



COITY HIGHER COMMUNITY COUNCIL
CYNGOR CYMUNED COETY UCHAF

MINUTES OF THE MEETING OF THE FINANCE & RESOURCES COMMITTEE HELD AT
GILLEAD CHAPEL HALL, COITY ON 26th APRIL 2018 AT 7.00 PM

Present: Councillor M Williams (Finance Committee Chair)

Councillors: Ceri Evans
A Hughes
A Wathan (Chair of Council)

Also Present: Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst Clerk & FO

Apologies: Cllr D Barrington

FR27/17 **TO RECIVE DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST**

Councillors M Williams and C Evans declared an interest in item FR32/17 - Playscheme as they have children who may attend.

Resolved: This was noted.

FR28/17 **TO RECORD THE ACCURACY OF THE MINUTES OF THE FINANCE & RESOURCES COMMITTEE MEETING HELD ON 1st FEBRUARY 2018**

The Minutes of the meeting held on 1st February 2018 were accepted as a true and accurate record; with this, the Chairman duly signed the Minute Book.

FR29/17 **MATTERS ARISING**

There were no Matters Arising.

Resolved: This was noted.

FR30/17 **TO REVIEW THE COUNCIL'S BUDGET AND ANY POTENTIAL RISKS TO THE BUDGET**

There were no issues to report.

Resolved: The budget was reviewed and accepted.

FR31/17 **TO RECEIVE A YEAR END REPORT**

This would be presented to Full Council at the May Ordinary Meeting.

Resolved: This was noted.

FR32/17 **TO DISCUSS THE FUNDING OF A SUMMER PLAY SCHEME**

The Full Council had agreed in principle and had asked this Committee to look at the budget to see if the funding could be found and report back to Full Council in May for a decision.

Resolved: It was agreed to recommend to Full Council that some funding could be saved from the Member Allowances budget line to fund this scheme.

FR33/17 TO DISCUSS PROCRUEMENT

This was a standing item and there was nothing further to report this month.

The item below was added with the permission of the Chair as the result of the application had not been received until after the papers had been published.

FR34/17 TO DISCUSS THE TOWN AND COMMUNITY COUNCIL FUND APPLICATION

Disappointingly this year's application had been unsuccessful and a discussion on how the project could be funded took place.

Resolved: It was agreed to recommend to Full Council that the full funding for the scheme could be found by reviewing the budget and using the money put aside for the Asset Transfer as this project has been delayed.

FR35/17 TO DISCUSS COUNCIL PROMOTION VIA LEAFLET AND ASSOCIATED COSTS

Ideas were discussed.

Resolved: It was agreed to recommend to Full Council that a full colour newsletter should be drafted and distributed to every household in the 3 wards. The Clerk would look into suppliers and costs.

FR36/17 CONFIDENTIAL MATTERS RELATING TO STAFF (PUBLIC TO BE EXCLUDED)

Resolved: It was agreed to recommend to Full Council that an informal review would take place each October between the Chair, Vice-Chair, Clerk and Asst. Clerk. That if there was a grievance by the Clerk this would be looked at by the Vice-Chair, Asst Clerk and 1 Other and if there was a grievance by the Asst Clerk this would be look at by the Chair, Clerk and 1 other. It was agreed to recommend that the Clerk consults with One Voice Wales regarding the recommended hours and salary for a precept of £110k for both staff members.

FR37/17 ITEMS FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

- Review the Council's Budget
- Procurement
- Feedback on Staff from One Voice Wales
- Council Newsletter Costs
- Christmas Light Provision

Resolved: The suggested item was agreed and items for the agenda would be kept open to include anything that may arise in the time between meetings.

FR38/17 TO AGREE THE DATE AND LOCATION FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

Resolved: The Committee will next meet on Thursday 12th July 2018 at 6.00 pm at Coity Higher Community Centre

With there being no further matters to discuss the Chairman thanked Members for their attendance and closed the meeting at 8.12 pm