



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST PLAS, LITCHARD CROSS, BRIDGEND ON THURSDAY 13TH SEPTEMBER 2018 AT 7.00 PM

Present: Councillors M Williams (Chair)
D Barrington
A Davies
C Evans
A Hughes
L Richards
C Walburn
A Wathan
R Young (left the meeting at 7.50pm)

Apologies: Councillor C Jones

Also Present: Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst Clerk & FO

54 **DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
Mr R Young	All relevant BCBC matters	All relevant	Member BCBC	No/No

55 **MINUTES OF THE JULY ORDINARY MEETINGS**

The Minutes of the Ordinary Council Meeting held on 12th July 2018 were accepted and approved as a true record of the meeting and the minutes were signed.

Resolved: This was noted.

56 **TO CONSIDER MATTERS ARISING FROM THE JULY 2018 MINUTES**

Minute 39

The Clerk informed Members that an article on the Community Council's defibrillators was published in the Gem on 2nd August.

Minute 40

St Brides Minor Community Council have agreed to the requested meeting, the Clerk will now write to the Conservators and the Council and request that they attend too.

Resolved: The information and action of the Clerk were noted. The Clerk was asked to invite the two borough councillors to the meeting too.

57 **TO RECEIVE AN UPDATE FROM THE CAP STANDING COMMITTEE**

The Chair of the CAP Standing Committee updated Members on progress made to date and made some recommendations to full council:

- Coity Triangle (Heol West Plas/Heol yr Ysgol) - issues regarding access and parking
- Lack of tactile paving on Litchard Terrace - needs a larger section of tactile paving or a widening of the pavement to allow for a larger section
- The Community Council offers to contribute 10% of the cost of laying a tarmac path from Heol Spencer to the Prison Entrance following receipt of a quote from BCBC
- To respond to the reply from BCBC regarding access only to the top of Heol Spencer regarding the traffic order, emergency access and enforcement. A copy of BCBC's response was tabled

The following works had been carried out in the last month:

- Repaired and painted a bench on Heol Spencer and put a sign on it

Councillor Vidal's update on the response from BCBC regarding issues on Litchard Hill was also tabled.

Resolved: It was agreed to write to BCBC to pursue a 1 way system around the triangle in Coity, write to BCBC regarding the tactile paving on Litchard Terrace, offer 10% of the cost of the quotation for the path from Heol Spencer to the Prison entrance, write to BCBC to request further investigation regarding access only to the top of Heol Spencer, write to BCBC to ask for further investigation regarding issues on Litchard Hill.

58 **TO RECEIVE AN UPDATE ON THE FINDINGS AND RECOMMENDATIONS OF THE INDEPENDENT REVIEW PANEL OF THE T&CC SECTOR**

The Clerk had attended a stakeholder event in Llandrindod Wells and updated members on the findings and recommendations and how they would affect the Community Council if they are accepted by the Welsh Government. The full findings and recommendations had been sent out via email.

Resolved: The information was noted.

59 **TO RECEIVE PROGRESS UPDATES ON PROJECTS**

War Memorial - since the Community Council's agreement to replace the memorial with new at a cost of £1,843.67 on second inspection the contractor recommended not to fully refurbish but to remove it to be restored, re-galvanised and powder coated at the lesser cost of £987.58.

Allotment Gardens - the Clerk would meet with the contractor on site in the next few days to agree when the work will go ahead on the two sections. In addition the 3 legged bench stored at the gardens has now been repaired and will be installed ASAP

Footpath 52/52a - laying a tarmac path from Heol Spencer to the Prison entrance has been put forward by the Clerk as one of the ideas for possible funding from Wales & West Housing

Speed Watch Signs - the one on the by-pass at Trem y Castell has been installed and the posts for the other two at Litchard Terrace and Litchard Hill have been installed but are not yet complete

CAT Transfer Pendre Playing Fields - BCBC have confirmed that they will be responsible for the actual maintenance and repair of the path which goes around the perimeter of the play area outside it, and the rights of way of access across the car park

and that the Community Council would not be expected to contribute to the costs unless the path or the car park was damaged as a result of the CC's use, which is unlikely.

As regards the Community Council's expression of interest in asset transferring all play areas, these were being considered as priority 1 CAT assets and Mark Shephard and Zak Shell will be in a better position to confirm this after any policy change is discussed by cabinet shortly.

Coety Playing Field - Centenary Fields in Trust Scheme - a solicitor has checked the draft Deed of Dedication and has confirmed it is acceptable. The Chair and Vice-Chair have signed the document and the next step is for the Centenary Fields Trustees to sign and seal it. It will then need to be registered.

Bins Parc Derwen - at the time of the meeting at BCBC with Terry Hammond of Persimmon and Councillor Amanda Williams, the completion of the S38 agreements were far off. The agreements have considerably progressed since then and are near completion so Persimmon's plans have changed and the Community Council are no longer required to be involved with the bin emptying.

