



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST PLAS, LITCHARD CROSS, BRIDGEND ON THURSDAY 10TH JANUARY 2019 AT 7.00 PM

Present: Councillors M Williams (Chair)
D Barrington
A Davies (left the meeting at 8.35 pm)
C Evans
C Jones
B Tiltman
C Walburn (left the meeting at 8.42 pm)
A Wathan
R Young (left the meeting at 8.35 pm)

Apologies: Councillors A Hughes and L Richards

Also Present: Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst Clerk & FO

111 **DECLARATIONS OF INTEREST**

Councillor	Item	Minute	Interest	Speak/Vote
Bernard Tiltman	Allotment Gardens	118	Tenant	No/No
Richard Young	BCBC	All relevant	Member BCBC	No/No

112 **MINUTES OF THE DECEMBER PRECEPT MEETINGS**

The Minutes of the December 2018 Precept Meeting held on 13th December 2018 were accepted and approved as a true record of the meeting and the minutes were signed.

Resolved: This was noted.

113 **TO CONSIDER MATTERS ARISING FROM THE DECEMBER 2018 MINUTES**

Minute 89/Nov Minutes - Newsletter

The Clerk had written as requested to express disappointment in the distribution service received and had included evidence gathered via social media. No reply had been received and a response has been chased up via email.

The Clerk asked for guidance on the next steps to distribute the newsletter to residents.

Minute 107/Dec Minutes - Centenary Fields in Trust

A photo and article have been submitted to The Gem and the Gazette and the Gem had published the article.

Minute 109/Dec Minutes - Proposed Traffic Order Heol Spencer

The Clerk informed members that confirmation of receipt of the Council's comments have been received from the Traffic Management department at BCBC and they will be considered along with any others received.

Resolved: The information and action of the Clerk were noted. The Clerk was asked to write to the distribution company to say that as they hadn't distributed the newsletter as agreed and a reprint would be necessary along with employing another company to carry out the distribution in their place, the Community Council would not be paying the invoice and request them to pay for the reprint. The Clerk was asked to arrange for the reprint to be carried out and to employ the services of another distributor.

114 **TO RECEIVE AN UPDATE FROM THE CAP STANDING COMMITTEE AND THE ACTIVE TRAVEL BID**

The Chair of the CAP Standing Committee informed members that the Active Travel Plan bid had been submitted to BCBC and the Traffic Management department at BCBC had agreed to arrange the speed surveys required.

Resolved: The update was accepted and the Clerk was asked to upload the Travel Plan bid to the website.

115 **TO DISCUSS THE PROVISION OF COMMUNITY SUMMER ACTIVITIES**

Following feedback from Andrew Thomas of BCBC at the November meeting this item had been included on the agenda for discussion. £3,000 had been included in the precept budget for a children's summer activity scheme.

Resolved: Following a discussion it was agreed that the council would like to support summer activities in 2019. It was agreed that changes in its promotion would need to be made for 2019:

- All 3 wards should be mentioned in any promotional material
- The promotions should be branded Coity Higher not Parc Derwen
- That marketing should take place earlier than in 2018

The Clerk was asked to write to Andrew Thomas at BCBC to say that the community council agree in principle to contribute towards the funding and find out further information on their marketing and publicity strategy, time scales, and to obtain reassurance regarding the points made above.

116 **TO DISCUSS THE COMMUNITY AWARD 2018**

The Clerk tabled a draft poster inviting nominations of the award.

Resolved: Following a discussion the poster was approved with one change; to include that the award is open to all ages. It was agreed that a junior award ie under 18 years of age would also be awarded this year and that a gift card to the value of £20 would be the prize along with a shield. The Clerk would promote the award on the council's website and on the noticeboards and would send an electronic copy to councillors so that they could promote it on social media.

117 **TO RECEIVE AN UPDATE ON THE PENDRE COMMUNITY CENTRE**

3 of the Pendre councillors had met to discuss their concerns about the Centre and updated members on the outcome of that meeting.

Resolved: It was agreed that the Clerk would write to BCBC to express their concerns about the condition and safety of the building. It was also agreed that the Pendre councillors would meet again to discuss the next steps and that this item would be kept on the agenda for further discussions.

