



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD VIRTUALLY VIA ZOOM ON THURSDAY 8th JULY AT 7.00 PM

Present: Councillors A Wathan (Chair)

D Barrington (joined the meeting at 7.38 pm)
A Davies (left the meeting at 7.20 pm)
C Evans (joined the meeting at 7.28 pm)
A Hughes (joined at 7.30 pm)
C Jones
L Richards
B Tiltman
C Walburn
M Williams
R Young

Also Present: Mrs A C Harris, Clerk & RFO

Minute 35 Apologies: None

36 DECLARATIONS OF INTEREST

Councillor	Item	Minute	Interest	Speak/Vote
B Tiltman	Allotment Gardens	40	Allotment Garden Tenant	No/No
R Young	All BCBC including Development Control & Planning	All relevant	BCBC - Member	No/No

37 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE JUNE 2021 ORDINARY AND EXTRAORDINARY MEETINGS

The Minutes of the June 2021 Ordinary and Extraordinary Meetings were presented for approval. They were accepted and approved as a true record of the meeting and were signed by the Chair.

Resolved: This was noted.

38 TO CONSIDER MATTERS ARISING FROM THE JUNE 2021 MEETINGS

There were no matters arising from the Extraordinary June 2021 Minutes.

Ordinary June 2021 Minutes:

Minute 18 Consider Matters Arising from the May 2021 Ordinary Meeting

Trees Coity Field: The Clerk had spoken to Ramblers Cymru regarding the tree Planting as they have funding available for environmental planting.

Footpath Map and Leaflet: The Litchard route had been walked by the Clerk and Ramblers Cymru representatives. This will be a medium walk. The aim is to produce the map/leaflet by Spring 2022 and include with the delivery of the council's newsletter due for publication around that time. Councillor Tiltman was asked to do the photography.

Borough Council Updates: A response has been received regarding the council's H&S concerns regarding the safety barrier and drop to the stream at Oakwood View. The developers are going to erect a fence around the play area to prevent children from running out onto the by-pass and this should also alleviate any concerns regarding the

drop to the stream.

New Play Area Management Signs: The Clerk updated Members on the various costs.

Minute 28 Clerk's Report

Tree Litchard Fields: The Clerk had obtained permission from BCBC to replace a missing tree in Litchard Fields.

Padlocked Gate Heol yr Ysgol: BCBC are aware of the padlock and will be making enquiries.

Resolved: The information and action of the Clerk were noted and accepted. The Clerk was asked to pursue the environmental funding for tree planting, the preparation of the footpath leaflet for Spring 2022 was accepted and the Clerk was asked to include information regarding disabled access on the leaflet, the information and action regarding Oakwood View was welcomed, the Clerk was asked to purchase smaller play area management signs. Councillor Tiltman agreed to do the photography.

39 SAFER ROUTES UPDATE

Councillor Davies updated Members that a meeting had been agreed with BCBC officers on 14th July. The Clerk had requested information on land drainage issues on Heol Spencer which had been supplied. In addition, a request had been made for a copy of the existing clean water sewer drawings and a plan indicating the sections of Heol Spencer where there is specific concern.

Resolved: The information was accepted. It was agreed that individual members of the CAP committee would carry out an audit of their own wards and feedback to a committee meeting to be held before the October Ordinary Meeting.

40 ALLOTMENT COMMITTEE UPDATE ON LAND OWNERSHIP

The Clerk was waiting on guidance from the NAS on the laws around obtaining land for allotments before approaching the land owners.

Resolved: The information was accepted.

41 TREES

A member of the public had written to the Chair to raise her concerns regarding TPOs, clearing up felled tree areas, planting trees etc. The information had been circulated to Members in advance of the meeting and was discussed.

Resolved: It was agreed that the Clerk would respond to the resident and seek help on the issues from BCBC.

42 CONSULTATION ON QUALIFICATIONS OF CLERKS IN WALES REGULATIONS

This consultation opens on 24th June and closed on 28th September 2021. The details had been circulated to Members and the matter was discussed.

Resolved: The information was noted. It was agreed to include it on the September agenda for further discussion and the Clerk would make further enquiries about what the suggested qualifications entail, the cost etc.

43 FINANCE & ACCOUNTS incl. FINANCE COMMITTEE RECOMMENDATIONS

1.Payment of Cheques

Authority was requested for the payments of all the cheques listed on the expenditure sheet for June 202 and with the consent of the Chair one additional payment which had been received since the papers had been distributed.

2.Budget Monitoring, Accounts & Budgets

The budget monitoring report for June 2021 was included in the meeting papers.

3.Finance & Resources Committee Recommendations

-There were no threats or concerns regarding the 2021/22 budget.

-Revisions to the budget were recommended due to the following:

- Not all councillor allowance allocation taken up. £300 to remain in the budget for possible future councillor changes.
- No summer activity schemes for 2021
- Need for additional budget for Christmas provision at Trem/Gerddi'r Castell and the bottom of Parc Derwen
- Footpath leaflet budget not likely to be needed, but to remain in place until the works are completed.

-To recommend/notify full council:

- That the general maintenance tasks for the year ie repairs, grass cutting, footpath maintenance etc. be monitored to give an overview of the works and costs carried out in the year and review at precept setting.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments. All Finance & Resources Committee Recommendations were accepted and approved. The Clerk was given the go ahead to order the Christmas lighting needed whilst bearing in mind the additional budget available.

