



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST PLAS, LITCHARD CROSS, BRIGDEND ON THURSDAY 9TH NOVEMBER 2017 AT 6.30 PM

Present: Councillors A Wathan (Chair)

D Barrington
A Davies
C Evans
C Jones
A Hughes
L Richards
M J Williams
R Young

Apologies: Councillors A Dodd and C Walburn

Also Present: Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst. Clerk & FO

82 **DECLARATIONS OF INTEREST**

The following interests were declared:

Councillor	Item	Minute	Interest	Speak/Vote
Mr R Young	All Matters BCBC	All Relevant	Member	No/No
Ms A Davies	Finance & Accounts	90 (3)	Member of FLOPS	No/No

83 **MINUTES OF THE OCTOBER ORDINARY 2017 MEETING**

The Minutes of the Ordinary Council Meeting held on 12th October 2017 were accepted and approved as a true record of the meeting and the minutes were signed.

Resolved: This was noted.

84 **TO RECEIVE MR GUY SMITH, CAT OFFICER FOR BCBC TO DISCUSS COMMUNITY ASSET TRANSFER**

Mr Guy Smith informed Members of the Capital Asset Transfer available at Pendre Fields and responded to all the questions sent to him in advance of the meeting. Some additional questions were also asked and Mr Smith said he'd respond to the Clerk. After Mr Smith left the meeting Members discussed the information given in further detail.

Resolved: The information was noted. Mr Smith would respond to the Clerk regarding who owns the land the Community Centre is located on, feedback on the government act referred to in the discussion. It was agreed to include a further discussion on CAT on the January 2018 agenda.

85 **TO CONSIDER MATTERS ARISING FROM THE OCTOBER 2017 MINUTES**

All actions carried out.

Minute 68 - Defibrillators

The Clerk tabled information from Cariad a Welsh charity which installs defibrillators in communities and have provided them to other councils in the County Borough. She also tabled a quotation from MediTec for comparison.

In addition, the Clerk has asked MediTec to return the stickers that were produced for the sides of the defibrillators, which was agreed but had not yet been received, and to pass on the agreements from the two locations to allow the installation of the defibrillators on their sites, but this had declined.

Minute 68 -Daffodil Planting

The final planting for the Coity ward would be carried out shortly along the front of Trem y Castell, near the play area in Coity and on the route into Coity from Park Derwen.

Minute 68 - Christmas Lights

Have been installed in Coity and solar lit trees have been installed in Litchard, Pendre, Parc Derwen and outside the entrance to Trem y Castell for switch on 1st December.

Minute 68 - Dog Waste Bag Dispenser for Litchard

Councillor Vidal is still awaiting a response from BCBC to her referral of early October.

Minute 68 - Tree Planting

The Clerk continues to have difficulty in getting a response from BCBC about tree planning and would like assistance from a Borough Councillor.

Minute 68 - Deafblind Cymru

Have agreed to attend the February 2018 meeting and give a short presentation.

Minute 69 - Noticeboard Provision Coity

The Clerk had sought advice from BCBC on whether there was a need to apply for new planning permission for moving the location of a noticeboard in Coity Village and had received confirmation that this is necessary so the planning application can now progress.

Minute 70 - Play Areas and Skate Park

The Clerk had written to BCBC to ask about using land in Litchard Playing Fields. A response had been received from the Green Space Manager at BCBC agreeing in principle, along with a list of criteria that needs to be considered by the Community Council.

Minute 73 - Coity Wallia Funding

A response had been received from the Monitoring Officer at BCBC, Andrew Jolley, to the Clerk's letter, which was tabled for Members' information. Mr Jolley proposed to pass Members concerns for consideration as part of the current budget consultation.

Crime Statistics

The crime figures for August 2017 were tabled for information.

Resolved: The information and action of the Clerk was noted. The Clerk was asked to chase up the stickers for the defibrillators and to go ahead and arrange for Cariad to install the additional two and to chase responses to the dog waste dispenser and tree planting via the Borough Councillors.

