



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST PLAS, LITCHARD CROSS, BRIDGEND ON THURSDAY 9TH FEBRUARY 2017 AT 7.00 PM

Present: Mr H Thomas (Chair)

Councillors:

Ms A Davies
Mrs E Dodd
Ms C Jones
Mrs M Lewis
Mr B Tiltman
Mr A Wathan (left meeting at 8.00 pm)
Mrs M Williams (left meeting at 8.00 pm)
Mr M J Williams

Also Present:
Mrs A C Harris, Clerk & RFO
Mr P Leys, Asst. Clerk

Apologies were received from:
Councillors Mrs J Brett & Mr R Young

98 **DECLARATIONS OF INTEREST**

The following interests were declared:

Councillor	Item	Minute	Interest	Speak/Vote
Mrs E Dodd	All BCBC Matters	All re BCBC 103 (2)	Member BCBC Joint Allotment Tenant	Yes/No
Ms C Jones	All BCBC Matters	All re BCBC	Member BCBC	Yes/No
Mr B Tiltman	Grass Cutting at the Allotment Garden	103(2)	Allotment Tenant	Yes/No

99 **MEMBERS' REPORTS**

RESOLVED:

Councillors had attended a recent PACT meeting and one issue raised was the request for a pedestrian refuge from the Llanmoor estate at Joslin Road across to the other side towards Parc Derwen. A request was made to consider this for future Town and Community Council grant money, although this has already been earmarked for the next available grant.

100 **ALLOTMENT GARDENS**

RESOLVED:

Nothing to report this month.

101 **BUDGET MONITORING & ACCOUNTS**

RESOLVED:

That the report and addendum report of the Clerk be accepted.

1.Payment of Cheques

That authority be given for payment of the cheques listed on the Clerk's report and addendum report.

2. Budget Monitoring, Accounts & Budgets

That the report of the Clerk for Period 9 including the balances and budget for 2016/2017 be accepted.

3. Financial Donations

That the report of the Clerk be accepted.

The contribution towards providing beach services at 4 local beaches was discussed and a proposal was made to donate £100. A vote was taken and Councillors B Tiltman and M J Williams abstained. A second proposal was made to donate £200 and a vote was taken and Councillors B Tiltman and M J Williams abstained whilst Councillor C Jones voted against. It was therefore agreed to make a donation of £200.

4. Town and Community Council Grant

The information provided by the Clerk was noted.

102 **DEVELOPMENT CONTROL & PLANNING**

RESOLVED:

That the Clerk's report, and addendum report, be accepted.

1. Application and Decision Notices Received:

That the reports of the Clerk be accepted. No objections were made.

2. Decided Planning Applications

The new 4 step system for searching for planning decisions was noted. The Clerk would search prior to each Council meeting in order to provide the information to the Council.

3. Parc Farm Buildings

The information provided by the Clerk was noted.

103 **ENVIRONMENT**

RESOLVED:

That the Clerk's report, and addendum report, be accepted.

1. Litchard Play Area

It was unanimously agreed to go ahead with the refurbishment of the play area at the quotation provided and the planned layout and equipment was approved. In addition the Clerk was given authority to go ahead and arrange for the two gates and the bench in the play area to be repainted at the quoted price provided.

2.Grass Cutting

The quotations for the grass cutting of the three areas was provided to the Council for consideration. A vote was taken and it was unanimously agreed to go ahead with the work at the prices given for the allotment garden and the play area in Litchard. A discussion on the frequency of cutting the grass in the Coity Playing Field took place and it was proposed that this could be cut every 3 weeks and not 2 as quoted therefore reducing the price. A vote was taken and Councillor M Williams abstained whilst the remaining Councillors agreed to request a new quote for a cut every 3 weeks.

3. Centenary Fields in Trust

That the report of the Clerk be accepted. Members were asked to consider the wording for the plaque and bring their suggestions to the March 2017 meeting.

4.Additional Baskets and Planter

That the Clerks addendum report be accepted. The Clerk was authorised to go ahead and purchase a planter to be placed at the top of Litchard Hill, to obtain approval from BCBC and to instruct the landscaper to go ahead with summer and winter planting as provided for the planter on Coity Road. In addition authority was given to purchase baskets for the two lighting columns on either side of the entrance into the Llanmoor Estate off Heol West Plas, to obtain approval from BCBC and to instruct the landscaper to add these to his floral display provision for 2017.

Note: It was noted that a report of a metal spike sticking out of the ground on Footpath 17 at the Parc Derwen Estate had been received. The Clerk was asked to investigate and get the spike removed.

In addition it was noted that the bench on the roundabout at the top of Litchard Hill was in need of repainting and the Clerk was asked to investigate and obtain a quotation.

104 WELLBEING

RESOLVED:

That the report, and addendum report, of the Clerk be accepted.

1.Developing Community Access Plans to Support the Local Transport Plan

A project update was given and it was agreed to contact as many local groups as possible to distribute the report for feedback.

2.Ageing Well Walking Survey

That it be noted that the 1,000 copies were distributed amongst the Councillors for circulation at various sites in the wards, as previously discussed.

3. Defibrillator Update

That the progress on the defibrillator roll out be noted. It was agreed that the Clerk would liaise with Bridgend Responders to obtain some press coverage for the installations.

4. Social Media

That the report of the Clerk be accepted. It was agreed that the content of the Facebook page would mirror that of the news on the website.

5. Interpretation Services at Meetings

That the report of the Clerk be accepted. It was agreed that the Clerk would in the first instance contact Awen Cultural Services to see if there were any plans in place to update the community centre with a hearing loop. Depending on the response from Awen the next step would be for the Clerk to seek advice on the possibility of purchasing a mobile hearing loop.

105 **GOVERNMENT & OUTSIDE BODIES**

RESOLVED:

That the report, and addendum report, of the Clerk be accepted.

1. Forwarded/Received via E-mail this Month

That the items forwarded this month on the report be noted.

2. Crime Statistics

That the statistics for December 2016 be accepted.

3. One Voice Wales

That the report and addendum report of the Clerk be accepted.

4. Community Award

That the presentation of the Community Award 2016 be noted. Both winners have agreed to share the shield. Unfortunately Mrs Knight could not attend the meeting but her son David attended and accepted the award and gifts on her behalf. In addition, Mr Alun Clemett and his wife Della attended and accepted Mr Clemett's award and gifts. The Clerk would contact the Gazette and ask them to write a short article on the winners and include details on the Council's website and their Facebook page.

106 **HIGHWAYS & TRANSPORTATION**

RESOLVED:

That the report of the Clerk be accepted.

107 **INVITATIONS, NOTICES & PUBLICATIONS**

RESOLVED:

That the invitations, notices and publications listed in the Clerk's reports, be accepted.

108 **EXCLUSION OF PUBLIC**

RESOLVED:

That the public be excluded from the remainder of the meeting under the provisions of The Public Bodies (Admission to Meetings) Act 1960, because it would not be in the public interest to discuss the information contained within the following items of business.

109 **SALARIES, EXPENSES AND ASSOCIATED PAYMENTS**

RESOLVED:

That the report of the Assistant Clerk be noted and accepted, and the January Salaries and associated payments to the Clerk & RFO, and Assistant Clerk & FO, be agreed and authorised.

Revised gratuity figure to be paid into pension authorised.

Clerk's attendance at 2017 SLCC Training Seminar in Cwmbran was authorised.