



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST
PLAS, LITCHARD CROSS, BRIGDEND ON THURSDAY 13TH JULY 2017 AT 6.30 PM

Present: Councillors A Wathan (Chair)

D Barrington
A Davies
C Jones
A Hughes
L Richards
C Walburn
R Young (left at 8.15 pm)

Apologies: Councillor A Dodd, C Evans, M J Williams

Also Present: Mrs A C Harris, Clerk & RFO
Mr M Ley, Asst. Clerk & FO

34 **DECLARATIONS OF INTEREST**

The following interests were declared:

Councillor	Item	Minute	Interest	Speak/Vote
Mr R Young	All BCBC Matters	All relevant	Member BCBC	Yes/No

35 **MINUTES OF THE JUNE ORDINARY 2017 MEETING**

The Minutes of the Ordinary Council Meeting held on 15th June 2017 were accepted and approved as a true record of the meeting and the minutes were signed.

Resolved: This was noted.

36 **TO RECEIVE NORMA MORGAN FOR A DEMENTIA FRIENDS AWARENESS PRESENTATION**

RESOLVED:

Norma Morgan gave a Dementia Friends Awareness presentation which was very informative.

Resolved: This was noted.

37 **MATTERS ARISING**

RESOLVED:

Mulligan Communities

A request for further information had been received and Members agreed to make a donation of £250 to purchase two reconditioned computers.

Planter Litchard Hill

This was now in place and Members were shown a photo of the planter in full bloom.

Defibrillator Update

The Clerk had asked the Bridgend Town Council Clerk why the Town Council had a preference for the Pendre defibrillator to be installed at the Spar shop and not ATS, which was the preferred location. The Bridgend Town Council Clerk had responded that if the Bridgend Responders think that the tyre centre is the best option then to go ahead and BTC would support it. Permission is still being sought from ATS.

Code of Conduct Training

Councillor M Williams is booked onto a course in July.

Coity Playing Field

A response has been received from Mr Clemett saying the field has been used as an overspill car park for the event for many years and until now the organisers were unaware of the requirement to gain prior permission from the Community Council. He said the Community Council can be assured that a formal request for permission to use the field for all future events would be submitted.

As regards use of the field, Councillor Evans had informed the Clerk that more people seem to be using the field, rubbish has been minimal, although a lot of disgarded golf balls had been found, and it has been free of dog mess when she's visited. In addition Councillor Williams also reported to the Clerk that the previous weekend it was in good condition with very little litter.

Freedom of Information Request

Concern had been raised with the Clerk by Councillor Williams about the 3G pitch in Park Derwen. Children are getting into the pitch to use it and leaving litter and mess and residents fear it's only a matter of time before it sustains damage too. He highlighted a need for the site to be managed and informed the Clerk that Borough Councillor A Williams is sekking a site meeting with BCBC officers and Persimmon to expedite this.

Councillor Young had declared an interest. However he gave some procedural advice, reminded Members that Community Asset Transfer was for when there's a fear of something being lost not for new facilities to be taken over, and that Section 106 money is only used for maintenance. It was agreed to defer a further discussion on Community Asset Transfer until the September meeting.

Finance Committee

The first Committee meeting has been set up for 7th September 2017.

Skate Park

The Clerk had contacted Persimmon about possible land and had been informed by the Estates Completions department that all open spaces are ear-marked and there is nothing available. The Clerk has contacted BCBC for further advice and requested brochures and price lists from four skate park suppliers/installers.

Funding Request Parish of Coity

The Clerk has sought further information on the Hall hiring policy and this was tabled at the meeting. It was agreed to defer a decision until the September 2017 meeting.

Footpath 17

The Rights of Way department at BCBC were in the process of obtaining quotes to remove the spikes protruding out of the ground of Footpath 17 and as soon as they receive the quotes they will see if they have funds available to carry out the work.

All other Matters Arising from the June minutes had been dealt with by the Clerk but there was no feedback to give as the Clerk was awaiting replies.

Crime Figures

The May figures were tabled for information.

Resolved: It was resolved to donate £250 to Mulligan Communities, to defer a decision on a donation to the Parish of Coity until the September meeting and to defer a discussion on Community Asset Transfers until that meeting. All other information and actions by the Clerk were noted.

38 TO CONSIDER THE UPDATED SOCIAL MEDIA POLICY

RESOLVED:

This had been tabled in hard copy format at the June meeting for Members comments and consideration. It is based on the One Voice Wales model.

Resolved: It was agreed to adopt this policy.

39 TO CONSIDER THE MODEL LOCAL RESOLUTION PROTOCOL FOR COMMUNITY AND TOWN COUNCILS

RESOLVED:

This had been tabled in hard copy format at the June meeting for Members comments and consideration. It is based on the One Voice Wales model.

Resolved: It was agreed to adopt this policy.

40 TO DISCUSS THE COMMUNITY ACCESS PLAN REPORT

RESOLVED:

This had now been completed and a table of completed and circulated to Members. The Chair thanked the working party and said they should be commended for all their hard work. It was decided to sign off the report and forward to BCBC and ask them to feed the relevant 3 parts into the active travel plan. The working party will continue to meet and prioritise projects. Councillor Jones expressed her concerns about the complexity and costs of some of the needs identified and asked how they had been categorised.

