



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST PLAS, LITCHARD CROSS, BRIDGEND ON THURSDAY 12TH JULY 2018 AT 7.00 PM

Present: Councillors M Williams (Chair)

A Davies (left the meeting at 7.50 pm)
C Jones
A Hughes
A Wathan

Apologies: Councillors D Barrington, C Evans, L Richards, C Walburn and R Young

Also Present: Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst Clerk & FO

37 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

38 **MINUTES OF THE JUNE ORDINARY MEETINGS**

The Minutes of the Ordinary Council Meeting held on 14th June 2018 were accepted and approved as a true record of the meeting and the minutes were signed.

Resolved: This was noted.

39 **TO CONSIDER MATTERS ARISING FROM THE JUNE 2018 MINUTES**

Minute 23 Defibrillators

The Gem have agreed to publish an article which has been drafted by the Chair.

Minute 25 Weeds and Street Cleaning

The weeds on the main spine roads were treated 3 weeks ago by BCBC and are now dying, they will be treated again before the end of August. The Clerk had obtained quotations to clear any unsightly weeds on the spine roads through the 3 wards and this will be carried out in the next few days at a cost of £370.

Minute 28 Family Fitness Training Scheme

The Sports Wales Community Chest fund money of £1,500 has been received and an invoice has been received from Forces Fitness for £1,001 which includes the purchase of equipment which will be the council's asset. BCBC have agreed to store them free of charge in a container at the school for future use.

Minute 32 Clerk's Report

Coity Engineering have been given the go ahead to carry out the work on the War Memorial and the work will be completed over the summer months in time for Remembrance Day in November.

Resolved: The information and action of the Clerk were noted.

40 **TO RECEIVE AN UPDATE FROM THE CAP STANDING COMMITTEE**

The Chair of the CAP Standing Committee updated Members on progress made to date.

The following works had been carried out:

- A litter bin had been installed at the entrance to Litchard Park
- A dog litter bin had been installed next to the dog waste bag dispenser in Litchard Fields.

The Clerk updated Members on the following:

- Footpath 52 from Heol Spencer to the Prison - a quotation of £31,499 had been received from BCBC for the works and would be discussed at the next CAP Meeting
- Installation of a park at Rushfield Gardens - provisional enquiries have been made to BCBC and they are checking in the first instance if they own the land
- Pot holes, access problems and lighting Pendre Fields -BCBC's lighting department have responded saying it's the Parks Department's responsibility
- Pot holes Idris Place - have been inspected but do not meet the safer defect intervention levels for this category of street so no action will be taken

The following new issues were identified:

- Lack of 'no footpath' sign on the common
- Need for a sign on Heol Spencer before the M4 bridge 'livestock in road'
- Reducing speed on the Common to 40mph

Resolved: It was agreed to recommend to Full Council to write to BCBC, St Brides Minor Community Council and the Coity Wallia Board of Conservators and Commoners requesting a meeting regarding these issues.

41 TO RECEIVE AN UPDATE ON PENDRE COMMUNITY CENTRE

The Clerk informed Members that the Community Group who run the Centre have written to the BCBC seeking to surrender the lease on the Community Centre. The group have carried out repairs to the electrics and pipes but are now out of funds. In view of its poor condition and the associated costs of repairing it they have asked BCBC to take it over and if this facility is removed there will be nowhere in Pendre to hold elections.

Resolved: Following a discussion it was agreed that Councillor Davies would co-ordinate a meeting of the Pendre Councillors and talk to residents and report back to the September meeting.

Note: Councillor A Wathan left the meeting at 7.26 pm and returned at 7.31 pm.

42 TO DISCUSS PLAY AREAS INCLUDING AN UPDATE ON THE CAT FOR PENDRE PLAY AREA

Following a site visit to all play areas in the 3 wards by the Chair, Vice-Chair and Clerk it was agreed that most are in good condition with the exception of the one next to Coity Castle which needs upgrading.

A copy of the draft lease was tabled for the CAT for Pendre Play Area. The Clerk had queried points 10, 11, 12 and 15 and updated Members on the response received.

Resolved: Following a discussion on all play areas it was agreed that the Clerk would express an interest to BCBC in the Community Council asset transferring all play

areas in the wards. The Clerk was asked to obtain clarification from BCBC on the lease regarding the liability for the car park and the footpath that goes through it.

