



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST PLAS, LITCHARD CROSS, BRIDGEND ON THURSDAY 12TH SEPTEMBER 2019 AT 6.30 PM

Present:

Councillors M Williams

A Davies

A Hughes

C Jones

C Walburn

A Wathan

R Young (attended from 7.00 pm and left before the end of the meeting)

Apologies: Councillor C Evans, L Richards, B Tiltman

No Apologies: Councillor D Barrington

Also Present:

Councillor Amanda Williams from 6.30 to 7.20 pm

Mrs A C Harris, Clerk & RFO

Mr P Ley, Asst. Clerk & FO

46 **DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
A Wathan	Correspondence	60	Member Bridgend Town Council	No/No
R Young	All relevant including Safer Routes	All BCBC matters	Member BCBC	No/No

47 **TO RECEIVE A MID TERM FINANCIAL STRATEGY CONSULTATION PRESENTATION FROM NICOLA BUNSTON, BCBC**

The Chair welcomed Nicola and her colleague Andrea to the meeting. The consultation had gone live on 9th September and would close at 5.00 pm on 3rd November. An information pack, including cards with a QR code were tabled. Questions were asked and observations made on the consultation.

Resolved: Nicola was asked to send the link to the consultation to the Clerk so that it could be shared on Members' social media pages.

48 **TO READ, CONSIDER AND APPROVE THE MINUTES OF JULY ORDINARY MEETING**

The Minutes of the July 2019 Ordinary Meeting were presented for approval. They were accepted and approved as a true record of the meeting and the minutes were signed by the Chair.

Resolved: This was noted.

With Members' agreement this item was moved up the agenda.

49 **UPDATE ON THE SAFER ROUTES TO SCHOOLS SCHEME**

Note: Councillor R Young declared an interest and left the room at 7.40 pm whilst the Safer Routes discussion took place and returned for the Matters Arising item.

The Chair of the CAP Committee, Councillor Davies, gave an update on the second meeting held with BCBC on the above matter. BCBC had apologised for the error made and expressed their commitment to getting the plan delivered. They also acknowledged that trust had been broken and communication had failed. Members who attended were assured that going forward communication would be better.

Borough Councillor Amanda Williams was present and was given authority to speak on this matter. Councillor Williams had also attended the meeting at BCBC. Councillor Williams had been outraged on the issue as she had been given assurances that all the interventions had been included in the bid. She said residents' safety had not been put first.

Resolved: It was agreed that the Clerk would write to the Leader, and copy in the Chief Executive, to thank him and his officers for the meeting and to accept the apology. The letter would reluctantly accept that the work on phase 1 of the project would be finished as it had been started. The letter would ask for written confirmation that as funds become available BCBC would work through the list of interventions, that they are committed to the plan, confirmation of what is being provided in phase 1, what deadlines and work need to be presented to BCBC for the phase 2 bid and what future bids will include. The letter would also state how dismayed Members were at the outcome of the first bid and would request a written explanation of what went wrong.

50 **TO CONSIDER MATTERS ARISING FROM THE JULY 2019 ORDINARY MINUTES**

Minute 32 Christmas Arrangements:

The Clerk informed Members that within the budget given she had ordered 3 solar powered Christmas trees for the entrances to Gerddi'r Castell, Trem y Castell and Joslin Terrace

In addition she had asked Persimmon to donate towards the cost of a tree at the entrance to Parc Derwen. The total cost for constructing a pit, supply, dress and undress the tree, adapt a column to provide an electricity supply for the lights etc. was £2,770 and Persimmon have agreed to cover the entire cost following the request.

Minute 32 Play Area Refurbishments:

Pendre play area refurbishment is now almost complete. The play equipment replacement is complete and two new benches have now been installed. A new bin will be installed shortly. The refurbishment of the Coity play area is on stop due to the wet weather, however the kissing gate has been refurbished and the brambles to the side cut back.

The Clerk is waiting for both areas to be completed before publicising the provision of accessible equipment.

Minute 35 Lease Signing Pendre Fields Play Area:

The Clerk is waiting to receive a copy of the land registration transfer from the solicitor to pass on to BCBC before handover.

Minute 36 Summer Newsletter Sign Off:

All newsletters have been delivered and quite a bit of correspondence has been received since its delivery on different topics.

