



## **COITY HIGHER COMMUNITY COUNCIL**

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD VIRTUALLY VIA ZOOM ON  
THURSDAY 11<sup>TH</sup> JUNE 2020 AT 7.00 PM**

Present: Councillors M Williams (Chair)

D Barrington  
A Davies  
C Evans  
A Hughes  
C Jones  
B Tiltman  
C Walburn  
A Wathan  
R Young (from 7.42 pm)

Apologies: Councillor L Richards

Also Present:

Mrs A C Harris, Clerk & RFO  
Mr P Ley, Asst. Clerk & FO

**1 DECLARATIONS OF INTEREST**

<b>Councillor</b>	<b>Item</b>	<b>Minute</b>	<b>Interest</b>	<b>Speak/Vote</b>
B Tiltman	Allotment Gardens	4 & 5	Tenant	No/No
M Williams	School Community Award	6	Parent Coety Primary School Pupil/Spouse of Governor	No/No
R Young	All relevant incl. Planning	13	Member BCBC	No/No

**2 TO READ, CONSIDER AND APPROVE THE MINUTES OF THE MARCH 2020 ORDINARY MEETING AND MARCH 2020 EXTRAORDINARY MEETING**

The Minutes of both meeting were presented for approval. They were accepted and approved as a true record of the meetings and both minutes were signed by the Chair.

**Resolved:** This was noted.

**3 TO CONSIDER MATTERS ARISING FROM THE MARCH 2020 MINUTES**

**Minute 149: Community Award**

The Clerk had published the information on the Community Council's website and Facebook page and sent the information to The Gen and Gazette asking them to publish it.

**Minute 151: Matters Arising February 2020**

The handrail at Celtic View steps has been completed and complimentary comments received.

Happy to Chat signs on benches. One negative comment received on Facebook about self-isolation, but the published information did state that the signs had been placed before lockdown.

**Resolved:** The information was noted.

**4 TO RATIFY THE DECISIONS MADE BY THE CLERK IN CONSULTATION WITH THE EXECUTIVE COMMITTEE SINCE 12<sup>th</sup> MARCH TO DATE**

The Clerk had included a list of decisions and reasons for those decisions to Members with their meeting papers:

- Whether to continue with the grass cutting schedule during lockdown
- To repaint the bench in Litchard play area
- To request that a barren area of grass in Litchard playing field is seeded with wild flowers
- To include a page dedicated to footpaths and the allotment gardens in the draft summer newsletter
- The number of daffodil sacks to be ordered for the autumn
- Ideas for locations to complete an application for Local Places for Nature packs
- To weed spray the spine roads in the 3 wards
- To purchase a new finance package and laptop for the Asst. Clerk
- To purchase 4 noticeboards for the new developments
- To place a skip in the allotment gardens for a clean up
- Not to hold a meeting on 28<sup>th</sup> May and to hold a virtual meeting via zoom, including
- Purchase of a zoom pro package, on 11<sup>th</sup> June 2020.

**Resolved:** The actions and decisions were all unanimously approved.

## **5 CLERK'S REPORT**

The Clerk had included her report in the meeting papers and the items were discussed.

**Resolved:** The information given by the Clerk was noted from the main report and the additional report. It was agreed to renew the Community Council's annual membership of Disability Arts Wales at a cost of £50, to purchase frames for the recent OVW awards and arrange for them to be displayed in Coity Higher Community Centre along with last year's certificates and to look into the issues with trees on footpath 17 in Parc Derwen following the removal of the compound. The Clerk was also asked to request that the tactile paving at the top of Litchard Fields steps is inspected to check it is compliant.

## **6 SCHOOLS' COMMUNITY AWARDS**

This was discussed. Councillor M Williams declared an interest. Councillor A Wathan questioned whether Councillor Williams should be taking part in the discussion, making proposals and voting. The advice of the Clerk was taken. A proposal was made to write to the schools and to enquire if Coety Primary's selection criteria included all ages. A vote was taken and was carried 6 to 3.