86 TO PROGRESS THE COMMUNITY ACCESS PLAN - MEMBERS TO INDIVIDUALLY BRING THEIR 5 PRIORITIES TO THE MEETING FOR CONSIDERATION

Members priorities were discussed and it was agreed to submit ideas to BCBC in routes format i.e Wildmill pavement, tree outside Litchard Mission etc.

Resolved: Councillor Williams was given plenary powers to collate the priorities into routes and submit to BCBC via the Clerk.

87 TO DISCUSS THE PROPOSED TOWN AND COMMUNITY COUNCIL FUND APPLICATION IN MORE DETAIL

The Clerk had obtained estimates of costs for the installation of 3 speed signs and locations were discussed.

Resolved: The Clerk would submit an application for 3 double-sided speed signs, 1 each to be located between the two roundabouts on Coity by-pass, going down Litchard Hill before the bus stop and on Litchard Terrace going towards Wildmill between Litchard Mission and the railway bridge.

88 TO CONSIDER THE ALLOTMENT GARDENS

A site visit had taken place where Councillors had looked at the Allotment Gardens and this was discussed further. It was agreed that additional parking and improvements to the road were needed.

In addition, Councillor Davies said that Litchard Primary School have requested help with their allotment plots and she wondered if any of the allotment tenants would be interested.

Resolved: The Clerk was asked to write to Coity Village Association to ask that they make arrangements to remove the storage container and staging from the site due to the deterioration of the container and to allow for extra parking. To write to the Rights of Way department at BCBC regarding the possible extinguishment of the footpath from Heol West Plas into the site and to pull together a list of works needed at the site to be considered by the Finance Committee for inclusion in the draft precept budget.

89 TO SUGGEST ITEMS TO BE INCLUDED IN THE DRAFT PRECEPT FOR 2018/19

Requests to include a Community Access Plan reserve, match funding for the proposed speed signs, bin emptying provision and Capital Asset Transfer were put forward.

Resolved: It was agreed that these would be included in the draft precept budget.

90 **FINANCE AND ACCOUNTS**

RESOLVED:

1.Payment of Cheques

Authority was requested for the payments of the cheques listed in this month's papers and this was agreed.

2.Budget Monitoring, Accounts & Budgets

That the budget monitoring reports for October including the balances and budget for 2017/2018 be accepted. The bank account balances as at 1st September was £76,847.87

3.Financial Request

Item number 12 in the Correspondence section is a request for a financial donation towards holding a night of music event from the Friends of Litchard Primary School. They have not specified an amount or given any information about the overall cost.

4.Finance Committee Meeting

The next meeting will take place on 23rd November.

Resolved: All information was noted and authority was given to make the payments listed on the report. It was agreed to donate £50 towards the FLOPS music event. The Clerk was asked to include bin provision and a bin emptying scheme for consideration in the draft budget at the Finance Committee meeting.

91 **MEMBERS' REPORTS**

There were no reports this month.

Resolved: The information was noted.

92 **BOROUGH COUNCIL UPDATE**

RESOLVED:

Councillor Young advised Members of two important consultations, one on buses and one on public conveniences, which will be available online via the BCBC website.

Coity Borough Council Member Amanda Williams was not able to attend the meeting, but had sent in an update to the Clerk which the Clerk tabled.

Resolved: The information was noted. Councillor Young would speak to the 106 Officer regarding parks and a request for a play scheme would need to be made in writing to the Community Council.

Note: Standing Orders were suspended at 9.00 pm

93 CLERK'S REPORT

Allotment Gardens

3 tenants have given up their plots but six new tenants taken plots in the last few weeks - 1 full plot and 4 half plots. All plots are taken and there is no-one on the primary waiting list. This is due to renting a few half plots and some on the waiting list agreeing to have a plot together.

The water supply has been switched off for the winter.