Minute 37 Dog Waste Dispenser and Dog Waste Bin Pendre:

BCBC have added a dog waste bag dispenser to their waiting list for Joslin Terrace. BCBC cannot authorise the installation of a bin at the site as the area has not been transferred to BCBC.

Minute 38 Finance & Accounts:

The External Audit had not been received and therefore an Extraordinary Meeting will need to be called before 30th September to accept and approve the audit result.

The Clerk had responded to Litchard Mission's request for a financial contribution towards a defibrillator, but have not received a response to date.

Minute 41 Clerk's Report:

Coity Village Association have agreed that the Community Council can take over the Coity Village container on Heol West Plas, so going forward it will be part of the council's floral supply and maintenance schedule.

A response to the Community Council's letter to the allotment garden tenant who cut down the ash tree at the site without permission has been received and circulated to all Members.

The weeds on the spine roads throughout the 3 wards have now been cleared.

Resolved: The information and action of the Clerk were noted. The Clerk was asked to write in acknowledgement of the allotment tenant's letter and a full response would be sent once the arboreal survey has been completed at the site.

51 **COITY WALLIA CONSERVATORS**

The Clerk had received a letter from the Conservators regarding their future financing needs. The letter requested that a Task Group be set up, made up of the 4 councils that surround the common, to include the Clerk and 1 representative that is not a member of the Board of Conservators.

In addition copies of correspondence on the M4 overbridge barrier between the Conservators and Huw Irranca-Davies had been received.

Resolved: Following a discussion it was agreed to be part of the Task Group and the Clerk and Chair, Councillor Martin Williams, would represent the Community Council. The Clerk was asked to request an update from the Conservators on the overbridge.

52 **CAT UPDATE**

The Clerk informed Members that BCBC have stopped cutting the grass and emptying the bin at Pendre fields. The Clerk had been informed that following the registration of the deed a handover would take place. In the meantime the Clerk had arranged for a contractor to empty the bin.

The Clerk has requested a demolition date for the Pendre Community Centre which is now surrounded by fencing as the roof has collapsed, but no date has been given.

The Clerk had also requested information on the income from the fields to enable Members to further consider its expression of interest, but BCBC do not have a financial system for accounting for income for individual playing fields so they cannot provide us with the information. The Clerk had obtained a quotation for the football field grass cutting which was £4,800.

As regards the transfer of all other play areas, BCBC is not yet able to confirm land ownership.

A site visit had been arranged to look at the changing room facilities at the site and to discuss possibilities for alternative recreational uses for the site.

Resolved: The Clerk would continue to try to progress all matters.

53 **LDP CONSULTATIONS**

The Clerk reminded Members that details of an event to be held on 4th October had been emailed to them and if they wanted to attend they would need to register.

Resolved: The information was noted.

54 **PROVISIONAL PROJECT IDEAS FOR 2020/21**

Several ideas were discussed including an area where the pathways are always wet and lack lighting, the wall at the steps from the playing fields into Litchard Hill, a handrail at the steps at Celtic View etc.

Resolved: The Clerk would obtain quotes for the work and a further discussion would be held at the October meeting.

55 **ADOPTION OF TREE POLICY**

Some amendments were suggested to the document and with those amendments in place the document was accepted and adopted.

Resolved: The Clerk would make the amendments. The policy was accepted and adopted.

56 **FINANCE AND ACCOUNTS INCLUDING RECOMMENDATIONS FROM THE FINANCE AND RESOURCES COMMITTEE**

1. Payment of Cheques

Authority was requested for the payments of the cheques listed in this month's papers, and this was agreed.

2. Budget Monitoring, Accounts & Budgets

The budget monitoring report for July and August 2019 including the balances were accepted.

3. Finance Request

A request had been received from Wildmill Community Table Tennis Club. This was discussed and it was agreed to make a donation of £130.

