



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST PLAS, LITCHARD CROSS, BRIDGEND ON THURSDAY 10th OCTOBER 2018 AT 7.00 PM

Present: Councillors M Williams (Chair)

A Davies
C Evans
B Tiltman
C Walburn

Apologies: Councillors D Barrington, C Jones, A Hughes, L Richards, A Wathan, R Young

Also Present: Mrs A C Harris, Clerk & RFO

70 **DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
Ceri Evans	Defibrillator Donation	76 (4)	Member Bridgend Town Council	No/No
Martin Williams	Borough Council Reports	78	Spouse Councillor A Williams	No/No

71 **MINUTES OF THE SEPTMEMBER ORDINARY MEETINGS**

The Minutes of the Ordinary Council Meeting held on 13th September 2018 were accepted and approved as a true record of the meeting and the minutes were signed.

Resolved: This was noted.

72 **TO CONSIDER MATTERS ARISING FROM THE SEPTEMBER 2018 MINUTES**

Minute 59: To Receive Progress Updates on Projects

Allotment Gardens: The Clerk informed Members that work at the allotment will be carried out sometime during the week beginning 29th October. All allotment tenants have been notified that they won't have vehicular access during this time but can access the gardens via the footpath from Heol West Plas.

Speedwatch Signs: Problems with the one on Litchard Hill have been resolved.

Minute 65: Clerk's Report

Container at the Allotment Garden: A letter has been drafted to Coity Village Association, signed by the Chair, with a request for removal of the container before the work starts at the allotment gardens.

Daffodil Bulbs: The Clerk reminded councillors that arrangements need to be made to plant these in the coming weeks

Minute 66: Correspondence

Letter re financial contribution to work at Pant y Pwllau Lane. The Clerk gave an update. It was agreed that a contribution could not be given.

Resolved: The information and action of the Clerk were noted. The Clerk was asked to respond to the residents of Pant y Pwllau Lane

73 TO RECEIVE AN UPDATE FROM THE CAP STANDING COMMITTEE

The Chair of the CAP Standing Committee updated Members on progress made to date and the Chair of Council gave an update on the Active Travel Plan draft re-bid. Recommendations were made to full council:

The following works had been carried out in the last month:

- Speed watch signs
- Bench painted on Heol Spencer

New issues:

- Handrails Litchard
- Speed warning signs Heol West Plas, Heol Spencer and Heol Simonston
- Parking issues Litchard School
- Parking issues top of Heol y Groes

Resolved: All updates were noted. It was agreed to add the new issues into the Community Access Plan

74 TO DISCUSS THE SECOND DRAFT OF THE AUTUMN NEWSLETTER

A hard copy of the printed newsletter was tabled. It was suggested that the issue wording be changed to Autumn/Winter Newsletter. It was also agreed to look into being able to offer the newsletter in different formats.

Resolved: The information was noted and the suggestions agreed. The Clerk was asked to email the second draft to all Members so that that everyone could proof read it. It was also agreed to put it on the Community Council's website.

75 TO RECEIVE AN UPDATE ON PENDRE COMMUNITY CENTRE

This item could not be discussed further as the Pendre Councillors had not yet held a meeting. The item would be deferred to the November meeting.

Resolved: Councillor Davies would arrange a meeting.

76 FINANCE AND ACCOUNTS

1.Payment of Cheques

Authority was requested for the payments of the cheques listed in this month's papers, and this was agreed

2.Budget Monitoring, Accounts & Budgets

The budget monitoring report for September including the balances were accepted and the budget reviewed.

3. Conclusion of Audit

The Clerk tabled the conclusion of audit and report of issues raised. An unqualified audit had been received. The conclusion was approved and accepted.

4. Finance Committee Recommendations

The Clerk informed Members that:

- Bridgend Town Council have confirmed they'll contribute £700 towards the cost of the Pendre defibrillator
- Confirmed the cost of Christmas decorations/lights this year will be under budget at £8,560.80
- Confirmed weed clearing is under budget at £370.00 so surplus can be used for leaf clearing etc. in the coming months if needed
- No risks to the budget were identified
- Agreed that the Finance Officer would populate the forecast column on the budget monitoring sheet with a best view to year end by the next Finance Committee Meeting.

