



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST PLAS, LITCHARD CROSS, BRIDGEND ON THURSDAY 8TH NOVEMBER 2018 AT 7.00 PM

Present: Councillors M Williams (Chair)

A Davies
A Hughes
C Jones
B Tiltman
C Walburn
A Wathan
R Young (left the meeting at 9.00 pm)

Apologies: Councillors D Barrington, C Evans and L Richards

Also Present: Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst Clerk & FO

86 **DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
Bernard Tiltman	Allotment Gardens Financial Request - CVA	100 97(3)	Tenant Invitee	No/No No/No
Richard Young	BCBC	All relevant	Member BCBC	No/No

87 **TO RECEIVE MR ANDREW THOMAS OF BCBC**

The Chair welcomed Mr Andrew Thomas of BCBC to give feedback on the Summer Activities Programme provided by BCBC at Coety Primary School. Mr Thomas tabled an update and guided Members through the information.

Resolved: The information was noted. Mr Thomas would forward an electronic copy of the tabled paper to Councillor Davies. It was agreed to put £3,000 in the draft precept budget for 2019/20 and it was noted that the scheme needs more timely promotion next year. It was agreed to include this for further discussion on the January agenda.

88 **MINUTES OF THE OCTOBER ORDINARY MEETINGS**

The Minutes of the Ordinary Council Meeting held on 11th October 2018 were accepted and approved as a true record of the meeting and the minutes were signed.

Resolved: This was noted.

89 **TO CONSIDER MATTERS ARISING FROM THE OCTOBER 2018 MINUTES**

Minute 72: Matters Arising from September

Allotment Gardens: The Clerk informed Member that due to a delay on a previous job due to poor weather conditions, the work at the allotment gardens had been delayed but will be carried out in the next week.

Speedwatch Signs: The Clerk informed Members that all are now working. BCBC have informed her that they're not happy with the sign opposite the houses at Trem y Castell

as they feel it's too close to the roundabout and cars speed up after this point. They are considering moving it 50 - 100m, but there will be a charge.

Allotment Container: The Clerk had received confirmation from Coity Village Association that the container has been emptied and that a company has been employed to move the container in the next few days.

Daffodil Bulbs: Confirmation of the daffodil planting was given by all wards. Litchard had not yet planted theirs and Coity were waiting for permission from BCBC to plant on the new bund at the roundabout on Heol Simonston.

Minute 74: To Discuss the Autumn Newsletter

The newsletter was due to be distributed this week but unfortunately the printers had made an error so they had been reprinted at no additional cost to the council. They will now be delivered next week.

Minute 76 Finance and Accounts:

Finance Committee Recommendations: The Clerk has expressed an interest to BCBC re the CAT for Pendre Fields car park to develop as a project and also enquired about the costs of running the fields and the income. She updated Members on the process going forward and updated them on the CAT for Pendre Fields play area.

Minute 78 Borough Council Update

Councillor Vidal has provided an update for the Litchard Ward.

Minute 79 Plaque Centenary Fields in Trust

The plaque has been received and installed.

Minute 80 Correspondence

At the Community Council's request the Clerk has asked that an item be included on the T&CC Forum agenda - Consideration to be given to more meaningful consultations on asset transfers. It could not be included on the agenda for the next meeting but will be included on the following one.

Resolved: The information and action of the Clerk were noted. The Clerk was asked to reply to BCBC regarding the possibility of moving the speed watch signs and to arrange for a contractor to plant the daffodils in Litchard.

90 TO RECEIVE AN UPDATE FROM THE CAP STANDING COMMITTEE AND THE ACTIVE TRAVEL BID

The Chair of the CAP Standing Committee updated Members on progress made to date and the Chair of Council gave an update on the Active Travel Plan draft re-bid which had been emailed to all Members.

The Clerk had been trying to track down any traffic surveys that have been done by BCBC in recent years to use for the bid. The last survey was carried out in 2016 but the

survey data has been lost. BCBC are in the process of arranging new surveys and has offered to arrange one for the CC at no cost which will be carried out the end of this month or middle of December. The Clerk asked Members if they wish to proceed or arrange the CC's own at a cost of between £150 and £300.

Resolved: All updates were noted. The Clerk was authorised to arrange the traffic surveys at a cost to the Community Council if BCBC could not arrange them in time for the submission deadline.

91 **TO CONSIDER EXCESS LEAF CLEARING**

The Clerk informed Members that of the £1,000 in the budget for street cleaning to date £370 had been spent on weed clearing. The need for clearing the spine roads in the 3 wards was discussed.

Resolved: The information was noted. The Clerk was asked to arrange for the contractor to clear the spine roads, and to check with the Highways Department that they were in agreement. The Asst. Clerk was asked to check the CC's insurance liability.

92 **TO CONSIDER WHAT CAN BE DONE WITH INDIVIDUAL SMALL PORTIONS OF UNUSED LAND**

The issue of untidy individual small portions of unused land were discussed in the 3 wards.

Resolved: The Clerk was given authority to pursue tidying up a portion of land as you enter Coity village. All Members were asked to consider such plots in their wards and pass a list on to the Clerk of suggested areas for improvement.

93 **TO DISCUSS AN EVENT TO MARK THE CENTENARY FIELDS IN TRUST INITIATIVE**

The Clerk updated Members on the promotion pack received from the Fields in Trust. An event was suggested although time to organise it before Christmas was short and the weather would be against an outdoor event.

Resolved: It was agreed that as the Centenary year runs up to the spring of 2019 that the Clerk would consider an event and report back in the new year.