4. Finance Committee Recommendations

Following a meeting in late August, the following recommendations were made:

- Install a bin and dog dispenser next to the bench at Heol y Groes roundabout and if BCBC cannot include it on their collection schedule the Community Council will pay to empty it.
- Instruct the Community Council's web hosting company to prepare the 3 pages of Royal Protocols needed ref. a senior death in the royal family at a cost of £84.
- To trial an additional summer play scheme at Litchard Primary School in 2020 and to include £3,000 in the precept budget for this purpose.
- To produce two pull up banners for use in publicity shots, public meetings, award presentations etc. at a cost of £288
- That the next phase of the replacement of the allotment garden roadway is carried out this autumn.
- That a full tree survey at the allotment gardens is carried out at a cost of £825.
- That an additional bench is installed at Litchard Fields subject to permissions.
- That the Community Council purchases two additional sacks of daffodils for Pride in Coity to plant in Parc Derwen
- That the Community Council writes to Pear Communications as they have not paid the invoice due for the reprinting of the newsletters

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments. It was agreed to donate £130 to Wildmill Community Table Tennis Club and all recommendations from the Finance Committee were agreed and the Clerk was asked to action them.

57 MEMBERS' REPORTS

The Chair had attended a Civic Service in Maesteg, a Special Town and Community Council Forum meeting at BCBC and an Advanced Finance course. He had also presented both School Community Awards in July.

Councillor Tiltman had attended a meeting of the Conservators and gave an update on the M4 overbridge.

Resolved: All feedback was noted.

58 **BOROUGH COUNCIL UPDATE**

There were no reports this month.

59 **CLERK'S REPORT**

Lone Worker Training

The Clerk had attended this course which dealt with various types of conflict and safety for lone workers.

Daffodil Planting

The daffodil bulbs had now been delivered and the Clerk asked the individual ward members where they'd like their two patches of daffodils to be this year. It was agreed that Coity's would be around the bund at the end of Heol Simonston, Litchard, both sides of the Heol Castell Coity entrance plus, if possible, the land around the laurel trees on Litchard Hill and Pendre's in the Dell. The additional sack would be delivered to Litchard School for the children to plant.

Allotment Gardens

4 plots had become available. 2 have been let and the other two have viewings.

Financial Regulations Update

An update has been made.

Fly Tipping Heol Simonston

The Clerk informed Members of a recent issue.

Resolved: The daffodil planting requests were noted. The Financial Regulations update was accepted and approved. All information was noted.

60 **CORRESPONDENCE**

All correspondence was noted. Some additional correspondence had been received since the papers had been sent out and with the agreement of the Chair these were tabled at the meeting. The Clerk highlighted the consultations and surveys received and residents' items of correspondence were discussed.

Resolved: The correspondence was noted, most items had been emailed to Members in advance of the meeting. It was agreed that the Chair would attend the OVW Conference/AGM. It was agreed to defer a response to Bridgend Town Council re the Bus Station to the October meeting and that the Chair would attend their Civic

Service on 29th September The Clerk was asked to respond to the residents' correspondence:

Item 9.Pavement Litchard Terrace - included in the Safer Routes interventions direct the resident to the document on the Community Council's website

Item 10. Clarify situation

Item 11. As discussed in item 56 (4) above

Item 14. As discussed in item 56 (4) above

Item 15. Refer to Coity Borough Councillor

Item 16.The Clerk had arranged for the bin to be emptied.

Item 17.The Clerk had arranged for the bin to be emptied.

Item 18.Refer to Litchard Borough Councillor

Item 19.Referred to BCBC and Awen Cultural Trust

Item 20.Refer to Litchard Borough Councillor to request its removal

Item 21.BCBC had confirmed that wildflower seeding had taken place in this area

Item 22.Write to say that the Community Council thinks its an excellent idea and wish them every success

Item 23.Refer to Litchard Borough Councillor

Item 24.The Clerk had refereed this matter to BCBC who had confirmed they are dealing with it.

61 PLANNING MATTERS

All planning information was noted. One additional planning request had been received since the papers had been sent out and with the agreement of the Chair this was tabled at the meeting.

Resolved: The planning applications and other information were noted and objections made to P/19/565/FUL on the inaccuracy of the planning application re. access etc. and P/19/551/FUL re access.

9.00 pm Standing Orders were suspended for 10 minutes

62 ITEMS FOR THE OCTOBER 2019 ORDINARY MEETING

- Invite Andrew Thomas of BCBC to the October Meeting to give feedback on the summer activity scheme
- Environment Wales Act (to be included in October or November)
- T&CC Fund Grand 2020/21 (to be included in October or November)

Resolved: It was agreed to include anything that may arise during the month.

63 DATE & VENUE FOR THE OCTOBER 2019 ORDINARY MEETING

Thursday, 10th October 2019 at Coity Higher Community Centre at 7.00 pm.

The meeting closed at 9.09 pm