



COITY HIGHER COMMUNITY COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE COMMUNITY CENTRE, HEOL WEST PLAS, LITCHARD CROSS, BRIDGEND ON THURSDAY 12th APRIL 2018 AT 7.00 PM

Present: Councillors A Wathan (Chair)

A Davies
C Evans
C Jones
A Hughes (left the meeting at 8.00 pm)
C Walburn
M Williams
R Young (left the meeting at 8.50 pm)

Apologies: Councillors D Barrington, A Dodd and L Richards

Also Present: Mrs A C Harris, Clerk & RFO
Mr P Ley, Asst Clerk & FO

151 DECLARATIONS OF INTEREST

Councillor	Item	Minute	Interest	Speak/Vote
Ms C Evans	Financial Request for Playscheme	163 (3)	Parent of children who may attend	No/No
Mr R Young	All BCBC Matters	All re BCBC incl 162	Member BCBC	No/No
Mr M Williams	Financial Request for Playscheme	163 (3)	Parent of children who may attend	No/No

152 MINUTES OF THE MARCH 2018 ORDINARY MEETING

The Minutes of the Ordinary Council Meeting held on 8th March 2018 were accepted and approved as a true record of the meeting and the minutes were signed.

Resolved: This was noted.

153 TO CONSIDER MATTERS ARISING FROM THE MARCH 2018 MINUTES

Minute 135 to Accept Mr H Thomas for the Community Award

This has been put up on the website and the Gazette have written included an article in a recent edition.

Defibrillators

Both now installed.

Dog Waste Bag Dispenser

Installed.

Capital Asset Transfer

I can confirm that the expression of interest for the community asset transfer of the Pendre Play Area was discussed at the meeting of the CAT Steering Group held on 29/03/18 but a decision was deferred until the Council determined whether playgrounds should be available for transfer due to the administrative costs that would arise. These costs are presently subject to internal review and BCBC hope to be in a position to provide the Community Council with more information following the next meeting of the CAT Steering Group to be held on 23/04/18.

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Meeting re Bins and Play Areas Parc Derwen

The Chair updated Members on progress made at the meeting he had attended at BCBC. Also in attendance were Borough Councillor Amanda Williams, Terry Drummond of Persimmon and the Clerk.

Minute 124

Replacement Nets for the Goal Posts at Coity Playing Field

The nets have now been removed.

Minute 127

Finance Committee Meeting

Two bins installed 1 at Pendre Fields the other on the corner of Pendre as it meets Coity Road. The bench at Pendre has also been painted. Obtaining quotes within the budget given for work at the allotment was proving difficult. The Clerk reported that conditions were not very good on the roadway following the recent rain, particularly in front of the shed area.

Minute 130

A quote had been obtained for the annual Data Protection Officer services of £660. This is based on the precept; a discount had been offered if 1 or more councils also signed up for the service.

Minute 139

The Clerk is still chasing the Parks Department for a response.

Minute 147

The Clerk and Councillor Jones had a site meeting to look at the best location for a bin. BCBC have been contacted for permissions from both the location of the bin on the footpath and including it on the collection schedule.

Resolved: The information and action of the Clerk were noted. It was agreed to defer the decision on the Data Protection Officer services until more information was available. The Clerk was asked to seek permission for a dog waste bin to be installed near the dog waste bag dispenser in Litchard Fields.

154 TO RECEIVE AN UPDATE FROM THE CAP STANDING COMMITTEE

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The Chair of the CAP Standing Committee updated Members on progress made to date. Several tasks had been completed including the repair to the road at Springfield Gardens, a larger bin installed at Pendre Fields, new bins installed at Coity Higher Community Centre and in Pendre on the corner where it meets Coity Road plus the bench had been repaired and painted.

Resolved: The Clerk was asked to chase up an update on the funding application made to the Safe Routes in Communities Scheme.

155 TO CONSIDER ATTENDANCE AT THE OVW/SLCC CONFERENCE IN LLANDRINDOD WELLS

Resolved: It was agreed that the Chair, Vice-Chair and Clerk would attend.

156 TO CONSIDER MOTIONS FOR THE ONE VOICE WALES ANNUAL CONFERENCE

This was discussed and a proposal made to put forward a motion that One Voice Wales employ a Data Protection Officer that could provide a service to all T&CCs in Wales.

Resolved: This was agreed and Councillor M Williams was asked to draft a motion for further discussion at the May Ordinary Meeting.

157 TO CONSIDER THE PROMOTION OF COUNCIL NEWS

This was discussed in some detail.

Resolved: It was agreed that the Chair and Clerk would draft a news update for consideration at the July meeting with a view to publication in September/October. The Clerk was asked to obtain quotations for printing and delivery by the June meeting. This would be discussed further at the next Finance and Resources Committee Meeting. It was agreed that the Clerk would seek to promote the installation of the 6 defibrillators in the wards via the local press.

158 TO DISCUSS A FAMILY FITNESS SCHEME/GRANT APPLICATION

This was discussed and it was agreed to apply for funding. Some of the provisional work had already been done by the Chair and Clerk due to application deadlines.

Resolved: It was agreed to continue with the application.

Note: Councillor A Hughes left the meeting at 8.00 pm

159 TO DISCUSS THE INDEPENDENT REMUNERATION PANEL REPORT

The report had been circulated to Members via email. The report now included a mandatory payment of £150 to each Community Councillor although if individuals did not wish to receive it they could write to the Clerk. The payment did not apply if Members received other allowances. Other payments were suggested but these were optional and each one was discussed.

