



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD VIRTUALLY VIA ZOOM ON
THURSDAY 10TH JUNE AT 7.00 PM

Present: Councillors A Wathan (Chair)

A Davies
C Jones
L Richards
B Tiltman
C Walburn
M Williams

Also Present:

Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst. Clerk & FO

Minute 15 Apologies: Councillors Barrington,, Evans, Hughes and Young

The Chair reminded Members of the following Standing Order: 3l - photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent.

16 DECLARATIONS OF INTEREST

Councillor	Item	Minute	Interest	Speak/Vote
B Tiltman	Allotment Gardens	20	Allotment Garden Tenant	Yes/No

17 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE MAY 2021 ANNUAL AND ORDINARY MEETINGS

The Minutes of the May 2021 Annual and Ordinary Meetings were presented for approval. They were accepted and approved as a true record of the meeting and were signed by the Chair.

Resolved: This was noted.

18 TO CONSIDER MATTERS ARISING FROM THE MAY 2021 MEETINGS

There were no matters arising from the Annual May 2021 Minutes.

Ordinary May 2021 Minutes:

Minute 4 Consider Matters Arising from the April 2021 Ordinary Meeting

Trees Coity Field: A quote had been obtained, which was reasonable, but did not supply the council's preferred trees.

Minute 8 Finance & Accounts

Footpath map and leaflet: The Clerk had walked the longer walk with a representative of Ramblers Cymru and identified a 5 mile route. Another walk is planned for 7th July 2021 to walk a route around Litchard and link up to footpath 52.

Minute 9 Member Reports

There are no CAT training course available in the schedule at the moment for the Clerk, OVW will let me her know as soon as one is included in the course timetable.

Minute 10 Borough Council Updates

Councillor Young has made a referral asking for the installation of the bollards on Litchard Cross. Councillor A Williams has made a referral regarding the H&S concerns at Oakwood View.

Minute 11 Clerk's Report

Community Programme Pitch Coity Primary School: The Clerk had asked more questions. BCBC offering the community council the pitch for use weekdays after 4 and weekends as a governing body. They would work in partnership with the council to support opportunities for local residents.

Issues in the Month - Damage to Play Area Management Signs: The signs keep getting damaged in the Pendre area and the Clerk had obtained new quote for solid aluminium versions with rounded corners (same as road signs) at a cost of £137 each. The signs we currently have are £73.10 each.

Resolved: The information and action of the Clerk were noted and accepted. It was unanimously agreed to hold off from purchasing trees for Coity Field until the autumn when it is hoped a better selection would be available. The Clerk was asked to liaise with local groups regarding the use of the school pitch and to obtain a cost for the new types of signs but half the size to see how much that would reduce their cost.

19 **SAFER ROUTES UPDATE**

The Clerk informed Members that she'd received a request from BCBC to meet with them to discuss the next phase.

Councillor Williams and the Clerk had amalgamated their information on land ownership/sectional construction for Heol Spencer and a document had been circulated.

Resolved: The information was noted. It was agreed that Councillors Davies and Williams would meet BCBC with the Clerk. They would provide available dates/times to the Clerk for her to liaise with BCBC. The document would be raised at the meeting. In the meantime, the Clerk was asked to request information on the drainage issues that BCBC had previously mentioned for Heol Spencer.

20 **ALLOTMENT COMMITTEE UPDATE ON LAND OWNERSHIP**

The Clerk had carried out land searches via the Land Registry website to confirm land ownership for possible sites and these were discussed.

Councillor Tiltman suggested looking at using some of the common land, as they had in

neighbouring T&CCs

Resolved: It was agreed that the Clerk would now approach the landowners and to investigate the laws around the compulsory acquisition of land for allotment use.

21 FEEDBACK ON CONSULTATION ON LOCAL AUTHORITY POWER TO TRADE

Members had been sent information on the consultation the previous month with a view to reading it and feeding back to the meeting to make a joint response before the closure date on 11th June 2021. These were discussed.

Resolved: It was agreed that the Clerk would submit a response on behalf of the Council.

22 LDP CONSULTATION

All Members had been sent an invitation to attend a workshop on the LDP being held by Planning Aid Wales on Wednesday 30th June 2021 between 6 and 8.30 pm

To date only Councillors Tiltman and Williams had registered to attend.

Resolved: The information was noted.

23 CHRISTMAS PROVISION 2021

The Clerk had obtained quotes for the same provision as 2020 plus the construction of a tree pit for Gerddi'r/Trem y Castell. The quote is £10,017 and the budget available is £9,000.

Resolved: The Clerk was asked to look into whether the lighting columns on the bottom spine road of Parc Derwen could hold something other than the solar lit Christmas trees.

24 DAFFODIL PROVISION 2021

This was discussed along with bluebell bulb provision. It was agreed to order 11 sacks of daffodils to be shared as follows:

2 Princess of Wales Hospital (Clerk to obtain permission)

2 sacks for each of the 3 wards

1 sack for Litchard Primary School

2 sacks for Pride in Coity (Clerk to check with them that they are happy with this)

It had also previously been agreed to purchase bluebells to plant in the top right hand corner of Coity playing field where there is a shaded area. It was agreed to accept the quote that Maison et Jardin had provided for the planting.