Christmas Lights - 8 columns in Litchard and 8 in Pendre have been identified as suitable for Christmas Decorations/Lights. The lighting columns will need cut outs, sockets, testing and storage of the decorations and the total cost is £7,526. In addition the purchase of 16 refurbished decorations including brackets and tamtorque will be £6,500 and solar powered trees will be rented for Parc Derwen and Trem y Castell. The total bill will be £15,795

Resolved: Following a discussion it was agreed that the cheaper option for the War Memorial railings was acceptable, that decorations/lights would be purchased for the Pendre Ward this year and the Litchard Ward in 2019 as the total cost to purchase for both wards is more than the budget for this year. All other information was noted.

60 **TO DISCUSS THE DESIGN AND CONTENTS OF THE AUTUMN NEWSLETTER**

A print out of the newsletter was tabled and the design accepted.

Resolved: It was agreed that the Chair's address should be shorter, that the front page should have more impact and that Members would feedback their comments to the Clerk by 1st October. The Clerk would request a second draft for sign off at the October meeting.

61 **TO RECEIVE AN UPDATE ON PENDRE COMMUNITY CENTRE**

Resolved: It was agreed that the Pendre Councillors would meet to discuss following after the by-election for the Pendre Ward takes place and they will report back to the October meeting.

62 **FINANCE AND ACCOUNTS INCLUDING**

1.Payment of Cheques

Authority was requested for the payments of the cheques listed in this month's papers, and this was agreed. It was noted that the Water charges were 64% higher than usual and the Clerk informed Members that several tenants had complained that some tenants with poly tunnels were leaving their hosepipes on inside the tunnels whilst they were absent.

2.Budget Monitoring, Accounts & Budgets

The budget monitoring report for July and August including the balances were accepted and the budget reviewed.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments. The Clerk was asked to write to tenants to let them know that the practice of leaving taps on whilst absent would not be tolerated.

63 **MEMBERS' REPORTS**

Councillor M Williams had attended the end of year service at Litchard Primary School to present the School Community Award and Councillor A Wathan had carried out the same task at Coety Primary School. Councillors Evans and Young had attended the PACT Meeting.

Resolved: The information was noted.

64 **BOROUGH COUNCIL UPDATE**

There were no updates.

65 **CLERK'S REPORT**

Remembrance Wreaths

The Clerk requested authority to purchase remembrance wreaths.

Container at the Allotments

The container was still on site despite several requests to Coity Village Association to move it since November 2017.

Allotments

A tenant who leased half a plot had sadly passed away so the Clerk had offered the half plot to the tenant with the other half and he'd accepted.

Meeting with Councillor Amanda Williams and Laura Allcott from Wales and West

The Clerk had attended a meeting with Councillor Williams and Laura Allcott to put forward ideas for community funding from Morganstone the developers at Park Farm which would benefit the residents. The Clerk had submitted 13 suggestions for funding, with the agreement of the Chair, due to there only being a week to submit ideas.

Daffodil Bulbs

6 sacks have now been delivered, the Clerk asked for guidance on the way forward.

Pendre Fields

The Clerk suggested requesting that a bench be installed in Pendre Fields as the only ones available are within the play area.

By Election 4th October

The Clerk reminded Members of the correct procedure if they fail to attend any meetings for six months.

Clerk's Meeting at BCBC

The Clerk updated Members on discussion points at the recent Clerks meeting with BCBC.

Resolved: The Clerk was given authority to purchase a wreath for the Council and one for Coity Church, which would be reimbursed. It was agreed that the Chair would write to Coity Village Association regarding the container at the Allotment Gardens and in the event that the container is not removed by the requested date the council will reserve the right to make arrangements for its disposal which will be charged to the Village Association.. It was agreed that Members would collect the daffodils for their wards and plant them. The Clerk was asked to request a bench for Pendre Fields. All other information was noted.

66 CORRESPONDENCE

All correspondence was noted including, with the consent of the Chair, some additional correspondence which was tabled as it was received after the meeting's papers had been distributed.

The Clerk drew Members' attention to the consultations, surveys and invitations on the correspondence list and the two financial requests. Wildmill Community Table Tennis Club had requested assistance to buy new bats, balls and nets and the residents of Pant y Pwllau had requested help with a shortfall of £300 for recent work carried out to Pant y Pwllau Lane. The Clerk had made enquiries to BCBC regarding ownership of the lane but had not received a reply in time for the meeting.

Resolved: The correspondence was noted, most items had been emailed to Members in advance of the meeting. It was agreed to donate £150 to Wildmill Community Table Tennis Club. It was agreed to write to the residents of Pant y Pwllau Lane to say that the Community Council could not give any financial help in this instance.

Note: Standing Orders were suspended at 9.00 pm

67 **PLANNING MATTERS**

All planning information was noted.

Resolved: The planning applications and decisions and other information were noted, no objections were raised.

68 **ITEMS FOR THE OCTOBER 2018 ORDINARY MEETING AGENDA**

- Feedback on Pendre Community Centre

Resolved: Any items raised in the above minutes to be included and anything that may arise during the month.

69 **DATE & VENUE FOR THE OCTOBER 2018 MEETING**

Thursday, 11th October at Coity Higher Community Centre to start at 7.00 pm

The meeting closed at 9.07pm