



**COITY HIGHER COMMUNITY COUNCIL**  
**CYNGOR CYMUNED COETY UCHAF**

**MINUTES OF THE MEETING OF THE FINANCE & RESOURCES COMMITTEE HELD AT**  
**GILLEAD CHAPEL HALL, COITY ON 5<sup>TH</sup> JULY 2018 AT 7.00 PM**

Present: Councillor A Hughes  
(Finance Committee Chair)

Councillors: A Wathan

Also Present: Mrs A C Harris, Clerk & RFO  
Mr P Ley, Asst Clerk & FO

Apologies: Cllrs D Barrington & M Williams

FR01/18 TO RECIVE DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST

No declarations were made.

FR02/18 TO RECORD THE ACCURACY OF THE MINUTES OF THE FINANCE & RESOURCES COMMITTEE MEETING HELD ON 23<sup>RD</sup> APRIL 2018

The Minutes of the meeting held on 23<sup>rd</sup> April 2018 were accepted as a true and accurate record; with this, the Chairman duly signed the Minute Book.

FR03/18 MATTERS ARISING

There were no matters arising apart from those which would be addressed in the following agenda items.

**Resolved:** This was noted.

FR04/18 TO RECEIVE A YEAR END 2017/18 REPORT

The Financial Officer, P Ley, tabled the year-end figures following internal audit and these were discussed. There were no concerns raised.

**Resolved:** This was noted.

FR05/18 TO REVIEW THE COUNCIL'S BUDGET AND ANY POTENTIAL RISKS TO THE BUDGET

There were no issues to report. The budget was discussed and reviewed to cover the additional agreed works including the allotment gardens roadway, the refurbishment of the war memorial and the cost of the newsletter. It was recommended that in addition to the £3,000 already allocated in the budget for the allotment gardens that £3,500 from the reserves would be used along with £5,000 from the Community Asset Transfer budget.

**Resolved:** The budget was reviewed, approved and accepted.

FR06/18 TO DISCUSS PROCRUEMENT

Concerns had been raised about the growth of weeds along the spine roads in the 3 wards and how this could be addressed. They are sprayed by BCBC and left to rot and look very unsightly during this process.

**Resolved:** It was agreed to put aside £1,000 to pay for the weeds to be cleared as a one-off clearance.

**FR07/18      TO CONSIDER COUNCIL NEWSLETTER COSTS**

The Clerk had obtained 3 quotations for the cost of design, printing and delivery of the newsletter.

**Resolved:** It was agreed to recommend to Full Council to engage the services of United Graphic Design

**FR08/18      TO CONSIDER CHRISTMAS LIGHTING PROVISION**

Christmas Lighting had been discussed and recommendations were agreed.

**Resolved:** It was agreed to recommend to Full Council to buy new lighting for the Litchard and Pendre wards as there is already provision in the budget and to rent trees for the Parc Derwen and Trem y Castell areas with a view to putting provision in the 2019/20 budget to buy for these areas next year.

**FR09/18      TO CONSIDER THE ALLOTMENT GARDENS 2019/20 RENT**

The Allotment Garden rent for 2019/20 was discussed and the costs of improving the garden roadway.

**Resolved:** It was agreed to recommendation to full council an increase in 2019/20 from £30 to £36 per annum.

**FR010/18      CONFIDENTIAL MATTERS RELATING TO STAFF (PUBLIC TO BE EXCLUDED)**

There were no matters to discuss.

**FR11/18      ITEMS FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING**

- Review the Council's Budget
- Procurement
- Sharing Services with other T&CCs

**Resolved:** The suggested items were agreed and items for the agenda would be kept open to include anything that may arise in the time between meetings.

**FR12/18      TO AGREE THE DATE AND LOCATION FOR THE NEXT FINANCE & RESOURCES COMMITTEE MEETING**

**Resolved:** The Committee will next meet on Thursday 4<sup>th</sup> October 2018 at 7.00 pm at Gilead Chapel Hall

FINANCE & RESOURCES COMMITTEE MEETING - 5<sup>TH</sup> JULY 2018

With there being no further matters to discuss the Chairman thanked Members for their attendance and closed the meeting at 8.06 pm