



## COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD VIRTUALLY VIA ZOOM ON  
THURSDAY 8<sup>th</sup> APRIL 2021 AT 7.00 PM

Present: Councillors A Wathan (Chair)

C Evans  
A Davies  
A Hughes  
C Jones  
L Richards  
B Tiltman  
C Walburn  
M Williams

Also Present:

Mrs A C Harris, Clerk & RFO  
Mr P Ley, Asst. Clerk & FO

Minute 124 Apologies: Councillors Barrington and Young

The Chair welcomed the member of the public to the meeting and he Chair reminded Members of the following Standing Order: 3l - photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent.

**125 DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
B Tiltman	Allotment Gardens	135 and 136	Allotment Garden Tenant	No/No

**126 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE MARCH 2021 ORDINARY MEETING**

The Minutes of the March 2021 Ordinary Meeting were presented for approval. They were accepted and approved as a true record of the meeting and were signed by the Chair.

**Resolved:** This was noted.

**127 TO CONSIDER MATTERS ARISING FROM THE MARCH 2021 ORDINARY MEETING MINUTES**

**Minute 112 Matters Arising from the February 2021 Minutes - Footpath Leaflet:**

The Clerk had arranged to meet a representative of Ramblers Cymru to walk possible routes on 16<sup>th</sup> April. Pride in Coity have confirmed they are happy to be involved in footpath maintenance.

**Minute 115 Housing Developments:** No update given on the Remus management at Oakwood View and Gerddi'r Castell. Councillors Young and Williams are looking into this.

**Minute 117 Finance & Accounts:** BCBC's council tax section has confirmed that some bills for Oakwood View say precept for CHCC and others Brackla CC.

**Minute 119 Borough Council Updates:** The Clerk is meeting with the resident to discuss the request for planters on Heol Spencer.

**Minute 120 Clerk's Report:** All plots are now let.

**Resolved:** The information and action of the Clerk were noted and accepted.

128 **SAFER ROUTES UPDATE incl. ASSET TRANSFER UPDATE**

An update was given. Councillor Young's written report gave further information. The Clerk gave an update on BCBC's response regarding the safety barrier at Oakwood View. It was noted that Dunraven Estates do not allow bins on common land but the Clerk would look to source a bin suitable for common land and safe for cattle to approach them again ref. bins on footpath 52/52a.

Confirmation had been received that the Community Council's bid for match funding from the T&CC Fund had been successful to refurbish Heol Mair play area. The official letter of confirmation has not yet been received. Due to land ownership issues, BCBC will procure the work but it is hoped it will be based on CHCC's proposal.

The Council has been approached to take over the management of Coity Higher Community Centre and the Clerk gave an update.

**Resolved:** The information was noted. It was agreed that the Access plan needs to be updated and reviewed. It was also agreed that the Chair, Vice-Chair and Clerk would meet to discuss the request and then request a meeting with the CAT Officer to discuss the Community Centre further.

129 **ALLOTMENT GARDEN UPDATES**

The Allotment Committee had met to discuss the need for allotments as demand for plots continues to grow.

The following recommendations were made:

- The need for another allotment garden was identified
- There are currently 22 on the primary waiting list with others on the secondary.
- Possible land areas had been identified and these were discussed.
- A different set up, possibly using raised beds, could be considered for a second allotment.

**Resolved:** It was agreed that the Allotment Committee would visit an allotment garden with a different set up and the Clerk would make preliminary enquiries about the land areas identified. The Clerk would also look at the powers covering the need for an allotment.

**130 CONSULTATION: LOCAL AUTHORITY POWER TO TRADE**

The closing date for the consultation is 11<sup>th</sup> June 2021. This was discussed.

**Resolved:** It was agreed to keep this item on the agenda for the May meeting and that the Clerk would send out the details of the consultation so that all Members could consider it to aid a discussion at the May meeting.

**131 TREES ON PLAYING FIELD**

Councillor Tilman made a request to plant some trees and hedgerows along the top and furthest fence line at Coity Playing Field. This was discussed.

**Resolved:** It was agreed that Councillor Tiltman and the Clerk would hold a site meeting to look at the location so the Clerk could obtain quotes for trees and planting.

**132 GRASS VERGE PARKING**

This is an issue in some of the streets in the wards, particularly Litchard and Pendre.

**Resolved:** It was agreed to refer concerns to BCBC and to include an article in the Community Council's next newsletter raising concerns regarding the damage to grass this causes.

**133 FINANCE & ACCOUNTS**

1.Payment of Cheques

Authority was requested for the payments of all the cheques listed on the expenditure sheet and one on the additional papers for April 2021.

