



# COITY HIGHER COMMUNITY COUNCIL

Chair: Councillor Alan Wathan  
Vice-Chair: Councillor Martin Williams

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8<sup>th</sup> May 2022

To: All Coity Higher Community Councillors

You are hereby summoned to attend the Annual Meeting of Coity Higher Community Council to be held on Thursday 12<sup>th</sup> May 2022 at 6.30 pm at Litchard Primary School and via Zoom for the purpose of transacting the following business:

## Agenda Annual Meeting

1. To receive Apologies for Absence
2. To receive Declarations of Interest
3. To appoint a Chair for the year 2022/23
4. To appoint a Vice Chair for the year 2022/23
5. To receive a copy of Minutes of the Annual May 2021 Meeting as an aide memoire
6. To determine a timetable of meetings for 2022/23
7. To appoint Committees and agree their terms of reference:
  - Finance & Resources Committee
  - CAP Steering Group
  - Staff and Disciplinary Committees
  - Allotment Appeal Committee
8. To appoint representatives to the following:
  - BCBC Town & Community Council Forum
  - Coity Wallia Board of Conservators
  - One Voice Wales Area Committee
  - One Voice Wales Larger Councils Committee
  - One Voice Wales Annual Meeting and Conference
9. To accept the 2022/23 allowances for the Chair and Vice as agreed at the December 2021 Precept Meeting
10. To discuss the IRPW Report 2022 ref. Attendance Allowances

11. To note the Internal Auditor for 2021/22, as agreed at the May 2021 Annual Meeting and to agree the Internal Auditor for 2022/23.
12. To agree the Council's solicitor for 2022/23
13. Agreement to adopt the Council's Code of Conduct

*A.C. Harris*

Ann C. Harris  
Clerk of the Council/Clerc y Cyngor