



COITY HIGHER COMMUNITY COUNCIL
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MINUTES OF THE MEETING OF THE FINANCE & RESOURCES COMMITTEE HELD AT
ST MARY'S CHURCH HALL, COITY ON THURSDAY 6TH JUNE 2019 AT 7.30 PM

Present: Councillor A Wathan (Chair)

Councillors: A Hughes
M Williams (Chair of Council)

Apologies: Councillor B Tiltman

Also Present: Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst Clerk & FO

FR01/19 TO RECIVE DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST

There were no declarations of interest.

FR02/19 TO RECORD THE ACCURACY OF THE MINUTES OF THE FINANCE & RESOURCES COMMITTEE MEETING HELD IN MAY 2019

The Minutes of the meeting held on 2nd May 2019 were accepted as a true and accurate record and the Chair signed the Minutes.

FR03/19 MATTERS ARISING FROM THE MAY 2019 MINUTES

There were no matters arising from the May 2019 minutes.

FR04/19 YEAR END UPDATE

The Finance Officer gave a year end update for information and tabled an up-to-date budget monitoring sheet. He also updated Members on where the council was in the audit process.

Resolved: This was noted.

FR05/19 REVIEW AND REVISE THE BUDGET 2019/20

The budget was reviewed and it was agreed to recommend to Full Council to revise as follows:

- Add £2k to the Christmas budget to add in lights for Joslin Terrace and improve the lights at Parc Derwen
- Add £5k to the Community Access Plan budget
- Add £1k to the Communication budget to cover the cost of an Autumn or Winter newsletter
- Move the £5k added for staff salaries from the ear marked reserves up to the salaries budget line
- Add £300 to the insurance budget line to cover the cost of additional insurance

Resolved: The information was noted and the recommendations would be made to Full Council.

FR06/19 Community Asset Transfer Update

The Clerk had received a response to the request to BCBC asking them to cover the cost of the Land Registry fees in relation to the lease for Pendre Fields play area. BCBC has replied that they are unable to pay for the Land Registry fees as part of the Community Asset Transfer process as it had been agreed that each party will be responsible for their own costs and this has been the position for other T&CCs in the borough.

The Clerk informed Members that the approximate cost would be £100 per registration.

Resolved: The response was disappointing but the update was noted.

FR07/19 **FUNDING UPDATE - SAFER ROUTES TO SCHOOLS**

The bid had been successful and £218.3k has been awarded for this scheme. The Clerk has invited the BCBC officer to the next CAP meeting to explain the process going forward.

Resolved: The information was noted.

FR08/19 **INSURANCE UPDATE**

Two types of insurance had been researched - Key Person Cover and Cyber Insurance.

The Clerk tabled information on the cyber insurance which would cost £392.00 pa and this was discussed. No further information was available on the key person cover as it appears to be linked into existing insurance policies and is not available through the council's current policy.

Resolved: The Committee agreed to recommend to Full Council to take out the cyber insurance and that when the council's insurance policy is due for renewal they will look into moving it to a company which can include key person cover.

FR09/19 **ITEMS FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING**

Items for the agenda would be kept open until the next meeting.

FR10/19 **TO AGREE THE DATE AND LOCATION FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING**

Resolved: The Committee will next meet before the September Ordinary Council Meeting - time and venue tbc

With there being no further matters to discuss the Chair thanked Members for their attendance and closed the meeting at 8.36 pm