Report:

Coity Castle Play Area:

The Clerk updated Members on the response from BCBC regarding maintaining the grass and bin emptying at Coity Castle play area.

Bench Litchard Field :

This has been installed and a Happy to Chat sign placed on it. The Clerk informed Members that the different sized signs were needed for the metal benches.

Community Asset Transfers:

The Clerk had met with BCBC Officer, Guy Smith, to discuss CAT and the T&CC Fund Applications. There was no progress to report regarding land ownership and CAT of the other play areas in the wards. Following the Clerk's update a discussion on expressing an interest in Litchard Playing Fields and the Community Centre was held.

Coity Wallia Task Group:

The Clerk updated Members on the discussion held between BCBC Officers and Coity Wallia Task Group representatives.

Subject to Cabinet approval BCBC had agreed to contribute £5k per year up to the next Local Elections to match the £5k offered by Dunraven Estates, subject to the 4 minor authorities contributing the £4.5k shortfall. This was discussed.

Minute 117 Safer Routes Update:

After the successful meeting with BCBC it was agreed that a meeting with the Leader was not needed.

Minute 119 Community Awards 2019:

The Clerk had requested that both the Gazette and Gem include items on the award nomination process.

Minute 120 Provision of Summer Activities:

Contacted Andrew Thomas who was:

- Delighted we wanted to trial a scheme in Litchard and continue the one in Coety Primary and contribute the funding
- Said that the cost of renting the school would be charged directly from the school to the CC not via BCBC
- He will contact the Head of Litchard in April to take this forward

Minute 121 Finance & Accounts:

The FO would obtain the necessary paperwork for the new accounts to be opened in time for the new financial year.

Resolved: The information was noted. The Clerk was asked to accept the offer regarding the shortfall for the handrail installation, accept the quote from Maison et

Jardin to cut the grass at Coity Castle play area and arrange for the bin to be emptied on a weekly basis. Authority was given to order more Happy to Chat signs and to Express and Interest to BCBC on a CAT for Litchard Playing Fields and the Community Centre. The Clerk was asked to write to Coity Wallia Conservators to say they agreed in principle to contribute towards the shortfall of £4.5k but that the contribution should be proportionate to the area of land associated with Coity Higher CC.

132 **CLERK'S REPORT**

Town & Community Council Fund Application for the Prison Footpath

Two quotes had been obtained for the footpath at Heol Hopcyn John to submit for the funding application and these were discussed. Both met the BCBC specifications but one was much lower than the other.

Hanging Baskets and Planters

The Clerk asked for authority to instruct the gardener to go ahead with the floral baskets again this year.

Coity Castle

The Clerk updated Members on the major conservation project at the castle which is part of a Cadw £4.2m investment in conservation and developments at their sites.

Dog Waste Bag Dispensers

The Clerk informed Members that the two new dispensers being provided by BCBC would be installed at Joslin Terrace and Heol y Groes roundabout in a few weeks' time when BCBC would launch the scheme.

Resolved: The information given by the Clerk was noted. The Clerk was given authority to instruct the gardener to go ahead with the floral baskets again this year.

133 **SAFER ROUTES UPDATE**

The Chair of the Access Plan Committee, Councillor A Davies, gave an update on the Safer Routes meeting held with BCBC. It was noted that the area at the back of Litchard Primary School is deteriorating.

Resolved: The information was noted. The Clerk was asked to remind BCBC that the planned work for the back of the school had not been carried out and to ask when it will be done. It was agreed that the Community Access Plan Committee would meet in March to review the plan and that a Community Facility would be included in their discussions.

134 **COMMUNITY AWARDS 2019**

Four nominations had been received for the over 18 Community Award. Two had not met the agreed criteria so were not considered. The other two nominations were considered and it was agreed that the award should be given to Mr Sean Molino for his volunteering work with schools and veterans.

One nomination had been received for the under 18 Community Award. Councillor A Davies declared an interest and did not take part in the discussion or vote.

Resolved: It was agreed that Mr Sean Molino and Harvey Morris were the winners for 2019 and would be invited to attend the March meeting for a presentation. The Clerk had suggested a form should be available for nominations in 2021 as it was easier to complete a form than write a nomination, which may encourage more nominations, and this was agreed.

135 **COMMUNITY FACILITY PENDRE**

A letter had been received from Penyfai FC regarding meeting with the Council to discuss future use of the playing fields - see item 12 Correspondence.

Resolved: It was agreed to invite representatives of the club to a meeting to discuss this further. The attendees from the Community Council would be the Members of the Finance & Resources Committee.

