



COITY HIGHER COMMUNITY COUNCIL
CYNGOR CYMUNED COETY UCHAF

MINUTES OF THE MEETING OF THE CAP STANDING COMMITTEE HELD AT
COITY HIGHER COMMUNITY CENTRE, OFF HEOL WEST PLAS ON FRIDAY 16TH FEBRUARY 2018
AT 12.00 MIDDAY

Present: Councillor A Davies (Committee Chair)

Councillors: C Evans
A Wathan (Chair of Council)
M Williams

Also Present: Mrs A C Harris, Clerk & RFO

Apologies: None

CAP01/18 TO RECIVE DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST

There were no declarations of personal or prejudicial interest.

Resolved: This was noted.

CAP02/18 TO ELECT A CHAIR PERSON

A nomination was received and seconded to elect Councillor Anita Davies as Chair.

Resolved: Councillor Davies accepted the role of Chair CAP Standing Committee.

CAP03/18 TO AGREE TERMS OF REFERENCE

The following Terms of Reference were suggested:

- The Chair will be elected each year at the Annual Full Council Meeting
- Meetings will be held every other month
- The Committee will consist of a member from each ward plus the Chair of Council
- Additional members may be invited to attend meetings where relevant as project advisors, these may be Councillors or Members of the Public
- The Committee has been formed to make recommendations on CAP issues to the full council

Resolved: The suggested Terms of Reference were agreed and accepted.

CAP04/18 TO DISCUSS THE CURRENT SITUATION WITH BCBC AND REVIEW THE PLAN

The following were highlighted as unaddressed items in the responses received from BCBC:

- Crossing from the Llanmoor Estate at Joslin Terrace to Parc Derwen
- Crossing Heol West Plas between the by-pass traffic lights near St Christopher's Court and Llys Tysant, Coity to access Footpath 17 which leads up to Coety Primary School

Resolved: It was agreed to discuss this further with the Full Council.

CAP05/18 TO DISCUSS THE CURRENT DECISION BY THE COMMUNITY COUNCIL

3 short term and 3 long term projects were identified to be recommended to Full Council at the March meeting. They were:

Short Term:

- Install a bench in the park at the top of Springfield Gardens

- Urgently request a guard rail to be installed on the pavement edge where there's a gap in the fence at Trem y Castell. Councillor M Williams would also speak to Coity Ward Member, Councillor A Williams about this issue.
- Request access only for vehicles from Coity Wallia Common to Heol Spencer and divert traffic past the prison

Long Term:

- Litchard Playing Fields - improve lighting and cut back vegetation in the vicinity of the footbridge over the by pass (2018/19)
- Installation of a Play Area in Rushfield Gardens
- Resurface footpath 52a from Heol Spencer to the Prison Entrance

In addition there were items in the plan that the Clerk could address, such as requesting that BCBC make urgent repairs to the Glynbridge/Springfield Gardens road, to look into the location and feasibility of landscaping next to the shed at Heol Gadlys and report the potholes in the Pendre Fields car park.

Resolved: As the guard rail was a matter of concern from a Health & Safety aspect the Clerk was asked to contact BCBC immediately to ask them to inspect this area and request a metal guard rail.

CAP06/18 TO CONSIDER THE UPDATE FROM BCBC ON THE LANE LEADING TO GREAT WESTERN AVENUE

An email update had been received from Matthew Gilbert at BCBC informing the Committee that the route needed some additions by him and the engineering team and could be included in the Phase 2 bid if the justification is there.

Resolved: The information was noted.

CAP07/18 TO DISCUSS FUTURE PROPOSALS

The action list on the CAP plan was discussed in detail and priorities highlighted as indicated in CAP05/18 above.

Resolved: The information was noted.

CAP08/18 TO DISCUSS CONTINUED DIALOGUE WITH RESIDENTS

How to feedback results and projects to the residents was discussed. It was agreed to arrange some media coverage in April 2018 for the project, to give a funding update after April 2018 and to ensure that before and after photos are taken of each project. One of the considerations was to produce flyers that are distributed to all wards.

Resolved: The ideas were noted and would be discussed further at the next meeting.

CAP09/18 TO DISCUSS ACTIONS AND RESPONSIBILITIES

It was agreed that Councillor M Williams would continue to update the CAP document as it changes and evolves and the Clerk would carry out the tasks agreed by full council.

Resolved: The information was noted.

CAP10/18 ITEMS FOR THE NEXT CAP STANDING COMMITTEE MEETING

- Matters Arising from the February CAP Standing Committee Meeting
- New Community Access Issues
- Discuss media coverage

Resolved: It was agreed that the first two suggested items for the next agenda would be standard agenda items for each meeting. Additional items for the agenda would be kept open to include anything that may arise in the time between meetings.

CAP11/18 TO AGREE THE DATE AND LOCATION FOR THE NEXT CAP STANDING COMMITTEE MEETING

Resolved: The Committee will next meet on Friday 20th April 2018 at 12.00 midday, Coity Higher Community Centre.

With there being no further matters to discuss the Chair thanked Members for their attendance and closed the meeting at 1.50 pm