44 MEMBER REPORTS

Councillors B Tiltman and M Williams had attended the LDP workshop on 30th June. They updated Members on the discussions including concerns re new houses but not a comparative number of new jobs, the infrastructure of the A48/roundabouts to cope with additional traffic. In addition, there were questions regarding why some retail and green spaces are protected, but others aren't and the protection of the old Parc Hospital Burial Ground.

Note: Councillor R Young did not take part in this discussion.

Resolved: The information was noted. Councillor M Williams and the Clerk would prepare a council response and Members were asked to contact the Clerk if they wished to add in anything not discussed at the meeting.

45 BOROUGH COUNCIL UPDATES

Councillor A Williams representing the Coity and Councillor R Young representing the Pendre ward gave updates.

Councillor Young's report was regarding the bollards at Litchard Cross.

Councillor A Williams reported on various matters including the Trem y Castell play area, mud issues on roads, hedge cutting in Parc Derwen, a requested meeting of various parties regarding the M4 overbridge barrier at the top of Heol Spencer and the number of sheep killed in recent weeks, the shops/flats at Parc Derwen, footpath issues, bin emptying in Parc Derwen, and the lights on the footbridge from Parc Derwen to Litchard.

Resolved: All information was noted.

46 CLERK'S REPORT

Active 4 Life Scheme 2021

BCBC are not in a position to run the scheme this year. The Clerk gave an update on reasons.

MEETING OF THE COUNCIL - 8TH JULY 2021

Heol y Groes Play Area Lease

The Clerk gave an update.

Community Groups 3G Pitch Offer

The Clerk gave an update on criteria etc.

Planters Heol Spencer

The Clerk informed Members that a licence to place planters in this area had been declined by BCBC and she gave the reasons why.

Bench Heol y Groes Roundabout

This has previously been repaired and maintained but is now in need of replacement.

Coity Higher Community Centre

The Clerk updated Members on the CAT officer's interpretation of the return of the Centre to BCBC.

Footpath 17 Redirection

The Clerk updated Members on the re-routing and asked for their opinions on whether the southern end of the diversion should be laid to tarmac on stone dust as it runs through an open space.

Temporary Closure of a Section of Heol Spencer

The Clerk had been told that traffic management operatives would be on site at each end of the closure to allow residents access.

School Community Awards

Both schools had accepted the offer of awards and gift tokens for the winners but due to covid restrictions they would not require a council representative to be present to present the awards.

Apologies for Absence

The Clerk reminded Members that they should give their apologies for absence in advance of meetings directly to the Clerk as she needs to know in advance of meetings that it will be quorate.

Heol Mair Refurbishment

BCBC has confirmed that they are currently determining how the refurbishment will be planned and procured and as soon as more information is available they will provide CHCC with an update.

Play Area Gerddi'r Castell

Councillor A Williams had provided the Clerk with an update on the section 106 payment and the planned work schedule for the site, which she shared with Members.

Daffodil Planting Parc Derwen

Pride in Coity had agreed to plant two sacks on the estate.

Issues This Month

- Overflowing bin in Pendre Fields play area.
- Large trampoline dumped in Pendre Fields.
- Vandalised equipment in Litchard Park, Tanyrallt Avenue.

Resolved: All information and action of the Clerk was noted and accepted. The Clerk was asked to request a refund/compensation package from BCBC for the money spent on Heol y Groes play area since 1988. Members were asked to let the Clerk know of any other sports groups they would like included in the 3G pitch offer. The Clerk was asked to purchase a Lest We Forget bench and arrange for it to be installed in place of the rusty bench at the roundabout. The comments regarding the Community Centre were noted. It was unanimously agreed to recommend to BCBC that the section of path should be laid to stone dust not tarmac. The council are grateful to Pride in Coity for their help with planting bulbs. The Clerk was given authority to order a replacement piece of equipment for Litchard Park at a cost of £335 excl. vat.

47 CORRESPONDENCE

All correspondence was noted. Some additional correspondence had been received since the papers had been sent out and with the agreement of the Chair these were included.

The Clerk drew Members' attention to the following:

- Request by BCBC to place LDP posters in the council's noticeboards
- Request by RNID to place a flyer on the council's website
- A resident's concerns regarding the number of sheep killed on Heol Spencer near the M4 overbridge

MEETING OF THE COUNCIL - 8TH JULY 2021

- Information regarding Operation London Bridge

Resolved: The information was noted. The two requests were agreed. The resident's concerns were being addressed via Cllr A Williams proposed meeting and it was agreed to place Operation London Bridge on the September agenda.

Note: Councillor R Young left the meeting at 8.43 pm and did not take part in the discussion regarding planning.

48 PLANNING

All planning information had been emailed to Members including correspondence from Planning Aid Wales and with the consent of the Chair four additional planning requests which had been received since the papers had been distributed.

Resolved: The planning applications and decisions were noted. No objections were made.

49 ITEMS FOR THE SEPTEMBER 2021 MEETING

Resolved: It was agreed to keep the agenda open to include items that may arise during the month. The next meeting will be held on Thursday 9th September 2021 at 7.00 pm

The meeting closed at 8.48 pm