118 **TO DISCUSS THE REMOVAL OF THE ALLOTMENT GARDEN CONTAINER**

The Clerk reminded members of the correspondence that had been sent between the council and Coity Village Association on this matter. The original letter being sent on 20th November 2017 requesting the removal of the container. The container has been emptied and is deteriorating.

Resolved: Following a discussion it was agreed that the Chair would write again to CVA to request its removal within 28 days and to say that if it is not removed within the time scale the council will have no alternative but to arrange for its removal and to invoice CVA for the cost.

119 **FINANCE AND ACCOUNTS**

1.Payment of Cheques

Authority was requested for the payments of the cheques listed in this month's papers, and this was agreed.

2.Budget Monitoring, Accounts & Budgets

The budget monitoring report for December including the balances were accepted and the budget reviewed.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments.

120 **MEMBERS REPORTS**

The Chair, Councillor M Williams, had laid a remembrance wreath on behalf of the community council at the remembrance service in Coity in November. He had also attended a free legal course which covered T&CC planning and a General Data Protection regulation course.

Councillor Tiltman had attended a Coity Wallia Board of Conservators meeting and updated members on plans for improvements to the M4 overbridge.

Resolved: The information was noted. The Clerk would review the council's Standing Orders to ensure all GDP information is correct and upload a disclaimer on the council's website.

121 **BOROUGH COUNCIL UPDATE**

Councillor R Young updated members on the possibility of a temporary polling station at Great Western Avenue, the boundary changes document recently distributed and CAT.

Borough Councillor A Williams had sent a report to update members on the Coity ward which the Clerk read out.

Resolved: Councillor A Williams report would be sent electronically to all members for information.

122 **CLERK'S REPORT**

Porthcawl Town Council Joint Working Initiative Meeting

The Clerk had attended the above meeting on behalf of the council and updated members on the discussion and outcome.

Councillor Vidal referral re Litchard

The Clerk updated members on further feedback from Councillor Vidal following a request to ask BCBC if the community council covered the cost of the traffic order to make Litchard Hill access only would it be considered.

One Voice Wales Area Committee Representative

Councillor Walburn had informed the Clerk that he could no longer carry out this role. Councillor B Tiltman was nominated to replace Councillor Walburn.

Resolved: All information was noted. Councillor Tiltman was elected council representative on the OVW area committee. The Clerk was asked to write an invite an officer from Traffic Management at BCBC to a future meeting to explain further why Heol Spencer and Litchard Hill cannot be considered for access only status and to cc Councillors S Vidal and R Young.

123 **CORRESPONDENCE**

All correspondence was noted. The Clerk drew Members' attention to the consultations, surveys and invitations on the correspondence list.

Resolved: The correspondence was noted, most items had been emailed to Members in advance of the meeting. It was noted that Councillor A Hughes would be attending a OVW Charing Skills course the following week. The Clerk was asked to arrange a date to meet with representatives of Coity Wallia Conservators and Commoners, St Brides Minor Community Council and the Borough Councillors whose wards include the common. The Clerk was asked to invite a representative of Forces Fitness to the February meeting to give a short presentation on their 5k event following a verbal request to use Coity playing field for part of the event.

124 **PLANNING MATTERS**

All planning information was noted.

Resolved: The planning applications and decisions and other information were noted. It was agreed to object to P/18/945/FUL on the grounds of lack of access to footpaths and play/green areas. A request would also be made for a representative of the council to attend and speak at any development control site meeting held and to attend and speak at a BCBC planning meeting where this application would be discussed.

125 **ITEMS FOR THE FEBRUARY 2019 ORDINARY MEETING**

- Independent T&CC Sector Review - First Steps
- Electoral Boundary Changes - Bridgend County

To be included in the February Ordinary Meeting if there is space on the agenda, but in March if not:

- Lapel Pins
- Centenary Events - Coity Playing Field

Resolved: Any items raised in the above minutes to be included and anything that may arise during the month.

126 **DATE & VENUE FOR THE FEBRUARY 2019 MEETING**

Thursday, 14th February 2019 at Coity Higher Community Centre to start at 7.00 pm

The meeting closed at 8.45 pm