



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST PLAS, LITCHARD CROSS, BRIDGEND ON THURSDAY 10TH MAY 2018 AT 6.30 PM

Present: Councillors M Williams (Chair)

D Barrington
C Evans
C Jones
A Hughes
L Richards
C Walburn
A Wathan

Apologies: Councillors A Davies, A Dodd and R Young

Also Present: Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst Clerk & FO

1 **DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
Ms C Evans	Summer Play scheme	8	Parent of children who may attend	No/No
Mrs A Hughes	Financial Request Jam in the Castle	13 (3)	Committee Member	No/No
Mr M Williams	Summer Play scheme	8	Parent of children who may attend	No/No
	Financial Request Jam in the Castle	13 (3)	Committee Member	No/No

2 **TO RECEIVE GEMMA HAYNE, PROJECT CO-ORDINATOR BRIDGES INTO WORK SCHEME**

This item was removed from discussion at the meeting due to non attendance.

3 **MINUTES OF THE APRIL 2018 ORDINARY MEETING**

The Minutes of the Ordinary Council Meeting held on 12th April 2018 were accepted and approved as a true record of the meeting and the minutes were signed.

Resolved: This was noted.

4 **TO CONSIDER MATTERS ARISING FROM THE APRIL 2018 MINUTES**

Minute 153 Matters Arising from the March Minutes

Capital Asset Transfer

The Community Council's expression of interest could not be discussed at yesterday's meeting of the CAT Steering Group as the person due to report back on the cost of progressing community asset transfers was not able to attend.

Sadly the expression of interest has had to be postponed until the next meeting which is scheduled for 16/05/18

Installation of a Dog Waste Bin Litchard Fields

Permission has been granted for the installation and inclusion on the collection schedule. The bin has been ordered.

Minute 157 To Consider the Promotion of Council News

Defibrillators

The Clerk has been in touch with Abby Bolter to see if there is interest in running a story on the 6 installations and is awaiting a reply.

Minute 158 - To Discuss a Family Fitness Scheme/Grant Application

The Community Council's application to the Community Chest was successful and Andrew Jones, Local Authority Grants Officer will shortly meet with partners to work out how to implement the scheme.

Minute 166 - Clerk's Report

Noticeboard Planning Application

Permission has been granted and the noticeboard has been ordered. It should be installed at Coity Post Office in the next month and the Clerk will make arrangements for the old one to be taken down from the Six Bells and put up in the allotment garden to be used as an effective way of communicating with the tenants.

Rights of Way Agency Agreement

A payment of £453.75 has been received following the submission of the Community Council's recent claim.

Minute - Planning Matters

P/18178/RLX - objection made and permission for Councillor Williams to speak at any site meeting held and the planning meeting have been made.

Resolved: The information and action of the Clerk were noted. The Clerk was asked to seek an update on the removal of the storage container from the allotment garden by the June meeting.

5 **TO RECEIVE AN UPDATE FROM THE CAP STANDING COMMITTEE**

The Chair of the CAP Standing Committee updated Members on progress made to date and made the recommendations from the last meeting to the Council.

Resolved: The Clerk was asked to write to the Highways Department requesting a trail of access only for Heol Spencer, to start progressing the 3 long term projects identified, to write regarding repeater signs on Heol Simonston, to report the pothole and access problems to Pendre Fields, to report the bad condition of the road surface at Heol yr Ysgol and to write to Councillor Vidal regarding safety issues on Litchard Hill

6 TO FURTHER CONSIDER MOTIONS FOR THE ONE VOICE WALES ANNUAL CONFERENCE

Resolved: The original motion being considered was not now relevant given the update on the Data Protection Officer. There were no further motions for consideration.

7 TO FURTHER CONSIDER A RESPONSE TO THE GREEN PAPER 'STRENGTHENING LOCAL GOVERNMENT: DELIVERING FOR PEOPLE'

Resolved: Following a discussion it was agreed that no response would be given at this stage.

8 TO FURTHER DISCUSS A SUMMER PLAYScheme

This was discussed in some detail. The budget was reviewed in order to provide £3,000 for the scheme.

Resolved: To agree to provide £3,000 for the scheme for 2018/19. The Clerk was asked to request that all children should be registered and the organiser invited to attend the September meeting to provide feedback on the numbers of children who attended and which areas they were from. The Clerk was also asked to ensure that the scheme would be publicised well.