25 FINANCE & ACCOUNTS incl. FINANCE COMMITTEE RECOMMENDATIONS

1.Payment of Cheques

Authority was requested for the payments of all the cheques listed on the expenditure sheet for May 2021 totalling £4,807.11 and with the consent of the Chair two additional payments which had been received since the papers had been distributed.

2.Budget Monitoring, Accounts & Budgets

The budget monitoring report for May 2021 was included in the meeting papers.

3.Approval of Statement of Accounts and Internal Audit Report

The internal audit paperwork had been delivered to the auditor and would be returned before the end of June. The full council would be required to accept and approve the statement and report and this would need to be done by 30th June 2021 at the latest.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments. It was agreed to hold an extraordinary meeting to accept and approve the audit statement and report on Tuesday 29th June 2021 at 7.00 pm.

26 MEMBER REPORTS

There were no Member Reports.

27 BOROUGH COUNCIL UPDATES

Councillor A Williams attended this section of the meeting and matters raised included: Contractors parking on the streets in Gerddi'r Castell, an alarm going off on the industrial estate every night, a walk with the Director of Communities around the Coity ward, play areas in the ward, that 6 bins have been installed on Parc Derwen and Persimmon will empty them, a landscaping update, trees along the cycle path, overgrown hedges, two injured children and the lighting problems at Litchard Fields.

Resolved: All information was noted

28 CLERK'S REPORT

Walk with Ramblers:

Identified areas which could do with either style or kissing gate improvements. They are also going to look into designing a council way marker and they've been in touch with Weatherman Walking to see if they have interest in featuring our walks.

Spine Road Weeding:

The Clerk had asked the contractor to carry out weeding on the spine roads of the 3 wards.

Padlocked Gate Heol yr Ysgol:

The Clerk has asked RoW if there's a reason for it and if not to inspect.

Floral Displays:

It was noted that the hanging baskets are in place and the planters filled with summer bedding plants.

Allotment Garden:

The Clerk suggested that it is now time for ARB Cymru to return to the Allotment Gardens and reinspect the ash die back.

Coity Castle Play Area Gate:

The Council received a request last month to lock the kissing gate or replace. Took advice from BCBC who say there must be two entrances/exits into play areas so that if a child is bullied they have an alternative escape route. The Clerk has asked a company to inspect the play area including the gate.

Litter Pen y Cae Lane:

A team of food outlet staff litter picked Pen y Cae Lane and the adjoining common on 24th of May. The area will also be constantly monitored by the management team and litter picks completed on regular basis. In addition, talks have been held with the Centre Management and the food outlets are waiting for a response.

John Rees at BCBC has said he'll inspect the area, look at the boundaries to know exactly which council starts and ends where on the road and come back to me regarding the installation of bins and inclusion on the emptying schedule.

Tree Litchard Fields:

Councillor Jones requested that the council plants a tree in Litchard Fields where this is an empty support with straps alongside the path.

Issues this month:

- Fly tipped large family trampoline within Pendre Fields. Asked BCBC to remove. Member of the public thanked the CC for their quick response in dealing with the matter.
- Damage to new equipment Litchard Park play area. Need replacement piece of panelling as it's been kicked in. I'm waiting for the supplier to provide a quote for supply and installation.

Resolved: All information and action of the Clerk was noted and accepted. The Clerk was asked to arrange for ARB to inspect the ash die back and to organise for a tree to be planted in Litchard Fields as requested. The Clerk was also asked to report an overgrown hedge at Llys Gwyn which is forcing pedestrians to walk onto a remarkably busy road.

29 CORRESPONDENCE

All correspondence was noted. Some additional correspondence had been received since the papers had been sent out and with the agreement of the Chair these were included.

The Clerk drew Members' attention to the following:

- Publication of Member Remuneration 2019-2020 Non-compliance letter.
- Invitation to the Chair to attend The Samaritans Annual Meeting
- Request from an allotment tenant to add a link to the allotment page of the Council's website to a Facebook page for allotment holders that she'd started.

Resolved: The information was noted. The Clerk explained that that the Finance Officer had spoken to the IRPW who were satisfied that they'd received the publication of member remuneration in June, earlier than the September deadline. The Chair was not able to accept the invitation from the Samaritans and it was agreed to add the link to the allotment holders' site to the Council's website.

30 PLANNING

All planning information had been emailed to Members including correspondence from Planning Aid Wales and with the consent of the Chair one additional planning request which had been received since the papers had been distributed.

Resolved: The planning applications and decisions were noted. No objections were made.

31 **ITEMS FOR THE JULY 2021 MEETING**

Resolved: It was agreed to keep the agenda open to include items that may arise during the month. The next meeting will be the be held on Thursday 8th July 2021 at 7.00 pm

The meeting closed at 8.16 pm