



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON THURSDAY 10TH FEBRUARY
2022 AT 7.00 PM AT LITCHARD PRIMARY SCHOOL AND VIA ZOOM

Present: Councillors A Wathan (Chair)

C Evans (from 8.30 pm)

A Hughes

C Jones

L Richards

B Tiltman

C Walburn

M Williams

R Young (left at 8.18 pm)

Also Present: Mrs A C Harris, Clerk
Mr P Ley, Asst. Clerk & FO

Minute 123 Apologies: Councillors D Barrington and A Davies

124 **DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
B Tiltman	Finance & Accounts	133	Allotment Garden Tenant	No/No
R Young	All BBC Matters	All Relevant	Member BCBC	No/No

125 **TO RATIFY THE MINUTES OF THE JANUARY 2022 ORDINARY MEETING**

The Minutes of the January 2022 Ordinary Meeting were presented for approval.

Resolved: The Minutes were accepted and approved as a true record of the meeting and were signed by the Chair.

126 **TO CONSIDER MATTERS ARISING FROM THE JANUARY 2022 ORDINARY MEETING**

Minute 113 Matters Arising from the December 2021 Minutes

PCSO Details: Have been sent out to Members via email.

Footpath 35: Is complete and has been well received. There are some snagging issues to address and these have been discussed.

Coity Wallia Conservators: The Clerk had spoken to the Clerk to the Conservators again and he's waiting for Dunraven Estates to confirm the proportion of land assigned to CHCC.

Parc Derwen Bins: CHCC's contractor has now taken over emptying 9 bins at Parc Derwen until the site is adopted. Persimmon will reimburse the council for the costs. It was suggested that they may need emptying more than once a week.

Minute 119 Borough Council Updates

Councillor Young had not yet spoken to the PCSOs.

Minute 119 Clerk's Report

Work to Play Area following inspections: The Clerk is still waiting for quotes.

Trees Tanyrallt Avenue: The Clerk had referred the matter to BCBC

Floral Displays: The Clerk asked Members if they could confirm that they wish to continue with the floral baskets and planters for 2022/23. The contractor had confirmed the costs will remain the same. The contractor has confirmed that he'll use the red, white and blue flowers in the baskets, but other colours will be included too and the planters will be red, white and blue for the Queen's Jubilee year.

Resolved: The information and action of the Clerk were noted and accepted. It was unanimously agreed to monitor the bin situation and if overflowing continues to ask Persimmon to increase the collections to twice a week. Councillor Young will speak to the PCSOs re traffic issues in the surrounding streets of Litchard Primary School. It was unanimously agreed to continue with the floral displays for 2022/23.

127 SAFER ROUTES UPDATE

Councillor M Williams updated Members on the plans for a meeting with BCBC on 1st March at 1.00 pm.

The Community Asset Plan update will be completed in time for discussion at the March 2022 meeting.

The Clerk had been asked to raise some questions with BCBC regarding their recent correspondence and she gave an update:

- Sustrans use the Welsh index of Multiple Deprivation.
- There has not been any consultation from Sustrans due to the high number of routes throughout the county borough, a standardised format was developed for route prioritisation. The Route priorities were included in the Active Travel Network Map Cabinet report, which was approved prior to submission to the Welsh Government in December 2021.
- The methodology used by Sustrans to get to the score was attached. Also to note is that the priorities are a guide and that there will be many occasions where a case could be made for schemes being submitted for grant applications sooner or later than documented.
- The internal funding bids mentioned will be going to MB as soon as the agenda allows, this is likely to be in the next week or so.

Resolved: The information was accepted. The Clerk was asked to chase up the outcome of the internal funding bids by the next council meeting.

128 ASSET TRANSFER

The Clerk gave an update on the council's current asset transfers:

Joslin Play Area and Land:

The deed of transfer was signed by the Chair and Vice-Chair and the transfer completed in the last few days and the commuted sum of £9,654.91 has been received by bank transfer into the council's bank account. The Clerk has asked Llanmoor Homes to confirm that they power washing and repair to the gate will go ahead asap. She had also asked the gardener to provide a quote to include the grass cutting of the land monthly from March through to October.

Parc Derwen Play Areas:

Despite chasing up a response from Persimmon to the proposal to asset transfer the play areas, no reply had been received to date.

Pendre Fields:

The Clerk confirmed that the outstanding land transfer had not yet been completed and the land transferred to BCBC; there is no anticipated completion date. The Clerk had enquired about any likely restrictions that would be placed on the land and if its use for a section to be used as an allotment garden would likely to meet with approval. The Legal Department confirmed that an allotment is a possibility and reminded the Clerk that the land was acquired for the purposes mentioned in the Physical Purposes and Training Act 1947, but there are no specific covenants restricting its use in the conveyance although there are a number of rights and reservations in respect of light etc. Planning permission would, however, be required for the change of use.

Coity Higher Community Centre:

The Clerk had spoken to another Clerk who had been part of a CAT for a Community Centre and she is going to provide some written information. That Clerk had mentioned that BCBC had arranged a Business Advisor who helped them set up a 5-year plan and budget. The Clerk had approached the BCBC CAT Officer to request this assistance, but BCBC had requested a commitment from the council as regards the transfer going forward due to the high cost. The Clerk had also chased up the promised condition survey and the CAT Officer said that this would likely take place before the end of February.

Resolved: The information and action of the Clerk was accepted. The Clerk was asked to continue to chase up the requested information and responses and to find out what the CAT Officer meant by 'had requested a commitment from the council.'

129 T&CC Fund 2022/23

The information had been circulated to Members at the previous meeting and they had been asked to let the Clerk know their ideas in the month so that quotes could be obtained. None had been received.

Resolved: No suggestions were made which met the criteria.