94 **TO APPOINT A REPRESENTATIVE TO THE COITY WALLIA BOARD OF CONSERVATORS**

Councillor Tiltman was nominated to take over the role and this was seconded.

Resolved: Councillor Tiltman agreed and was duly elected.

95 **TO RECEIVE AN UPDATE ON PENDRE COMMUNITY CENTRE**

This item could not be discussed further as the Pendre Councillors had not yet held a meeting. The item would be deferred to the November meeting.

Resolved: Councillor Davies would arrange a meeting and this would be included on the January agenda.

96 **TO RECEIVE AND DISCUSS IDEAS FOR INCLUSION IN THE PRECEPT**

Some ideas were put forward and discussed.

Resolved: Members were asked to submit any ideas to the Clerk prior to the Finance Committee meeting which will be held on 6th December.

97 **FINANCE AND ACCOUNTS**

1.Payment of Cheques

Authority was requested for the payments of the cheques listed in this month's papers, and this was agreed

2.Budget Monitoring, Accounts & Budgets

The budget monitoring report for October including the balances were accepted and the budget reviewed.

3.Financial Request

A request has been received for a contribution towards the Coity Seniors Christmas Dinner. After a discussion it was agreed at the October meeting that further information should be sought and a decision made at the November meeting. The Clerk tabled the answers to the questions raised.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments. The Clerk was asked to write to Coity Village Association to say the CC agree to support the lunch this year, to ask how many will be attending, that the donation will not exceed the amount given last year and to say that it may not be possible to give a donation in 2019.

98 **MEMBERS REPORTS**

The Chair had attended the Bridgend Town Mayor's Civic Service.

Resolved: The information was noted.

99 **BOROUGH COUNCIL UPDATE**

Councillor Young gave an update including the raise in taxi fares, what he used his community fund money for and the Shaping the Future survey.

Councillors Amanda Williams and Sadie Vidal had forwarded an update for the Coity and Litchard Wards which had been tabled.

Resolved: The content of the reports were noted.

Note: Standing Orders were suspended at 9.00 pm

100 **CLERK'S REPORT**

Leaves Steps into Litchard Fields

The Clerk had asked BCBC to clear them again this week.

Bench Pendre Fields

BCBC are happy for the CC to install a bench in Pendre Fields, but cannot cover the cost.

Bench The Dell

This is still pending, the Clerk is chasing up BCBC to find out whether the drainage works have been completed and the CC can go ahead and purchase/install a bench.

Article on the CCs Installation of Speedwatch Signs

In collaboration with the Chair a draft article has now been written and we will try and put it in the press ASAP.

Floral Displays

All baskets have now been taken down and the two 3 tier planter have been planted up with winter plants. Summer planting was £1,458 and the gardener has offered the service next year at the same cost.

The invoices for the baskets has been received, though not in time for inclusion in the payments this month. The cost is £7,665 and the gardener has offered the service next year at the same cost.

The Clerk asked for authority for the contractor to go ahead in 2019 at the costs offered above.

MEETING OF THE COUNCIL - 8TH NOVEMBER 2018

War Memorial Coity

The works have been completed to a great standard. In addition Councillor Amanda Williams has got BCBC to replace the footway in front the memorial which finishes it off nicely. An email had been received from the Church Warden at St Mary's seeing how great the memorial and footway is.

Allotment Gardens

An email of thanks had been received from a tenant regarding the installation of the bench in the allotment gardens.

All but 2 tenancy agreements and payments received.

Christmas

The Clerk reminded Members of the Christmas lights arrangements.

Joint Working Initiative

Alison Thomas the Clerk for Porthcawl Town Council has invited all Clerks to a meeting regarding facing new challenges together.

Larger Council Meeting Llandrindod Wells

The Clerk had attended the meeting on behalf of the Chair who was unable to attend. A talk on council insurance had been given and the CC needs to contract someone to carry out an arboretal survey of the allotment gardens. This needs to be carried out every 3 years. To assess for damage and disease. A reminder was given that a written risk assessment and confirmation of insurance is needed before any events are held in Coity Playing Field.

Standing Orders

The Clerk suggested changing the Standing Orders to state that the Public and Press are exempt from attending Employment Committee meetings.

Resolved: All information was noted. The Clerk was given authority to purchase and install a bench at Pendre Fields, to go ahead and instruct the gardener to continue with planting the 3 tier planters and the floral baskets in 2019, to attend the Joint Working Initiative meeting and to make the suggested change to the Standing Orders.

101 CORRESPONDENCE

All correspondence was noted. The Clerk drew Members' attention to the consultations, surveys and invitations on the correspondence list.

Resolved: The correspondence was noted, most items had been emailed to Members in advance of the meeting. The Vice-Chair would attend the Bridgend Town Council Remembrance Day Parade. The OVW correspondence re Supporting the Armed Forces Community would be considered by the Finance Committee at its February meeting and there were no observations regarding the letter from WYG Environment regarding the proposal for the erection of 41 affordable residential dwellings on land south of Wyndham Close.

102 **PLANNING MATTERS**

All planning information was noted.

Resolved: The planning applications and decisions and other information were noted, no objections were raised.

103 **URGENT ITEMS FOR THE DECEMBER 2018 PRECEPT MEETING**

Resolved: Any items raised in the above minutes to be included and anything that may arise during the month.

104 **DATE & VENUE FOR THE DECEMBER 2018 MEETING**

Thursday, 13th December at Coity Higher Community Centre to start at 7.00 pm

The meeting closed at 9.21 pm