9 TO CONSIDER HOLDING A POP-IN SESSION ON 24TH MAY 2018

Resolved: This was discussed and it was decided not to hold a session.

10 TO CONSIDER A RESPONSE TO THE CONSULTATION ON THE LOCAL DEVELOPMENT PLAN

Resolved: This was discussed and it was agreed not to give a response at this time but to respond on the actual consultation when it is appropriate.

11 TO CONSIDER DAFFODIL PLANTING FOR 2018

Resolved: This was discussed and it was agreed that the Community Governors would ask the schools to be involved and the Clerk would contact those who helped last year to see if they would help this year too. It was also request help via the website and the Facebook page. The Clerk was asked to purchase 6 x 25kg sacks - 2 for each ward.

12 **TO RECEIVE AND UPDATE ON FUNDING APPLICATIONS**

- Town and Community Council Fund - unfortunately the application had not been successful and a copy of the letter from BCBC had been included in the papers.
- Safe Routes in Communities Funding - unfortunately the application had not been successful and Members were updated on the reasons why.

Resolved: It was agreed to invite the two BCBC representatives dealing with the Safe Routes in Communities Funding to the next CAP Steering Group meeting to discuss going forward. The budget was reviewed and it was agreed to progress the installation of the speed signs with full funding from the budget.

13 **FINANCE AND ACCOUNTS**

RESOLVED:

1.Payment of Cheques

Authority was requested for the payments of the cheques listed in this month's papers and this was agreed.

2.Budget Monitoring, Accounts & Budgets

That the budget monitoring report for April including the balances and budget be accepted. The bank account balances as at 1st March 2018 had not yet been received at the date of the meeting.

3.Financial Request

Item 13 on the Correspondence Sheet was a request from Jam in the Castle to fund a skip for the event at a cost of £320.

4.Finance Committee Recommendations

The Chair of the Finance Committee made budget review recommendations, staff management recommendations and discussed the proposed newsletter further.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments. It was agreed to support the funding of the skip for Jam in the Castle. All Finance Committee recommendations were agreed, the Clerk would look into suppliers and costs for the newsletter.

14 **MEMBERS' REPORTS**

Borough Councillor A Williams had forwarded a financial request passed on to her by a member of the public. The request was for funding for a dance group attending an event in June.

Resolved: The Clerk was asked to find out more information to establish if the request was from the dance school or a group of fund raising parents. If it was the later it was agreed to donate £200.

15 **CLERK'S REPORT**

Bench Coity

The Clerk informed Members that the bench outside the church had now been painted.

Choirs in the Castle Event

The Clerk updated Members on the key points of the request to use the village field for car parking on Saturday 9th June for the Choirs in the Castle event.

Allotment Garden

There had been a water leak on a plot which had been repaired immediately.

Footpaths

The Clerk suggested establishing a regular maintenance schedule for the following footpaths:

- Footpath 17 bottom from Heol West Plas to the School
- Footpath off Heol West Plas into the allotment garden
- Footpath from Heol Spencer to the Prison
- Footpath to the side of Litchard Play Area to Celtic View
- Footpath from Ladbrookes towards Coychurch
- Footpath parallel to M4 top of Heol Spencer
- Steps at Celtic View onto the common

Resolved: The information and action of the Clerk was noted and recommendations agreed. The Clerk was asked to report the condition of the wall outside the Community Centre to Awen and BCBC. The Clerk was asked to inform the Choirs in the Castle event organisers that they were satisfied with the information given. The Clerk was given authority to establish the regular maintenance schedule for footpaths.

16 **CORRESPONDENCE**

All correspondence was noted including, with the consent of the Chair, some additional correspondence which was tabled as it was received after the meeting's papers had been distributed.

The Clerk drew Members' attention to the consultations, surveys and invitations on the correspondence list. A generic financial request had been received from Bobath.

Resolved: The correspondence was noted, most items had been emailed to Members in advance of the meeting. It was agreed to defer the request from Bobath to the March 2019 meeting.

17 **PLANNING MATTERS**

Resolved: The planning applications and decisions and other information were noted, no objections were raised.

18 **ITEMS FOR THE JUNE 2018 ORDINARY MEETING AGENDA**

Resolved: Any items raised in the above minutes to be included and anything that may arise during the month.

19 **DATE & VENUE FOR THE JUNE 2018 MEETINGS**

Thursday, 14th June 2018 at Coity Higher Community Centre to start at 7.00 pm

The meeting closed at 7.50 pm