She also felt that there were too many negative aspects to the report and that the many positive aspects should also be included. Councillor Jones also expressed her concerns that many of the timescales were 17/18 and as almost half of that year had already passed she thought the timescales needed to be amended into a five year plan and questioned who was going to carry out all the work involved in organising these projects.

Resolved: To send the report to BCBC and for the working party to review the timescales across 5 years, highlight more positive aspects and restructure the order.

41 **TO CONSIDER DAFFODIL PLANTING FOR THE AUTUMN**

RESOLVED:

Members were asked if they wanted to continue with the daffodil planting this year, and if so what locations were their priorities, who was going to plant them and how many 25kg sacks they wished to purchase.

Resolved: Members agreed to go ahead, that Councillors and volunteers would be sought to carry out the planting and that 6 sacks would be purchased.

42 **TO CONSIDER CHRISTMAS LIGHTING REQUIREMENTS**

RESOLVED:

Members were asked if they wanted to put up Christmas lights again this year and if so what would they like and where would they like to put them? It was noted that Coity Festivals would be putting up decorations agains this year on the lighting columns on part of Heol West Plas. It was also noted that there was £5,000 allocated in the budget for Christmas Lighting. Because of the problems encountered with last year's lights the Clerk recommended seeking an alternative supplier, although it had been the first yar the company had rolled this scheme out so maybe there had been improvements.

Resolved: Members agreed to go ahead and look at putting up lighting in the same areas as last year. The Clerk was asked to source the best lighting available and to make the necessary arrangements .

43 **TO CONSIDER THE COMMUNITY COUNCIL'S REPRESENTATION ON PRIMARY SCHOOL BOARD OF GOVERNORS**

RESOLVED:

The Community Council's representative on Coety Primary School's Board of Governors, Mr Alun Clemett, has submitted his resignation from the end of July. It was agreed that Councillor Alision Hughes would be the Community Council's governor representative to replace Mr Clemett. In addition the Community Council decided that going forward the Community Council's governor representatives would always be a serving community councillor.

Resolved: The resignation was noted, Councillor Alision Hughes would be the Community Council governor representative from September onwards and the Clerk would inform the Education Officer of the changes.

44 **TO DISCUSS THE BRYN GORSEDD SIGNS**

RESOLVED:

Councillor Davies updated Members on the problems with the road signs at this road. Councillor Young had referred the matter but it needed to be re-referred in line with this discussion.

Resolved: Councillor Young would re-refer the matter to BCBC.

45 **FINANCE AND ACCOUNTS**

RESOLVED:

1.Payment of Cheques

That authority be given for payment of the cheques listed on the Clerk's report totalling £2,975.68.

2.Budget Monitoring, Accounts & Budgets

That the report of the Clerk for Period 2 including the balances and budget for 2017/2018 be accepted. The bank account balances as at 1st May were as detailed on the budget monitoring sheet £99,551.76 as the precept money for 2017/18 had now been received.

3.Items to Note

The invoice for the local elections costs had been received for £5,102.99 and there is adequate funding in the budget to cover these costs. It was noted that the contingency was showing as overspent this was because the cost of the refurbished play area in Litchard which should have been invoiced in the last financial year was not received in time due to a delay in the installation, and therefore was showing as an overspend.

The Assistant Clerk and FO requested authority to transfer money between the two bank accounts.

Friends of Litchard Primary School

A request for a donation toward the setting up of the School Fete again this year which takes place on 16th September had been received. It was agreed to donate a £100.

Resolved: All information was noted and authority was given to donate £100 to the Friends of Litchard Primary School. The information was noted and authority was given to make the money transfer.

46 **MEMBERS' REPORTS**

RESOLVED:

Councillor Richards had attended the One Voice Wales local area meeting and had been given a Community Mapping Toolkit which he passed on to the Clerk.

Resolved: Additional copies are available and can be requested from One Voice Wales via the Clerk.

47 **BOROUGH COUNCIL UPDATE**

RESOLVED:

Councillor S Vidal was present in an observational capacity at the meeting and asked if she could receive an electronic copy of the Community Access Plan.

Resolved: The Clerk would send Councillor Vidal a copy.

48 **CLERK'S REPORT**

RESOLVED:

PACT Meetings

Councillor Williams had informed the Clerk that the meeting had been postponed by a week so the turnout was lower than usual. The main concern was parking around the schools and in Coity Village.

It was also noted that there was a poor turnout of Community Councillors. Councillor Evans had attended but had to leave early, but there had been no Pendre representation. Councillor Williams had asked the Clerk to suggest that before each PACT meeting the Community Council should agree representation. The next meeting is 28th September. This suggestion was discussed but it was decided that attending PACT meetings was up to the individual Councillor.

Allotment Gardens

The Clerk had carried out another check and there are still plots that are not being cultivated properly. Some of the plots are very large and I would suggest changing the resolution made some time ago to allow the rental of half plots from September. Two of the tenants I recently wrote to regarding their plots have requested sharing.

