



**COITY HIGHER COMMUNITY COUNCIL**  
**CYNGOR CYMUNED COETY UCHAF**

**MINUTES OF THE MEETING OF THE FINANCE & RESOURCES COMMITTEE HELD AT**  
**COITY HIGHER COMMUNITY CENTRE 7<sup>TH</sup> SEPTEMBER 2017 AT 7.00 PM**

Present: Councillor M Williams (Finance Committee Chair)

Councillors: D Barrington  
C Evans  
A Hughes

Also Present: Mrs A C Harris, Clerk & RFO  
Mr P Ley, Asst Clerk & FO

Apologies: None

**FR01/17     TO RECIVE DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST**

**RESOLVED:**

<b>Name</b>	<b>Reason</b>	<b>Minute No</b>	<b>Vote/Speak</b>
Cllr A Hughes	Personal Interest - Member Coity Festivals	FR05/17	No/Yes
Cllr M Williams	Personal Interest - Member Coity Festivals	FR05/17	No/Yes

**FR02/17     TO REVIEW THE COUNCIL'S BUDGET AND ANY POTENTIAL RISKS TO THE BUDGET**

An up-to-date Budget Monitoring sheet was tabled. The budget was discussed. There were no risks identified.

**Resolved:**    **The budget was reviewed and accepted.**

**FR03/17     TO REVIEW THE COUNCIL'S FINANCIAL REGULATIONS**

The regulations had been updated in September 2016 and were reviewed by Members.

**Resolved:**    **It was agreed that no amendments were necessary at this time and this would be recommended to full council.**

**FR04/17     TO DISCUSS EXTERNAL FUNDING OPPORUNITIES**

The external funding opportunities regularly received by the Clerk were discussed and the need for a future plan was identified.

**Resolved:**    **It was agreed to recommend to full council that the Chair of the Finance Committee would review funding opportunities when they are received.**

**FR05/17     TO REVIEW THE COUNCIL'S CHRISTMAS DECORATION/LIGHTING BUDGET**

This was discussed in some detail and it was agreed that the amount in the budget of £5,000 was not sufficient. The Clerk had already ordered the solar lit rented Christmas Trees for the Pendre, Litchard and Parc Derwen areas for December 2017 and had planned to purchase 3 decorations for Heol West Plas to sit alongside the 5 decorations provided in past years by Coity Festivals. However having retrieved these from storage only two are in working order and therefore the provision for Coity Village needed review. Members agreed that starting to purchase decorations was the best way forward and agreed to purchase 1 ward at a time and build on this over the coming years. It

was agreed that an increase would need to be included in the budget for 2018/19 to facilitate this plan. It was also agreed that Trem y Castell should be included in the provision for this year.

The cost for the solar lit trees including 6 for Trem y Castell = £2,963.00 (excl. vat)

The approx. cost for 8 new decorations = £5,185.60 (excl. vat)

Total: £7,488.60 (excl. vat)

**Resolved:** To recommend to full council that the budget for Christmas 2017 should be increased using some of the Council's reserve to £10,000. That 6 solar lit Christmas trees would be erected at Trem y Castell this year, that 8 new decorations should be purchased for Heol West Plas and that in 2018 purchases would be made for one of the other wards and so on.

FR06/17 TOWN AND COMMUNITY COUNCIL FUND 2017/2018

The Clerk tabled the criteria for this fund and a copy of the Community Asset Transfer Guidance document for discussion. The deadline for submissions was noted and this would be discussed further at the next Ordinary Council Meeting in September.

**Resolved:** The Clerk was asked to contact BCBC to find out further information about what assets are available for consideration, to aid the discussion at the next full council meeting.

FR07/17 TO DISCUSS THE COMMUNITY COUNCIL'S BANKING SYSTEM

Two additional signatories were required on the account and the Clerk requested that her salary be paid by standing order instead of cheque. Internet Banking was discussed but it was agreed that this was not a requirement.

**Resolved:** Councillors C Evans and A Hughes agreed to be the additional signatories and it was agreed to recommend to full council that the Clerk is paid by standing order. The Assistant Clerk would prepare the necessary paperwork.

FR08/17 TO DISCUSS THE ALLOTMENT TENANCY RENEWALS AND RENT INCREASE

The allotment garden tenancies are due for renewal on 30<sup>th</sup> September and the rent review was discussed. The charge for 2016/17 was £22.00. Given the basic cost of grass cutting and water supply it was agreed an increase was needed as the income did not cover the basic expenditure.

**Resolved:** To recommend to full council an increase of £8 per year to £30 per full plot.

FR09/17      ITEMS FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

**Resolved:**    There were no items suggested for the agenda of the next meeting as it would be primarily to discuss the draft precept budget for 2018/2019. It was agreed to keep this open to include anything that may arise in the time between meetings.

FR10/17      TO AGREE THE DATE AND LOCATION FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING

**Resolved:**    The Committee will next meet on Thursday 23rd November 2017 at 7.00 pm at Coity Higher Community Centre.

With there being no further matters to discuss the Chairman thanked Members for their attendance and closed the meeting at 8.20 pm