



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ANNUAL MEETING OF COUNCIL HELD VIA ZOOM ON THURSDAY 10th SEPTEMBER 2020 AT 6.30 PM

Present: M Williams (Outgoing Chair 2019/2020)
A Wathan (Incoming Chair 2020/2021)

D Barrington
A Davies
A Hughes
C Jones
L Richards
C Walburn

Also Present: Mrs A C Harris, Clerk & RFO
Mr P J Ley, Assistant Clerk & FO

1.APOLOGIES FOR ABSENCE

Were received from Councillors C Evans, B Tiltman and R Young

2.DECLARATIONS OF INTEREST

No interests were declared.

3.ELECTION OF CHAIRPERSON

RESOLVED: That Councillor Alan Wathan be elected Chairperson for the remainder of the year 2020/21.

Councillor Wathan thanked Members for his election and thanked outgoing Chair, Councillor Martin Williams, for all his hard work since May 2019.

4.APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED: That Councillor Martin Williams be appointed Vice-Chairperson for the remainder of the year 2020/21.

5.MINUTES OF THE LAST ANNUAL MEETING OF COUNCIL

RESOLVED: That the minutes of the Annual Meeting of Council held on 9th May 2019, be noted as an aide memoire as they were approved and signed in June 2019.

6.TIMETABLE OF MEETINGS

RESOLVED: That the ordinary meetings of Council shall continue to take place on the second Thursday of each month at 7.00pm; except August when there shall be a recess. The Annual Meeting of the Council will take place at 6.30 pm on the due date in May. The December meeting shall be a Precept Meeting.

7.APPOINTMENT OF STANDING COMMITTEES

RESOLVED: It was agreed that there would be no changes to the Terms of Reference already in place for committees.

Finance and Resources Committee:

That the Finance and Resources Committee remains in place and the representatives are: Councillor A Wathan (Chair), Councillor Alison Hughes, Councillor Bernard Tiltman and the Chair of Council, Martin Williams, as an ex-officio Member.

CAP Steering Committee:

That the CAP Steering Committee remains in place and the representatives are: Councillor A Davies (Chair), Councillor Ceri Evans, Councillor C Jones and the Chair of Council, Martin Williams, as an ex-officio Member.

Employment Committee:

That the Employment Committee and the representatives are as follows, it would only meet when needed. The representatives are: Chair of Council, Alan Wathan, Councillor L Richards, Councillor A Hughes and Councillor D Barrington

Disciplinary Committee:

That the Disciplinary Committee and the representatives are as follows, it would only meet when needed. The representatives are: Chair of Council, Alan Wathan, Councillor L Richards, Councillor A Hughes and Councillor D Barrington

Allotment Committee:

That the agreed Allotment Committee procedure remains in place and continues as before. That the Allotment Committee representatives are: Councillor A Davies, D Barrington, M J Williams & R Young.

Any Allotment appeal will be heard by the Appeals Committee, which is made up of the remaining Councillors, with the exception of Councillor B Tiltman as he is an allotment tenant.

8.REPRESENTATION ON OUTSIDE BODIES

RESOLVED: That the following be appointed/nominated to serve on the following outside bodies:

- OVW National Meetings or Conferences: Chair and Vice-Chair as reserve
- OVW Area Committee Meetings: Councillor B Tiltman (no named reserve)
- OVW Larger Council Meetings: Chair and Vice-Chair as reserve
- Welsh Government & Regional Meetings: Chair and Vice-Chair as reserve
- BCBC Town & Community Council Forum: Councillor C Jones and Councillor C Walburn as reserve
- Coity Walia Board of Conservators: Councillor B Tiltman (Chair as reserve)
- Miscellaneous Bodied & Ad-hoc Meetings: Chair and Vice-Chair as reserve

9.ALLOWANCES

RESOLVED: That the Allowances would remain as agreed at the April 2019 Ordinary Council Meeting and in the Council's Allowances Policy and in line with any increases set by the IRPW.

10.INTERNAL AUDITOR

RESOLVED: It was noted that the internal auditor for 2019/20 would be Mark Evans of Ridgewood Associates Ltd, Neath as agreed at the May 2019 Annual Meeting and it was agreed to defer a decision on the internal auditor for the financial year ending 31st March 2021 following further research by the Clerk and a discussion at the next Finance Committee meeting with a recommendation being made to full council in November.

11.SOLICITOR

RESOLVED: It was agreed that Mr Ceri Morgan of King Davies and Partners, Maesteg would continue to be the Community Council's solicitor for 2020/21.

It was also agreed that all Community Councillors would accept and adopt the Code of Conduct, as noted on their declaration of acceptance of office.

The meeting closed at 6.50 pm