**Resolved:** The Clerk was asked to contact both schools to find out what their plans are for the end of term awards 2020. In addition to remind Coety Primary that the award is for inclusion of all children as in past years' it has always been awarded to a Year 6 child.

Note: Councillor R Young joined the meeting at 7.42 pm

## **7 CHRISTMAS LIGHTING**

A decision on Christmas lighting/tree provision for 2020 needs to be decided by July. The Clerk made some suggestions. £10,000 had been included in the budget. The suggestions were discussed.

**Resolved:** It was proposed that authority be given to the Clerk to look into the best options for the 3 wards and feedback a plan to the July meeting.

## **8 COMMUNITY NOTICEBOARDS**

This had been discussed at a previous meeting. The Clerk had visited the sites and recommended that Gerddi'r Castell/Trem y Castell could share a board, that a board could be sited at Joslin Terrace along with the proposed dog waste bag dispenser and dog waste bin that was planned and that the 3<sup>rd</sup> noticeboard would be placed at Oakwood when the entire development is completed.

**Resolved:** It was agreed that the 3 noticeboards would be purchased at the price quoted and placed in Gerddi'r Castell/Trem y Castell, Joslin Terrace and in Oakwood when it's completed. The Clerk was asked to progress the planning applications for the two sites and order the noticeboards.

## **9 PLAY AREAS**

### **Litchard Park Refurbishment:**

The new equipment has been delivered to the contractor but unfortunately they are unable to install it during the current lockdown as there is no accommodation available for them to be able to stay in the area during refurbishment. In addition, the lease has not yet been received from BCBC. The Clerk had informed BCBC of the delay in relation to the T&CC Funding.

### **Policy on Dogs in Play Areas/Signage:**

The Clerk had drafted some information on dogs in play areas and signage for play areas and this was discussed.

### **Play Area Petition:**

A petition to get the outstanding play areas on the new developments in the wards constructed was in circulation. The Council were asked by Councillor M Williams if they would support this petition.

**Resolved:** All information was noted and the Clerk was asked to progress the refurbishment as quickly as possible once restrictions are lifted and to chase the lease, to obtain quotes for play area signage to be discussed at the next meeting and that no dogs should be allowed in the play areas, with a unanimous agreement given to support the petition to get the outstanding play areas constructed.

## 10 FINANCE & ACCOUNTS

### 1.Payment of Cheques

Authority was requested for the payments of all the cheques listed in the months from the period 12<sup>th</sup> March to date.

### 2.Budget Monitoring, Accounts & Budgets

The budget monitoring reports for the months from 12<sup>th</sup> March to date were included in the meeting papers.

### 3.Finance Committee

It was agreed that the budget for 2020/21 needed to be reviewed as some of the planned work would not go ahead due to COVID-19.

### 4.Budget 2020/21

The Clerk had published the budget on the Community Council's website.

**Resolved:** All information was noted and authority was given to the Clerk to make the agreed payments. It was agreed to hold a Finance Committee meeting one week before the July meeting on 2<sup>nd</sup> July to review the budget.

## 11 CORRESPONDENCE 12<sup>th</sup> MARCH TO DATE

All correspondence was noted. Some additional correspondence had been received since the papers had been sent out and with the agreement of the Chair these were tabled at the meeting.

**Resolved:** The information was accepted. Item 8 and 10 on the May correspondence sheet were noted.

## 12 PLANNING 12<sup>th</sup> MARCH TO DATE

An additional planning application had been received since the papers had been sent out and with the agreement of the Chair the details were tabled at the meeting. All planning information had been emailed to Members, including information from Planning Aid Wales.

**Resolved:** The planning applications and decisions were noted. No observations or objections were made.

13 **ITEMS FOR THE JULY 2020 ORDINARY MEETING**

- Update on Replacement Trees

**Resolved:** It was agreed to keep the agenda open to include items that may arise during the month. The next meeting will be a virtual meeting on 9<sup>th</sup> July 2020 at 7.00 pm

The meeting closed at 8.13 pm