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Resolved: It was agreed to set an opt-out date of 26th April for anyone wishing to refuse the £150 payment. A vote was taken and it was unanimously agreed to pay an honorarium payment to the Chair of £1,000 per annum, an annual allowance of £300 to the Vice-Chair and an annual allowance of £150 to the Chair of the CAP Steering Group. It was also agreed to amend the Standing Orders and Terms of Reference for the Finance Committee to state that the Vice-Chair would also be the Chair of the Finance and Resources Committee. It was also agreed that if any Member claims the Care Allowance available, their name would not be publicised.

160 TO CONSIDER A RESPONSE TO THE GREEN PAPER ‘STRENGTHENING LOCAL GOVERNMENT: DELIVERING FOR PEOPLE’

This had been sent out to Members via email for consideration.

Resolved: It was agreed that a representative from each ward would meet with the Chair and Clerk to discuss this further and draft a response for the Full Council to consider at the May meeting.

161 TO CONSIDER A RESPONSE TO THE WALES AUDIT OFFICE SURVEY TO GAUGE HOW WELL LOCAL AUTHORITIES WORK WITH AND SUPPORT TOWN AND COMMUNITY COUNCILS

This item was removed from discussion at the meeting.

162 TO CONSIDER A RESPONSE TO THE REQUEST FOR EVIDENCE FROM THE BOUNDARY COMMISSION REVIEW

Councillor R Young declared an interest and left the room.

Resolved: The Clerk was asked to respond to the call for evidence and include the points raised about the natural boundary of the by-pass between Litchard and Parc Derwen, the points raised during canvassing for the local elections and some Facebook screenshots.

163 FINANCE AND ACCOUNTS

RESOLVED:

1. Payment of Cheques

Authority was requested for the payments of the cheques listed in this month's papers and this was agreed.

2. Budget Monitoring, Accounts & Budgets

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That the budget monitoring report for March including the balances and budget for 2017/2018 be accepted. The bank account balances as at 1st February 2018 was £41,692.30.

3.Financial Request

Two Financial Requests had been deferred from the March 2018 meeting. One for a skip for the Choirs in the Castle event and the other for a contribution to Disability Arts Wales.

A request had also been received from BCBC for a contribution of £3,000 towards a Summer Playscheme to be based at Coety Primary School during the summer holidays.

Resolved: All information was noted and authority was given to the Clerk to make the agreed payments. It was agreed to support the Choirs in the Castle even with a payment for a skip and to contribute £50 to Disability Arts Cymru. It was agreed to include the Playscheme for discussion at the next Finance and Resources Committee Meeting and to include on the May Ordinary Meeting agenda.

164 MEMBERS' REPORTS

Councillor C Jones had attended BCBCs Town and Community Council Forum and updated Members on the items discussed.

The Chair and Vice-Chair had attended a Council as an Employer One Voice Wales training course and setting up a Staff and Disciplinary Committee would be considered at the next Finance and Resources Meeting.

Councillor M Williams had attended a Boundary Commission event and updated Members on that meeting. He had also attended the PACT meeting which was poorly attended and many of the same issues were raised i.e. parking, dog fouling.

Resolved: The updates were noted.

165 BOROUGH COUNCIL UPDATE

Councillor R Young updated Members on two BCBC consultations - toilet reductions and bus subsidy and informed Members about a parking review.

Resolved: The update was noted.

Note: Councillor R Young left the meeting at 8.50 pm

166 CLERK'S REPORT

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Noticeboard Planning Application

Following the submission of an application for a Noticeboard on the site of the Post Office in Coity a request for further information had been received and receipt had been acknowledged.

Town and Community Council Fund

An application had been submitted for the speed watch signs.

Rights of Way Agency Agreement

The Clerk had submitted a claim for £453.75 which was lower than in previous years.

Container at the Allotment Gardens

The Village Association have been in touch to say they're hiring a skip to empty the container.

Mulligan Centres

Last year a donation had been given to the Mulligan Centre for £250 to enable them to purchase second hand computers for their second centre opening in Tondu. The Centre has not been opened and as the money had been given explicitly to purchase the computers for that centre the Clerk asked authority to request an explanation from the organisation regarding the use of the funds given.

Resolved: The information and action of the Clerk was noted. The Clerk was asked to write to the Mulligan Centre regarding the donation given. The Clerk suggested drawing up a list of footpaths which are more regularly used than others to arrange regular maintenance.

167 CORRESPONDENCE

All correspondence was noted including, with the consent of the Chair, some additional correspondence which was tabled as it was received after the meeting's papers had been distributed.

The Clerk drew Members' attention to the consultations, surveys and invitations on the correspondence list. As well as two invitations to the Chair one to attend a Service of Remembrance at Margam Crematorium and the other to the Mayoral Inauguration in May.

Resolved: The correspondence was noted, most items had been emailed to Members in advance of the meeting.

168 PLANNING MATTERS

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One planning application P/18/178/RLX had been received just before the meeting so could not be included on the papers for April but would be included in May.

Resolved: The planning applications and decisions and other information were noted. The Clerk was asked to object to P/18/178/RLX on the grounds that it is a blight on the property overlooking it and to consent to this application would be rewarding failure to comply with the original plan. The Clerk was also asked to request permission for Councillor M Williams to speak if a site meeting is held and to speak at the planning meeting.

169 ITEMS FOR THE MAY 2018 ORDINARY MEETING AGENDA

Resolved: Any items raised in the above minutes to be included and anything that may arise during the month.

170 DATE & VENUE FOR THE MAY 2018 MEETINGS

Thursday, 10th May 2018 at Coity Higher Community Centre. Annual Meeting to start at 6.00 pm followed immediately after, at approximately 6.30 pm, by the Ordinary May Meeting.

The meeting closed at 8.57pm