43 **TO DISCUSS THE 1ST DRAFT OF THE NEWSLETTER**

A first draft had been pulled together by the Chair, Councillor A Davies and the Clerk based on the information on the website as a starting point for a discussion.

Resolved: It was agreed that Councillor C Jones, Councillor M Williams and the Clerk would meet to re-draft the newsletter in order to obtain a first draft of the design for consideration at the September meeting.

44 **TO DECIDE ON REPRESENTATIVES TO PRESENT THE SCHOOL COMMUNITY AWARDS**

Resolved: The dates were discussed and it was agreed that Councillor M Williams would present the one at Litchard Primary School and Councillor A Wathan would present the one at Coety Primary School.

45 **TO APPROVE THE UPDATED STANDING ORDERS**

A draft of the Standing Orders based on the new model had been sent out to Members in advance of the meeting for consideration and these were discussed.

Resolved: It was agreed to adopt the Standing Orders subject to the amendments suggested at the meeting. The Clerk would make the changes and circulate the new document to Members.

46 **FINANCE AND ACCOUNTS INCLUDING RECOMMENDATIONS FROM THE FINANCE COMMITTEE**

1.Payment of Cheques

Authority was requested for the payments of the cheques listed in this month's papers, and this was agreed.

2.Budget Monitoring, Accounts & Budgets

The budget monitoring report for June including the balances were accepted and the budget reviewed.

3.Recommendations from the Finance Committee Meeting Held on 5th July 2018

Councillor A Hughes, Chair of the Finance Committee made the following recommendations to Members:

- That following a budget review to cover the cost of additional agreed works including the allotment gardens roadway, the refurbishment of the war memorial

and the cost of the newsletter, it was recommended that £3,500 of the reserves would be used along with £5,000 from the Community Asset Transfer budget.

- 3 quotations had been received for the cost of design, printing and delivery of the newsletter and the recommendation was to engage the services of United Graphic Design
- Christmas Lighting had been discussed and the recommendation was to go ahead and buy new lighting for the Litchard and Pendre wards and rent the solar Christmas trees for the main bottom spine road in Parc Derwen and outside Trem y Castell with a view to putting provision in the 2019/20 budget to buy for these areas next year.
- The Allotment Garden rent for 2019/20 was discussed. The agreed rise for 2018/19 is to £30 per plot and the recommendation for 2019/20 is that it rises to £36 per annum.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments. The recommendations by the Finance Committee were all agreed.

47 MEMBERS' REPORTS

The Chair, Councillor M Williams had attended Coity School Fete and acted as a competition judge and attended the Armed Forces Day in Bridgend Town.

Resolved: The information was noted.

48 BOROUGH COUNCIL UPDATE

As Councillor R Young was not present there was no update.

49 CLERK'S REPORT

Bins Parc Derwen

BCBC have provided Persimmon with a quote to empty litter bins at Parc Derwen. The Clerk had obtained a cheaper quote and would liaise with them to see if this was a service the Community Council could offer.

Councillor Allowances

The Clerk informed Members that those who received allowances are responsible for declaring their own tax.

Footpath Maintenance

Footpath 8, 17 and 23a were cleared this month.

Fence Post Tops

Litchard Primary School had purchased fence post tops for all the perimeter fencing around the school and as the Community Council's play area bordered the school a request had been received for the Community Council to contribute £120.96 towards the cost.

Resolved: The information was noted and it was agreed to pay the requested contribution towards the fence post tops.

50 CORRESPONDENCE

All correspondence was noted including, with the consent of the Chair, some additional correspondence which was tabled as it was received after the meeting's papers had been distributed.

The Clerk drew Members' attention to the consultations, surveys and invitations on the correspondence list.

Resolved: The correspondence was noted, most items had been emailed to Members in advance of the meeting. The Chair was unable to accept the invitation to attend Maesteg Town Council's Civic Service and the Clerk was asked to RSVP.

51 PLANNING MATTERS

All planning information was noted.

Resolved: The planning applications and decisions and other information were noted, no objections were raised.

52 ITEMS FOR THE SEPTEMBER 2018 ORDINARY MEETING AGENDA

- Feedback on Pendre Community Centre

Resolved: Any items raised in the above minutes to be included and anything that may arise during the month.

53 DATE & VENUE FOR THE SEPTEMBER 2018 MEETING

Thursday, 13th September at Coity Higher Community Centre to start at 7.00 pm

The meeting closed at 8.44 pm