130 QUEEN'S PLATINUM JUBILEE 2022

Several suggestions were made including commemorative benches and floral towers and it was noted that funding was available.

Resolved: The Clerk was asked to include this on the March 2022 agenda and that all Members would consider ideas and the Clerk would look into what's available.

131 COITY PLAYING FIELD

At a previous council meeting it had been resolved that the Clerk would look for funding for a fitness trail for the top of Coity Playing Field, but due to covid funding being a priority she'd been unable to find sufficient grant funding for this project. It was suggested that as there was sufficient funding left in the budget that the Clerk obtains an up-to-date quote and procure the work and this was discussed.

Resolved: It was unanimously agreed to accept this proposal and the Clerk was instructed to acquire an up-to-date quote and procure the work.

132 BIN PROVISION

A request had been received for a litter bin to be placed along the black path and this was discussed.

The Clerk suggested that as this forms part of one of the walks being developed in partnership with Ramblers Cymru that they may place a bin there.

Resolved: It was unanimously agreed that the Clerk would speak to Ramblers Cymru regarding placing a bin in this location and to enquire about disposing of the litter with BCBC.

133 FINANCE & ACCOUNTS

1.Payment of Cheques

Authority was requested for the payments of all the cheques listed on the expenditure sheet and the additional expenditure sheet which was included with the consent of the Chair.

2.Budget Monitoring, Accounts & Budgets

The Assistant Clerk ran through the budget monitoring sheet and answered any questions raised. The budget monitoring report for January 2022 was included in the meeting papers.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments.

134 MEMBER REPORTS

Councillor Tiltman had attended a One Voice Wales area committee meeting. Agenda items including a presentation on Local Places for Nature and different ways of holding hybrid meetings.

He'd also attended a meeting of the Coity Wallia Board of Conservators, where local company Cenin had given a presentation of their plans using local land.

Resolved: All information was noted.

135 BOROUGH COUNCIL UPDATES

Councillor R Young gave an update on the Pendre Ward. Amongst the updates given was the rodent infestation, a personal injury claim (though no details were given) and the case made for a 5% increase from the Police & Crime Commissioner.

Councillor A Williams gave an update on the Coity Ward. Amongst the updates were traffic issues at primary schools, play area updates, noisy drains, street lighting not working, issues with the lights on the bridge into Litchard Fields, water pooling outside the Community Centre after washing down, overgrowing trees, an increase in rats, the missing baby swing in Coity Castle play area, traffic speeds in the village, footpaths and scam texts.

Resolved: The Clerk was asked to obtain an update on the work to divert footpath 17.

136 CLERK'S REPORT

Ramblers Cymru:

BCBC have signed off the footpath/walk leaflet plans so they are now progressing further. The Clerk is meeting with a new member of staff to walk some of the paths again. Tree planting in Coity Field are on hold due to difficulty in obtaining trees, but progress can be made on a bug hotel, nesting boxes and wild flower seed planting.

In addition the council has been approached to take part in a radio programme on footpaths.

Dog Waste Bag Dispensers Parc Derwen:

The 3 dispensers are being delivered shortly and will be installed with the help of finding suitable locations working in partnership with Pride in Coity.

Joslin Play Area:

Now that the council are the land owners of this play area and adjoining land, the Clerk asked for authority to purchase a dog waste bin and arrange for it to be installed and emptied by contractors.

Resolved: All information and action of the Clerk was noted and accepted. The Chair and Vice-Chair agreed to take part in the radio programme. Authority was given to the Clerk to purchase a dog waste bin and arrange its installation and emptying.

137 CORRESPONDENCE

All correspondence was noted. With the consent of the Chair some additional correspondence received after the meeting papers were distributed, was included.

The Clerk drew Members' attention to the following:

- Wales & West - request for information re. picnic bench
- BCBC Consultation on Tremains Primary School extended to 10/3/22
- BCBC Highway Scheme Update (covered in the Safer Routes item)
- BCBC Traffic Order for Heol Hopcyn John
- NHS - Support to engage people to share their views on NHS services within the Community Health Council
- Apogee - correspondence regarding charging a 6.5% fee for not paying bills by direct debit
- Resident - snagging work at Pantypwllau (this had been addressed)
- Bridgend Royal Air Force Cadets - request for financial assistance
- Resident - re uprooted tree at Heol y Groes, Litchard
- One Voice Wales - Report on Section 47 Multi Location Meetings
- Dwr Cymru's draft Water Resource Management Plan 2024 - pre-consultation
- One Voice Wales - Larger Council Meeting 16th February 2022
- BCBC - Public Space Protection Order Consultation - Anti-social behaviour, Crime and Policing Act 2014
- Bridgend Carers Centre - request for financial assistance
- Children's Air Ambulance - request for financial assistance
- Resident - Reporting faulty street light in Coity

Resolved: The information was noted. The Clerk was asked to respond to the Wales & West request for information, to defer all financial requests to the March 2022 meeting, Councillor M Williams would attend the One Voice Wales larger council meeting and the faulty street light in Coity had been referred to BCBC.

138 **PLANNING**

All planning information had been emailed to Members including correspondence from Planning Aid Wales. With the consent of the Chair an additional application, received after the meeting papers were distributed, was included.

Resolved: The planning applications and decisions were noted. No objections were made.

139 **ITEMS FOR THE MARCH 2022 MEETING**

- Community Award 2020/21
- Deferred Financial Donations
- Financial Regulation
- Queen's Platinum Jubilee 2022

Resolved: It was agreed to keep the agenda open to include items that may arise during the month. The next meeting will be held on Thursday 10th March 2022 at 7.00 pm at Litchard Primary School and via Zoom, COVID-19 regulations allowing.

The meeting closed at 8.25 pm