The Clerk also requested authority to check all the taps at the site as some are leaking, and this was agreed. In addition she requested authority to arrange a morning where tenants can come and lay claim to the equipment stored in the communal shed as it is not clear whether some has been left there by previous tenants and a clear out is needed; this was agreed.

The Black Path

A report has been received that the locked double gates on this path has been unlocked and motor bikes and cars have been seen driving along it. This is a danger and has been reported to the Rights of Way department at BCBC.

Litter Bin Bryn Blodau'r Haul, Parc Derwen

BCBC have been in contact with me regarding an overflowing litter bin at Bryn Blodau'r Haul. I've informed them that we have not installed a bin.

Coity Castle Hedge and the Pavement in front of it

The Clerk had reported the hedge needed to be cut back to CADW and this has been done. She also reported to BCBC in late June that large weeds are growing on the pavement in front of the castle and an order has been issued to carry out the work when resources allow.

Parking Obstructions Highfields Avenue, Litchard

The Clerk had reported a parking obstruction at Highfields Avenue to the PCSO and the Parking Enforcement Officer at BCBC. The Enforcement Officer is unable to deal with it as they only deal with parking contraventions where lines and signs are present, but the PCSO will visit the affected residents.

Town and Community Council Forum

Councillor Evans attended the meeting on Monday where asset transfer was discussed and they were informed that the Town and Community Council Grant has been increased from £50k last year to £100k this year.

Resolved: The information and action of the Clerk was noted. Authority was given for the Clerk to carry out the suggestions at the Allotment Gardens including letting a few half plots, and following a discussion it was agreed that attendance by Councillors at PACT meetings was up to the individual.

49 CORRESPONDENCE

RESOLVED:

No.	Sender	Details
1.	BAVO	<ul style="list-style-type: none">Volunteering June e-bulletin

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2.	British Youth Council	<ul style="list-style-type: none"> Members Mailing no 208, 209,210 and 211
3.	BCBC	<ul style="list-style-type: none"> Local election charges for Coity Higher CC Civic Sundays details Sian Smith, Education Officer BCBC working in relation to the new recycling scheme concentrating on community engagement Town & Community Council Forum meeting details 10th July 2017 Street Name for development on former Coity School (to be discussed at the meeting) Love2Walk Festival Details of a Civic Charity event on 16/7/17
4.	One Voice Wales	<ul style="list-style-type: none"> E-bulletin June 2017 Save the date - details of Annual Conference and AGM 30th September 2017 Sustainable Management Scheme Details of the Great Place Scheme in Wales Area AGM Meeting - 10th July 2017 Details of Welsh Government workshops for local government representatives on higher activity radioactive waste management and disposal Public Appointment of an Independent Member of Abertawe Brow Morgannwg University Health Board. Welsh Government Consultation on the Welsh Revenue Authority having access to criminal powers Welsh Government Consultation on the Revised School Organisation Code South East Wales RET e-newsletter
5.	Matthews Confidential Shredding	<ul style="list-style-type: none"> Information on the service provided by this confidential waste specialist
6.	Pencoed Comprehensive School	<ul style="list-style-type: none"> An invitation to the Chair to attend their school show Chicago
7.	Grow Wild	<ul style="list-style-type: none"> Latest e-bulletin

Resolved: The correspondence was noted. The suggested street name Maes y Meirch was considered hard to pronounce for both Welsh and non-Welsh speakers so the Clerk was asked to seek an alternative suggestion for consideration. It was noted that Councillor Williams would attend the One Voice Wales Annual Conference.

Note: Standing Orders were suspended at 9.00 pm until 9.10 pm

50 PLANNING MATTERS

RESOLVED:

Reference	Proposal	Location
Applications:		
None to date.		
Decisions:		
P/17/415/FUL	First floor side extension over existing garage to provide additional en-suite bathroom Conditional consent	16 Anglia Close Litchard Bridgend CF31 1QX
P/17/271/RES	Reserved matters to P/00268/OUT for 47 dwellings Conditional consent (preserved matters)	Parcel R12 Parc Derwen Coity
P/17/374/FUL	Siting of a secondary liquid oxygen supply system with associated fencing and hard standing Conditional consent.	Princess of Wales Hospital Coity Road Bridgend CF31 1RQ

2.Development Control Committee Meeting

Councillor M Williams attended this meeting held on 6th July 2017 to represent the views of the Community Council on the Parc Farm development (P/16/985/FUL). Consent had been granted. Councillor Williams had asked the Clerk to suggest that in the future the Community Council considers seeking independent legal/planning advice when it decides to oppose developments or seek amendments/conditions.

Resolved: The planning decisions were noted and Councillor Williams’ suggestion was noted.

51 ITEMS FOR THE SEPTEMBER 2017 AGENDA

RESOLVED:

- To consider the draft Complaints Policy distributed at the end of the meeting
- Community Access Plan reviewed timescales

52 DATE & VENUE FOR THE NEXT ORDINARY COUNCIL MEETING

Thursday, 14th September 2017 at 7.00 pm at Coity Higher Community

The meeting closed at 9.05 pm.