



COITY HIGHER COMMUNITY COUNCIL
CYNGOR CYMUNEDOL COETY UCHAF

MINUTES OF THE MEETING OF THE FINANCE & RESOURCES COMMITTEE HELD AT
GILLEAD CHAPEL HALL, COITY ON 7TH MARCH 2019 AT 7.00 PM

Present: Coucillor A Wathan

Councillors: M Williams (Chair of Council)

Apologies: Cllr A Hughes

No Apologies: Cllr D Barrington

Also Present: Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst Clerk & FO

As the Chair, Councillor Alison Hughes, was not able to attend, Councillor A Wathan chaired the meeting.

FR29/18 **TO RECIVE DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST**

There were no declarations of interest.

FR30/18 **TO RECORD THE ACCURACY OF THE MINUTES OF THE FINANCE & RESOURCES COMMITTEE MEETING HELD ON 6TH DECEMBER 2018**

The Minutes of the meeting held on 6th December 2018 were accepted as a true and accurate record; with this, the Chair duly signed the Minutes.

FR31/18 **MATTERS ARISING FROM THE DECEMBER 2018 MINUTES**

There were no matters arising from the December 2018 minutes.

FR32/18 **TO REVIEW THE BUDGET AND IDENTIFY ANY RISKS**

The Assistant Clerk/Finance Office tabled an up-to-date budget monitoring sheet and each budget line was discussed.

Resolved: No risks to the budget were identified. It was recommended to Full Council that the Clerk employs a contractor to carry out any outstanding works to the footpaths to include in the Rights of Way agency agreement claim for 2018/19 with priority given to footpaths 52a, the top and bottom of 17 and footpath 23. The Finance Officer was asked to add in a Communications budget line where such costs as the website, newsletter etc. could be posted.

FR33/18 **RENEWAL OF ONE VOICE WALES MEMBERSHIP**

The annual membership renewal letter had been received costing £1,078.

Resolved: It was agreed to recommend to recommend to Full Council that the membership is renewed.

FR34/18 **GRASS CUTTING 2019/20**

With the grass cutting season imminent the Clerk had requested an up-to-date quotation from the current contractor plus a quotation for Pendre Fields Play Area in readiness for the CAT to be finalised. The contractor's prices remain the same as in the previous year.

It was noted that some verbal complaints regarding the number of times the cuts were carried out at Coety Playing Field had been received and this was discussed.

Resolved: It was agreed to recommend to Full Council to accept the quotations including returning the number of cuts to Coety Playing Field from every 3 weeks to

every 2 weeks during the growing season. In addition it was agreed to recommend that the Clerk obtains a quote for a contractor to plant the daffodil bulbs in all 3 wards in 2019 and to include this as an agenda item for discussion by Full Council in April.

FR35/18 UPDATE ON T&CC FUND APPLICATIONS

The Clerk tabled quotations from two contractors and draft plans which had been submitted with the grant applications.

The Clerk had also obtained separate quotations for bench and gate maintenance to be carried out when the refurbishments take place.

Resolved: The information was noted.

FR36/18 STAFF CONFIDENTIAL (press and public to be excluded)

The Clerk and Assistant Clerk left the meeting for this item.

Resolved: It was agreed to recommend to Full Council that the Chair and Clerk meet to discuss the proposals for changes to the two staff contracts and job descriptions. If this recommendation is agreed, the proposals and recommendations would be put before a Finance Committee meeting to be held in early May before the May meetings.

FR37/18 ITEMS FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

- 1.Funding Update
- 2.CAT Update
- 3.Councillor Allowances - draft policy

FR38/18 TO AGREE THE DATE AND LOCATION FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

Resolved: The Committee will next meet on 2nd May 2019 - time and venue tbc

With there being no further matters to discuss the Chair thanked Members for their attendance and closed the meeting at 8.20 pm