2.Budget Monitoring, Accounts & Budgets

The budget monitoring report for March 2021 was included in the meeting papers.

3.Income

Remittances for the Rights of Way claim for 2020/21 and the refund of expenditure on the basket swing beam for Litchard Park had been received.

**Resolved:** All information was noted and authority was given to the Clerk to make the agreed payments.

**134 MEMBER REPORTS**

Councillor Wathan had received an inquiry regarding Litchard Hill.

Councillor M Williams had received a resident's concerns regarding a path to Pantypwllau.

Concerns regarding the road outside the Church Hall on Heol yr Ysgol were raised.

**Resolved:** All information was noted. The Clerk was asked to collate all the information on what actions the CHCC had taken ref. Litchard Hill and respond. The Clerk was asked to look into the path and liaise with the contractor to carry out some maintenance where needed. The CAP Committee would relook at the access plan and the area noted on Heol yr Ysgol.

### 135 BOROUGH COUNCIL UPDATES

Councillor R Young had provided a written report which had been circulated to Members. This included an update on the Safer Routes funding success and the proposed works to be carried out under this scheme and information regarding the oil spill affecting the Pendre Ward.

Councillor A Williams had also provided an update which included the 4G pitch at Parc Derwen, landscaping on Parc Derwen, play area provision at Parc Derwen and Trem y Castell, potholes, litter issues etc.

**Resolved:** All information was noted.

### 136 CLERK'S REPORT

**Renewal of DAC Cymru Membership:** The cost is £30.

**Allotment Gardens:** The fascias and wood to one side of the communal shed need replacing. The cost will be approximately £85 plus labour. In addition when the water supply was switched on after the winter period a pipe had split which has now been repaired.

**Coity Playing Field:** The goal mouths need urgent attention.

**Play Areas:** Further damage has been made to the COVID signs and 1 is missing from Coity Castle play area.

**Coity Higher Community Centre:** Awen have informed me that the coping stones to the side of the car park entrance will be replaced shortly.

**Coity Common:** Further fly tipping of bulky household items has taken place, the conservators have been informed.

**Noticeboard Gerddi'r Castell:** Approval has been given by Taylor Wimpey and an offer of installing it free of charge.

**Trees at Heol Mair Play Area:** Concerns have been raised regarding the trees backing onto houses on Penylan, Litchard. This has been referred to BCBC who have inspected and BCBC say they are in reasonable condition but they will continue to monitor the condition. They included an extract from their tree management policy.

**Coity Castle:** There has been some anti-social behaviour in the castle with young people climbing on the scaffolding. I've been asked by Community Safety Partnership Officer if posters can be placed on Coity Castle play area fence regarding this matter.

**Resolved:** All information and action of the Clerk was noted and accepted. The Clerk was asked to renew the DAC Cymru membership, to arrange the repair to the communal shed roof, to arrange for the goal mouths to be re-seeded, to arrange for the COVID signs to be replaced and give permission for the posters on the play area fence were granted.

### 137 CORRESPONDENCE

All correspondence was noted. Some additional correspondence had been received since the papers had been sent out and with the agreement of the Chair these were included.

The Clerk drew Members' attention to the following:

- Allotment tenant - request for explanation on the rules re poly tunnels
- Joint OVW/SLCC event for Clerks 13<sup>th</sup> May 2021
- Cyber security guide
- Request from Community Safety Partnership Officer
- Residents - various requests including joining litter picking team, land at Parc Derwen, request for copy of minutes, Pride in Coity donation/consortium's responsibility, litter in trees Pendre Fields
- Response from BCBC to letter regarding sports fees
- REMUS request for bins on Rotary Way
- Ombudsman correspondence

**Resolved:** The information was noted. It was agreed to display notices on the Coity Castle play area fence, litter in trees was referred to BCBC, minutes were in draft format so could not be shared but would be on the website once approved, the correspondence re land and the consortium would be answered. The Clerk would attend the OVW/SLCC event and the cost shared with two other councils. The Clerk would respond to the request regarding poly tunnels and REMUS would be advised to speak to BCBC regarding bins on Rotary Way.

138 **PLANNING**

All planning information had been emailed to Members including correspondence from Planning Aid Wales and with the consent of the Chair an additional planning request which had been received since the papers had been distributed.

**Resolved:** The planning applications and decisions were noted. No objections were made.

139 **ITEMS FOR THE MAY 2021 MEETING**

**Resolved:** It was agreed to keep the agenda open to include items that may arise during the month. The next meeting will be the Annual Meeting to be held on Thursday 13<sup>th</sup> May 2021 at 6.30 pm and followed by the Ordinary Council Meeting immediately after at approximately 7.00 pm

The meeting closed at 8.19 pm