



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF THE ANNUAL MEETING OF COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST PLAS, LITCHARD CROSS, BRIDGEND ON THURSDAY, 10th MAY 2018 AT 6.00 PM

Present: Councillors A Wathan (Outgoing Chair)
M Williams (Incoming Chair)

D Barrington
C Evans
A Hughes (Vice-Chair)
C Jones
L Richards
C Walburn

Apologies: Councillors A Davies, A Dodd and R Young

Also Present: Mrs A C Harris, Clerk & RFO, Mr P J Ley, Assistant Clerk & FO

1.APOLOGIES FOR ABSENCE

Were received from Councillors A Davies, A Dodd and R Young

2.DECLARATIONS OF INTEREST

No interests were declared.

3.ELECTION OF CHAIRPERSON

RESOLVED: That Councillor Martin Williams be elected Chairperson for the following year.

4.APPOINTMENT OF VICE-CHAIRPERSON

RESOLVED: That Councillor Alison Hughes be appointed Vice-Chairperson for the following year.

5.MINUTES OF THE LAST ANNUAL MEETING OF COUNCIL

RESOLVED: That the minutes of the Annual Meeting of Council held on 11th May, 2017 be noted.

6.TIMETABLE OF MEETINGS

RESOLVED: That the ordinary meetings of Council shall continue to take place on the second Thursday of each month at 7.00pm; except August when there shall be a recess. The Annual Meeting of the Council will take place at 6.30 pm on the due date in May. The December meeting shall be a Precept Meeting.

7.APPOINTMENT OF STANDING COMMITTEES

RESOLVED: It was agreed that there would be no changes to the Terms of Reference already in place.

Allotment Committee:

That the agreed Allotment Committee procedure remains in place, and continues as before. That the Allotment Committee representatives are: Councillor A Davies, D Barrington, M J Williams & R Young.

Any Allotment appeal will be heard by the Appeals Committee which is made up of the remaining Councillors, with the exception of Councillor A Dodd as his parents are allotment tenants.

Finance and Resources Committee:

That the Finance and Resources Committee remains in place and the representatives are: Councillor A Hughes (Chair), Councillor Dean Barrington, Councillor A Wathan and the Chair of Council, Martin Williams, as an ex-officio Member.

CAP Steering Committee:

That the CAP Steering Committee remains in place and the representatives are: Councillor A Davies (Chair), Councillor Ceri Evans, 1 vacancy deferred to the June 2018 Ordinary Council Meeting) and the Chair of Council, Martin Williams, as an ex-officio Member.

Employment Committee:

It was agreed to set up an Employment Committee and the representatives are as follows, it would only meet when needed. The representatives are: Chair of Council, Martin Williams, Councillor L Richards, Councillor A Hughes and Councillor D Barrington

Disciplinary Committee:

It was agreed to set up a Disciplinary Committee and the representatives are as follows, it would only meet when needed. The representatives are: Chair of Council, Martin Williams, Councillor L Richards, Councillor A Hughes and Councillor D Barrington

8. REPRESENTATION ON OUTSIDE BODIES

RESOLVED: That the following be appointed/nominated to serve on the following outside bodies:

- BCBC Town & Community Council Forum: Councillor C Jones and Councillor C Walburn as reserve
- Coity Walia Board of Conservators: Deferred to June Ordinary Meeting
- OVW National Meetings or Conferences: Chair and Vice-Chair as reserve
- OVW Larger Council Meetings: Chair and Vice-Chair as reserve
- OVW Area Committee Meetings: Councillor C Walburn (no named reserve)
- Welsh Assembly & Regional Meetings: Chair and Vice-Chair as reserve
- Miscellaneous Bodied & Ad-hoc Meetings: Chair and Vice-Chair as reserve
- Litchard Primary School Com. Governor: Councillor C Evans
- Coety Primary School Com. Governor: Councillor A Hughes

9.ALLOWANCES

RESOLVED: That the Allowances would remain as agreed at the April 2018 Ordinary Meeting (Minute 159).

➤ Councillor Annual Allowance (Mandatory unless opted out)	£150
➤ Chair Honorarium Payment	£1,000
➤ Vice-Chair	£300
➤ Chair of CAP Steering Group	£150

10.INTERNAL AUDITOR

RESOLVED: It was agreed that the internal auditor for 2018/19 would be Mark Evans of Ridgewood Associates Ltd, Neath.

It was also agreed that the all Community Councillors would accept and adopt the Code of Conduct, as noted on their declaration of acceptance of office.

The meeting closed at 6.20pm