To date only one complaint has been received about the increase in this year's rent (item number 1 in the Correspondence section) and the proposed increase for 2018/19. The tenant has asked to see the allotment accounts under (Section 54 (2) of the Act of 1908. However this requirement was removed by the Local Government and Land Act 1980 which means that allotment income and expenditure is part of the overall accounts of the council. The Clerk suggested extracting the information that relate to the allotments and provide the tenant with that information. However, it would be information for the previous year as the accounts for the current year have not yet been audited.

Bin at Community Centre Car Park

Awen Cultural Trust who run the Centre are happy for the Community Council to install a bin; they have no plans to install one. The Clerk is waiting for BCBC to confirm that if purchased it will be included on their collection schedule before purchasing and organising one. The cost will be approximately £300 plus installation.

Larger Councils OVW Committee

OVW requested the Community Council nominates a representative to be part of this committee. They meet once a quarter in mid Wales and the next meeting is on 24th January in Llandrindod Wells.

Resolved: The information and action of the Clerk was noted. It was agreed to provide the extracted information for 2016/17 to the allotment tenant, to install a bin at the Community Centre car park and that the Chair would be the Community Council's representative on the OVW larger council committee.

94 CORRESPONDENCE

No.	Sender	Details
1.	Allotment Tenant	<ul style="list-style-type: none"> • Email regarding the proposed increase in rent for 2018/19 and a request to view the allotment accounts
2.	British Youth Council	<ul style="list-style-type: none"> • Information regarding changes to mailings
3.	BCBC	<ul style="list-style-type: none"> • Copy Order and Notice of the Diversion of Footpath 4. Objections or representations are due by 17th November • Request for information re. firework displays and bonfires for inclusion on the BCBC website • Bridgend County Civic Charity Appeals Standing Committee events - Coffee Morning 17th November 2017 and a Charity Lunch on 20th October 2017 • Email from Mark Galvin at BCBC regarding the Planning Workshop being held on 18th December in Bridgend • Link to a consultation report in respect of a proposal to make a regulated alteration to Coychurch Primary in the form of an enlargement • Bridgend Public Services Board draft Wellbeing Plan Consultation - links to the full plan, more information and a survey
4.	One Voice Wales	<ul style="list-style-type: none"> • Burial Charges for Children • Email announcing the publication of its Revised Proposals for changes to Parliamentary constituencies in Wales. • Link to CADW war memorial grant schemes • Town and Village Greens consultation (closes 2/2/18) • Invitation to Tax Forum meeting 6th November 2017 • Capturing Planning in Images (closes 10/11/17) • Consultation on Proposed Amendments to the Local Authorities (Capital Finance & Accounting) (Wales) Regulations 2003 (closes 12/1/18) • Local Approaches to Poverty Reduction: The Well-Being of Future Generations Act and Public Service Boards • October 2017 News Bulletin • Wales Centre for Public Policy - change to Communications Functions • OVW Innovative Practice National Awards 2018 • Review of Community and Town Council Sector - consultations across Wales, 5th December in Pencoed from 7 - 9 pm • Future of Work in Wales - a link to an on-line report
5.	Cardiff	<ul style="list-style-type: none"> • Letter introducing their work and how they can carry

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	Conservation Volunteers	out work for a nominal fee of £150.
6.	Dogs Trust	<ul style="list-style-type: none"> Autumn newsletter
7.	Disability Arts Cymru	<ul style="list-style-type: none"> Notice of AGM taking place on 20th October 2017
8.	Boundary Commission for Wales	<ul style="list-style-type: none"> Letter of invitation to the Chair or a representative to a presentation at Civic Offices, Bridgend on 9th January at 5.30 pm to explain the review process of electoral arrangements. Need to rsvp. Letter announcing the publication of its Revised Proposals for changes to Parliamentary constituencies in Wales. Any representations to be received by 11th December 2017.
9.	Network Rail	<ul style="list-style-type: none"> Letter informing the CC that they are undertaking the removal of trees and vegetation for up to 5 metres along the track in the area on Saturday 11th November to Sunday 12th November 2017 and the machinery may cause a disturbance.
10.	ABM CHC	<ul style="list-style-type: none"> Annual review questionnaire