136 **LOCAL HEALTH SERVICES**

The plans for the closure of A&E facilities at the Royal Glamorgan Hospital were discussed.

Resolved: The Clerk was asked to write to the local health board regarding this closure to say that the closure would put a strain on the A&E facility at the Princess of Wales Hospital and would have a detrimental affect on the Pendre area with increased traffic, air pollution and parking in local streets. The Clerk was asked to copy in the AM and MP.

137 **LITCHARD PARK PLAY AREA T&CC FUND APPLICATION/REFURBISHMENT/CAT**

The Clerk updated Members on progress to date. Two quotations had been received and the equipment and plans were discussed. It was agreed that the Redlynch quotation and plan was the most favourable as was zoning the area into suitable areas for toddlers, primary school children and young teens.

The Clerk raised her concerns regarding dogs being let off the lead in this play area and updated Members on an incident she'd witnessed whilst at the park.

Resolved: The Clerk would submit an application to the T&CC Fund to match-fund the Community Council's funding to refurbish the majority of the play area equipment including replacement benches and bins and paint the gates and power wash the 3 items of equipment that would remain. It was agreed that the Clerk

would make enquiries to see what measures could be taken to stop dogs being let off the lead in this area.

138 VE DAY 2020

The Clerk suggested ideas to commemorate VE Day 2020 and these were discussed.

Resolved: It was agreed to ask the gardener to plant red, white and blue flowers in the 3 planters for the summer. To purchase and install 3 commemorative benches, one in each ward at the cost quoted.

139 ONE VOICE WALES INNOVATION AWARDS

The categories were discussed.

Resolved: It was agreed that the Clerk would submit entries in the Best Website and Best Asset Project (for all the play areas).

140 OUTDOOR COMMUNITY PROJECTS

Following on from a presentation given at the OVW area meeting the Clerk had met with BCBC Reparation Officer, Kevin Reeves, to see if they could help with restoring the benches at Litchard Park. The Clerk updated Members on the discussions had at the meeting and the services the team could offer for future working partnerships.

Resolved: The information was noted.

141 FINANCE & ACCOUNTS

1.Payment of Cheques

Authority was requested for the payments of the cheques listed in the month's papers,

2.Budget Monitoring, Accounts & Budgets

The budget monitoring report for January 2020 including the balances were accepted.

3.Local Government Pension Fund

An update was given on the pension fund 2019 valuation results and the likely increase in employers' contributions for 2020/21. The increase would be confirmed by the end of March 2020.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments.

142 **MEMBER REPORTS**

Councillor B Tiltman had attended the One Voice Wales area committee meeting and a meeting of the Coity Wallia Conservators. He gave updates on both.

Note: At 9.00 pm Standing Orders were suspended.

143 **BOROUGH COUNCIL UPDATE**

There were no Borough Councillors present to give an update.

144 **CORRESPONDENCE**

All correspondence was noted. Some additional correspondence had been received since the papers had been sent out and with the agreement of the Chair these were tabled at the meeting. The Clerk highlighted the OVW's response to the Consultation on the Local Government and Elections (Wales) Bill, a Wales Audit Office consultation on future audit arrangements for Community Councils in Wales, notification of a Funding Advice Day and an update from Coity Wallia Conservators on the Heol Spencer/M4 Motorway overbridge.

Forces Fitness had requested the use of Coity Playing Field for a Coity Castle Military Challenge 2020 event to be held on Saturday 30th May. Insurance and Risk Assessments for the event had been received.

Resolved: The information was noted. The Clerk was asked to attend the Funding Event to look for alternative funding for Footpath 52 in the event the match funding application to BCBC was not successful. It was agreed to give permission to Forces Fitness to use Coity Playing Field on 30th May. The request for a meeting from Penyfai FC had been dealt with earlier in the meeting. The two financial requests from the Children's Wales Air Ambulance and Bridgend Carers Centre were deferred to the March meeting.

145 **PLANNING**

An additional planning application had been received since the papers had been sent out and with the agreement of the Chair the details were tabled at the meeting. All planning information had been emailed to Members, including events being organised by Planning Aid Wales.

Resolved: The planning applications and decisions were noted. No observations or objections were made.

146 **ITEMS FOR THE MARCH 2020 ORDINARY MEETING**

- Community Awards 2019 Presentation

MEETING OF THE COUNCIL - 13TH FEBRUARY 2020

Resolved: It was agreed to keep the agenda open to include items that may arise during the month.

147 **DATE & VENUE FOR THE MARCH 2020 ORDINARY MEETING**

Thursday, 12th March 2020 at Coity Higher Community Centre at 7.00 pm

The meeting closed at 9.18 pm