Recommendations:

- To sign the new photocopier lease as the costs are less than the current one.
- The Chair to read the Enabling Natural Resources and Well-Being in Wales 2019- grant and make a proposal for consideration at the precept meeting
- Recommend replacing existing equipment in Pendre playing fields and considering some equipment suitable for disabled children funded through a Town and Community Council Fund 2019/20 application.
- Sharing Services with other Councils - recommend considering when appropriate
- Recommend full council bring ideas for precept projects to the November Ordinary Meeting
- Recommend looking at increasing the precept with a cost of living rise

5. Financial Request

A request has been received for a contribution towards the Coity Seniors Christmas Dinner. After a discussion it was agreed that further information should be sought and a decision made at the November meeting.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments. All recommendations by the Finance Committee were agreed and the Clerk was asked to enquire to BCBC regarding CAT Pendre fields car park and develop as a project. The Clerk was asked to find out how many times Pendre fields is cut, what it costs and what the income for the fields is? The Clerk was asked to find out further information regarding the Seniors Christmas Dinner including:

- How many people attending are residents of the Coity ward?
- How many people attending will be from Pendre and Litchard wards?

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- Are people invited from outside the Community Council's 3 wards?
- What is the definition of a Senior; what's the age range and how many attendees are over 60?
- What is the selection process for invitees?

77 MEMBERS REPORTS

The Chair, Councillor M Williams, had attend the recent One Voice Wales AGM and Conference and gave an update regarding the motions and increase in membership fees. 5% had been accepted.

Councillor B Tiltman informed Members about a Hate Crime Awareness week and an event taking place on Thursday 19th October at 1.30 pm at the Princess of Wales Hospital.

Resolved: The information was noted. Councillor Tiltman would forward the email regarding the Hate Crime event to all Members.

78 BOROUGH COUNCIL UPDATE

Councillor Amanda Williams had forwarded an update for the Coity Ward and the Clerk read its contents.

Resolved: The content of Councillor Williams' report were noted. The Clerk was asked to request a monthly written report from Councillor Vidal.

79 CLERK'S REPORT

Poppies on Lighting Columns

The Clerk suggested obtaining large poppies to put on the spine road lighting columns next year.

Gerddi'r Castell

Contacted BCBC to ensure that the correct grammar is used on future signage for Gerddi'r Castell (currently reads Gerddi Castell).

Cracks to Footway Heol Hopcyn John

Reported to BCBC who confirmed they'd inspected the cracks which are currently within limits set by the authority, however they will monitor them to avoid it becoming an issue.

Hedge Growth Heol Hopcyn John

Reported to BCBC who confirmed they'd inspected the site and a works order has previously been raised to cut back the hedge as soon as resources and funds become available.

Plaque Centenary Fields in Trust

The plaque order form has been received and Members need to decide on wording.

OVW Training

Councillor Tiltman is booked on the Code of Conduct Course and the Clerk is booked on the Use of IT, Website and Social Media course.

Larger Council Meeting

The Clerk has been asked to attend this meeting on Wednesday in Llandrindod as the Chair and Vice-Chair are unable to attend.

Resolved: All information was noted. It was agreed to go ahead with the poppies for next year. The wording for the Centenary Plaque was agreed as: Cae'r Eglwys - Coity Higher Community Council Remembers

80 CORRESPONDENCE

All correspondence was noted. The Clerk drew Members' attention to the consultations, surveys and invitations on the correspondence list and

Resolved: The correspondence was noted, most items had been emailed to Members in advance of the meeting. The Clerk was asked to request an item for the next T&CC Forum - consideration to be given to more meaningful consultations on asset transfers.

81 PLANNING MATTERS

All planning information was noted.

Resolved: The planning applications and decisions and other information were noted, no objections were raised.

82 ITEMS FOR THE NOVEMBER 2018 ORDINARY MEETING AGENDA

- Feedback on Pendre Community Centre
- To consider what can be done with individual small portions of unused land

Resolved: Any items raised in the above minutes to be included and anything that may arise during the month.

85 **DATE & VENUE FOR THE NOVEMBER 2018 MEETING**

Thursday, 8th November at Coity Higher Community Centre to start at 7.00 pm

The meeting closed at 9.00 pm