With the consent of the Chairman the following were tabled as they were received after the meeting's papers had been distributed

No.	Sender	Details
11.	Standbrook Guides Ltd	<ul style="list-style-type: none"> Request to check the Council's contact details for the Residents' Handbook update
12.	Friends of Litchard Primary School	<ul style="list-style-type: none"> Request for a financial donation towards holding a night of music event. No amount specified or information given about the cost of what the money is to be used for.
13.	Bridgend Carers Centre	<ul style="list-style-type: none"> Information about a Carers Rights Day Event to be held on 29th November.

The Clerk drew Members attention to the Bridgend Public Services Board draft Wellbeing Plan Consultation, the announcement of the changes to Parliamentary constituencies, the Review of Community and Town Council Sector Consultations across Wales and a letter of invitation to the Chair or a representative to a presentation on 9th January at the Civic Offices to explain the review process of electoral arrangements.

Resolved: The correspondence was noted and most items had been emailed to Members in advance of the meeting. Councillor Davies agreed to attend the Review of Community and Town Council Consultation taking place on 5th December in Pencoed and Councillor Williams agreed to attend the presentation on 9th January to explain the review process of electoral arrangements.

95 PLANNING MATTERS

Reference	Proposal	Location
Applications:		
P/17//852/FUL	Reduce width of garage and increase its length; add apex roof to garage; relocate florist shop into garage; change use of existing shop into domestic; remove part of boundary wall	Bryncastell 91 Heol West Plas Coity CF35 6BH
T/17/8/CON	Crown raise sycamore; remove 2 silver birch; crown raise and reduce goat willow (within Coity Conservation Area)	Y Lletty Heol yr Ysgol Coity CF35 6BL
Decisions:		
A/17/33/ADV	Proposed new signage Decision: Conditional Consent	Sainsbury's Supermarket The Derwen Bridgend CF329ST
P/17/642/DOC	Approval of details for conditions 2, 4, 7, 8, 9, 10, 11 & 12 of P/17/271/RES Decision: DOC Split Decision	Site R12 Parc Derwen Coity Bridgend
P/17/686/RLX	Further extend time of P/12/822/RLX to submit reserved matters for P/00/288/OUT for additional five years Decision: Cond Cons (RLX)	Land at Parc Derwen Coity Bridgend
P/17/823/LAP	Certificate of lawfulness for a proposed rear conservatory Decision: LAP approved	8 Clos Joslin Bridgend CF35 6BX
P/17/847/DOC	Approval of details for Condition 3 of P/16/985/FUL Decision: DOC agree	Parc Farm Buildings Heol Spencer Coity
T/17/53/TPO	Coppice all hazel behind fences to 1 metre & remove arisings & brushcut all bramble and vegetation within 1 metre of fences Decision: TPO grant - no conditions	Rear of 79 Springfield Gardens Bridgend CF31 1HP

With the consent of the Chairman the following were tabled as they were received after the meeting's papers had been distributed

Reference	Proposal	Location
Applications:		
T/17/8/Con	Crown raise sycamore; remove 2 silver birch; crown raise and reduce goat willow (within Coity Conservation Area) Decision: Cons trees granted	Y Lletty Heol Yr Ysgol Coity CF35 6BL

2. Planning Aid Wales

- Details of Free Planning Training 18th December in Bridgend (2 free places per Community Council - 1 reserved)
- Pre-application Consultation: Maximising your Community Influence

Resolved: The planning applications and decisions and other information was noted. Councillor Williams would attend the Free Planning Training on 18th December.

96 URGENT ITEMS FOR THE DECEMBER 2017 AGENDA

No items were suggested.

Resolved: The information was noted.

97 DATE & VENUE FOR THE DECEMBER PRECEPT MEETING

Thursday, 14th December 2017 at 7.00 pm at Coity Higher Community Centre.

The meeting closed at 9.14 pm